

The Minutes of the Finance & General Purposes Committee meeting held on Wednesday, 8th July, 2015 at Beeson House, Lintot Square, Southwater commencing at 7.30 pm.

Chairman: Mr P. Buckley

**Councillors: Mr.L.Apted Mr G. Cole
Mr.K.Diamond Mrs.P.Flores-Moore
Mr.M.Neale Mrs.C.Vickers
Mr.G.Watkins**

County: Apologies provided by Cllr B. Watson OBE

District: Apologies provided by Cllrs I. Howard, Dr J. Chidlow

Clerk: Mrs.C.Tobin

Press: Not present

Public: Not present

FG66/07/15 PUBLIC PARTICIPATION

The Chairman welcomed all present to the meeting and then highlighted the housekeeping rules and indicated that should anyone wish to film/record the proceedings could they make themselves known.

Mr.Diamond stated that having visited the Country Park he was alarmed to note the condition of the new footways which in his view would crumble due to the fact that the way it had been laid as water would ingress. Mr.Cole agreed that whilst it may look good it was poorly laid and the District Council should consider a wearing course over the basic course to prevent such water penetration. He was also concerned about the gaps to the sides of the pathways which someone could easily fall into especially a small child. He believes that this had been pointed out to officers on a recent visit, having been told that these areas would be filled with earth. The Clerk was asked to reiterate the concerns of Members to District Council officers.

Mrs.Flores-Moore asked whether there had been any developments in relation to the Trollsland Development Section 106 development gain. The Clerk stated that this was a legal matter being dealt with by the District Council and could not comment any further other than she had written to enquire as to the current position.

Mrs.Flores-Moore said that she would like to reiterate her view that the District Council should ensure that a trained life guard be in position for the community event on the 11th July. The Clerk was asked whether she had passed on the concerns previously; the response being that she had and the response had been that swimming was not allowed and that a risk assessment had been completed in relation to the risk.

Mrs.Flores-Moore said that she would also like to have noted her concern that the PCSO for Southwater, whilst not in Southwater was being deployed by Sussex Police anywhere from Worthing to Horsham where she had bumped into him. This really was not good enough, especially as only yesterday there had been a serious incident at Londis in the Worthing Road.

The Clerk stated that she believed that this was to do with serious crime from London, and that the Police had apprehended individuals in relation to the matter; this event took place she believed at around 2am in the morning. PCSO Cecil would not have been on duty at this time. Mr.Neale referring to a recent notification from Sussex Police stated that matters should improve as the division had taken on two more PCSO's and Southwater's PCSO would now only be responsible for Broadbridge Heath and Southwater; things could only improve.

Mr.Neale said that he would like to impart a good news story in that the Junior Neighbourhood Watch Programme had taken place at Southwater Junior Academy with 13 pupils having received certificates. It is hoped that the programme will expand with the Southwater Academy taking this on in future.

Mr.Watkins, referring to his previous report in relation to barbed wire to the West of the Country Park along Worthing Road, stated that whilst the District Council had removed the small section of barbed wire closest to the car park, they had not removed the entire section and he was concerned that this would cause injury or harm to not only animals but also children. The Clerk was asked to report this matter once again to the District Council.

Mr.Apted stated that he was concerned that SSE the County Council's lighting contractor who were again in the village in Woodfield were taking so long in replacing one of the lights which had been installed in the wrong place that this was now causing a major nuisance to residents especially those who were disabled. The Clerk indicated that her office would report this to the relevant department in WSCC.

FG67/07/15 APOLOGIES

There were apologies received and noted from Mr.A.Green. Mrs.Vickers would attend late due to her role as a District Councillor in attending another meeting.

Members NOTED AND APPROVED the apologies received.

FG68/07/15 DECLARATION OF INTERESTS

The Clerk referred Members of Council to information issued in relation to the Member's Code of Conduct and Standing Orders. This information contained a flow chart previously issued should assist Members in reaching their decision this not being overly complicated.

Mrs.Flores-Moore indicated that she would declare an interest in matters relating to both the Leisure Centre and Beeson House, when she believed a contractor MSA

would be discussed.

Members NOTED the Clerk's comments and advice.

FG69/07/15 CHAIRMAN'S ANNOUNCEMENTS

The Chairman referred to the Grand Opening of the new Dinosaur Island Play Facility in Southwater Country Park.

FG70/07/15 CORRESPONDENCE

The Clerk referred members to general correspondence received and asked whether Members wished to comment on any particular item.

Members NOTED the correspondence received.

National Association of Local Councils (NALC)

The National Association has advised that the campaign to protect parish and town council investments and savings had finally succeeded. Such investments will now be protected under the Financial Services Compensation Scheme where previously it had not been.

Members were pleased to note the changes proposed which would safeguard some of its deposits should there be yet another banking crisis.

Members NOTED the information provided.

West Sussex Community Sheds

Men's Sheds originated in Australia where some 90,000 men (shedders) are attending 690 sheds. This movement has now spread worldwide.

A Men's Shed is a larger version of the typical shed in the garden – a place where a man feels at home and can pursue practical interests. Men' Sheds offers this to groups of such men, social spaces where members can share tools and resources, working on projects of their own choosing at their own pace and in a safe, friendly and inclusive environment.

In West Sussex there are sheds in Petworth, Southbourne and Worthing with a Crawley shed soon to open. The West Sussex programme looks to encourage, and assist the start up of new sheds with the aims of involving older men who may be experiencing social isolation or where their health and wellbeing could be positively impacted. Also encouraged are those sheds welcoming the involvement of women who health and wellbeing might be improved through connecting with community organised activity and peer support. To find out more contact Sheds@westsussex.gov.uk

Members NOTED the information provided.

New Homes Bonus for Southwater related Development

The Clerk reported that the Director of Corporate Resources had responded to the Council's questions raised in relation to how much revenue had the New Homes Bonus generated. The Clerk stated that as this had just been received she had been unable to evaluate the figures, but hoped to do so shortly.

The Director reports that:-

- In 2013/14 the District Council received £1,166,000 and in 2014/15 received £1,942,000 in New Homes Bonus from the Government.
- Horsham District Council has not adopted a CIL schedule.
- A list of Section 106 monies received by Horsham District Council and those allocated to the Southwater Area in 2013/14 and 2014/15. This includes monies allocated to West Sussex County Council. This list has been provided along with a copy of the letter to all Councillors.
- The District Council plan to commence consultation on the CIL policy following the adoption of the Local Plan. The District Council will consult with the Parish Council as part of this process, but this is likely to be in the New Year 2016.

The breakdown for Southwater was also provided and made available to the Committee.

Members felt that the District Council should be discussing ways in which such monies should be spent within the District for the benefit of those communities who had taken the development. This had been highlighted in a letter to the Parish Council some few years ago, but the District Council appeared to retain this money within their ring-fenced accounts with no consultation as yet as to how it intended to use this money.

Members NOTED the contents of the information provided asking that the Clerk ensure that dialogue on these monies be maintained. The Clerk's office to continue pursue for development gain where monies had been collected or should be collected by the District Council.

Horsham District Age Concern

The Parish Council has been approached by a Trustee of the Horsham District Age Concern in that they are currently reviewing their strategy in terms of identifying the local priorities for older people given the wide reach of local communities. The questions raised and therefore requiring answers are:

- What do you think are the priorities for older people in the District?
- What services and activities do you think the Charity should focus on in its new plan?
- Any other comments about the work of the Charity?

Mr.Diamond suggested that health care, social wellbeing and accessibility would be key to services required. The Clerk stated that in working closely with some of the older persons organisations within the village ‘local’ transport schemes were essential in order to provide social interaction and prevent social isolation within communities.

Members agreed that the Clerk should respond on the basis of the conversation and suggestions put forward by them.

The Clerk to RESPOND to the survey.

Horsham District Council – Adopt a Street Scheme

An email has been received advising the Council that it is the District Council’s intention to widen the Adopt a Street Scheme to the rural parishes.

Meanwhile the Clerk has sent information regarding someone who continues to put labels on weeds in and around the Easteds Barn area. Members will recall that the District Council have a volunteer in that area, it being thought that perhaps they could identify the individual who continues to cause such litter.

Members were concerned that there had been no consultation with parish councils when the scheme was first launched, this would have been better co-ordinate through the parishes to ensure that there was no duplication of rounds with many employing litter wardens through the District Council’s Cleansing Grant process including Southwater. It was felt that whilst there may be a surge in people coming forward it was always very difficult to ensure that volunteers covered an area regularly as life generally got in the way.

Members APPROVED the action taken by the Clerk’s office and NOTED the information provided.

New Legislation

- Public Services (Social Value) Act 2012
- Infrastructure Act 2015

Members NOTED the information provided.

FG71/07/15 MINUTES

It was RESOLVED by all present that the Minutes of the meeting held on 3rd June, 2015 be approved as a true and correct record of the meeting, following the change to the number sequencing which was incorrectly noted.

FG72/07/15 ACCOUNTS & FINANCIAL MATTERS

The Clerk provided Members with information on the current financial position of

the Council to 8th July, 2015 including Income and Expenditure, Bank Balances and Trade Debtors.

The Clerk informed Members that the first quarter's figures had also been supplied to Councillors in the format agreed, and that the VAT return for the quarter had been submitted. The quarterly ring-fenced report had also been produced for information.

Watershed

The Clerk informed Members that she had written to the Director of Finance at WSCC in relation to a reminder for non payment of an invoice in relation to Operation Watershed. Unfortunately due to the sum involved being over £15k and with no meetings, the original having missed previous Full Council, and with a meeting to be held with the Cabinet Member planned her office had been unable to pay this sum.

Members felt that the Clerk should hold the invoice pending discussion with the WSCC Cabinet Member, Cllr O'Brien and pending those discussions, the Council would provide further instruction.

The Chairman stated that in his view this whole saga was a mountain out of a molehill, as the County had provided the monies for flood projects and the small additional sum still fell within the lowest tender received. His view therefore was that the Council should authorise the works and then pay the invoice minus the small additional sum; it would then be for the County Council to take a view on this. He would however, be pleased to discuss the matter and report back.

The Clerk to withhold payment of the invoice in relation to Watershed pending meeting to be held with the Cabinet Member, Cllr O'Brien who was currently on annual leave.

Delegated Authority

The Clerk indicated that Council at the end of July would have to provide delegated authority during the recess in relation to payments and authorisation of financial expenditure over and above her remit as the Responsible Financial Officer.

Councillors NOTED this matter.

It was then RESOLVED by all present that the documentation provided by the Clerk/RFO represented the true and correct financial position of the Council as at 8th July, 2015.

Small Claims Court

The Clerk informed Council that in accordance with instructions two clients were now being referred for non payment of their accounts to the Small Claims Court. The Clerk would keep Members informed of the progress of these claims which also included for administration costs.

Members NOTED and APPROVED the action taken by the Clerk to recover the monies.

Annual Subscription

The annual subscription to the Horsham and Mid Sussex Voluntary Association is now due in the sum of £15. The Clerk was asked whether she felt that this membership would prove useful to the Council. The Clerk stated that in her view it would especially as due to cuts there would have to be more partnership work both with the voluntary sector and elsewhere and places which could fingerpost the Council to funding was always most helpful. Mrs.Flores-Moore stated that the WSCC had a very useful site; the Clerk stated that she subscribed to this on behalf of the Council, and had been successful in grants for the Friday Luncheon Club etc.

It was APPROVED by all that the Council renew its subscription to this organisation going forward to enable projects within Southwater.

FG73/07/15 PAYMENT SCHEDULE

The Clerk presented a payment schedules to 8th July, 2015 for approval in the sum of £64,509.69 this included the June 2015 salaries, direct debits, payments and function deposits paid since the last meeting of the Finance & General Purposes Committee; there having been no Council meeting during that period of time. The payment for July to 8th July being £3958.14.

It was RESOLVED by all present that the payment schedule dated 3rd June in the sum of £64,509.69 be APPROVED.

FG74/07/15 COMMUNITY GRANT APPLICATION

Southwater Art Club - £250 Grant Requested

An application had again been received for a grant of £250 which the Club wishes to spend in upgrading the display boards, purchase of equipment to assist with marketing and updating signage.

It was RESOLVED by all present that the Council would provide a grant of £150, but that the Group should ensure that future marketing etc., acknowledge the grant provided by the Parish Council.

FG75/07/15 PARISH COUNCILLOR VACANCIES

The Clerk informed Members that she had received a number of approaches in relation to the current vacancies, with only one of these having visited the Clerk as required in order to be informed as to the work of the Council. This has been normal practice adopted by this Council and ensures that future candidates are informed of their potential responsibility and requirements under law and the work of the Council prior to applying. Candidates then submit their CV's to the Clerk who in turn sends

these to Councillors for consideration at the next meeting this being at the end of July 2015.

As Member's are aware it is the Clerk's intention to put the co-option of potential candidates on the Full Council Meeting, with one of the candidates having submitted a CV; a further two possibly may apply, with one being a reapplication. A further two enquiries had been received but no appointment made with her office.

The Chairman reminded Members that they need not co-opt candidates but must ensure that any potential candidates meet the future needs of the council in terms of skills and knowledge. All candidates must meet the legal requirements and be prepared to abide by the Code of Conduct. The Clerk stated that some of these conditions were simply that candidates be over 18, an elector of the parish, etc. The Clerk would provide information on this prior to the meeting at the end of the month to ensure that Members were fully versed in the process involved in co-option procedures.

A short discussion took place, on this matter with Mrs.Flores-Moore stating that she for one did not wish to go back on the last few years of acrimony within the Council; she would rather resign that have back biting and small groups develop to further their own particular aims. Mrs.Flores-Moore said that she would be looking for candidates who could bring value to the Council in terms of skills and knowledge especially with a growing community. Mr.Buckley agreed, that it was important to ensure that the Council got the right candidates going forward rather than individuals who came with agendas, there was too much work to be done going forward.

The Clerk stated that she would continue to keep Members updated on any information received prior to the meeting at the end of July. The Clerk was asked had she advertised the positions locally. The Clerk stated that there had been a legal advertisement as per the law in relation to one of the three vacancies, and this and others had been advertised in the Parish Council's Newsletter, Facebook and Twitter Accounts and also the website www.southwater-pc.gov.uk.

Councillors NOTED the information and the intention of the Clerk to put the Co-Option of potential candidates forward for consideration at the Full Council meeting on 29th July, 2015.

FG76/07/15 PARISH NEWSLETTER

The Clerk informed Members that she had conducted an evaluation as to the costs of the production of the Parish Newsletter, and it is apparent that whilst different size editions may be slightly cheaper from another contractor, overall when spread over a 4 – 12 page edition, the existing supplier still provides value for money.

It was RESOLVED that the Council continue to use Foundry Press as its main contractor for the printing of the quarterly Parish Council Newsletter.

Southwater Crime Figures

Month	Burglary	Criminal Damage	Drugs	Theft & Handling	Violent Crime	Other	Total
January 15	7	1	2	7	11		28
February 15	2	6	1	13	0		31
March 15	2	10	1	5	15		33
April 15	2	9	1	6	9	1	28
May 15	1	7	-	7	12		27
June 15	4	5	1	6	4	0	20

Total Crime Comparisons 2013/2015

Years	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
2013	17	8	15	18	15	17	27	10	4	20	21	18	190
2014	22	9	24	14	20	23	34	25	34	28	28	36	297
2015	28	31	33	28	27	20							

Having been asked by the Committee to find out the breakdown for the figures in May 15, Sussex Police report that the breakdown for the 12 Violent Crime statistics were, 8 related to a dwelling, 4 in a public place. Of these 3 were domestic related incidents. Three were assaults with no injuries, 4 x assaults with minor injuries, 2 x harassment and 3 x public fear, alarm and distress.

The District Commander, Chief Inspector Howard Hodges has re-issued the Horsham District Monthly update the original being recalled.

Mr.Diamond said that he believed that there were additional police within the village, having seen an unmarked police vehicle locally the previous evening.

FG78/07/15 WINDSOR CLOSE PLAY AREA (HORSHAM DISTRICT COUNCIL SITE)

The Clerk indicated that due to the workload in relation to the Opening of the Dinosaur Island Play Facility officers had been unable to provide the information requested by the Committee. The intention would now be to discuss this next month.

Members NOTED the comments and agreed actions.

FG79/07/15 COUNCIL PREMISES & LAND**

Beeson House

The Clerk informed Members that having approved the air conditioning system for areas of Beeson House to facilitate hires, the tendering for the works to create a new community room window had been received, the costs having been provided to Councillors for the meeting.

MSA the approved consultant considers that on the basis of the tenders received they can see no reason why Bramber Construction Co.Ltd should not be awarded the contract this being in the sum of £9,659 excluding VAT.

The Clerk indicated that it was the intention to have both the air conditioning work and building works carried out in conjunction with each other.

It was APPROVED by all present that the Council should place an order for the creation of a window to the first floor community room in Beeson House with Bramber Construction Co.Ltd in the sum of £9,659 exclusive of VAT and the installation of the Air Conditioning by Andrews Air Conditioning as previously authorised by Council in the sum of £11,064. This expenditure to be deducted from the Council's ring-fenced account.

Letting of Commercial Space within Beeson House

The Clerk indicated that whilst her office had advertised in the Parish News, Website, and Facebook and Twitter the two remaining offices to date there had been little interest. The Clerk would propose that the Council consider instructing an agent to act on their behalf in terms of promoting the two remaining office units within Beeson House.

It is imperative that the Council lets this space otherwise as previously advised rates will be applied; the Council are exploring rate relief for the period of the build, but no information has come forward.

Mrs.Flores-Moore declared a personal interest in the following item in relation to MSA.

Mr.Watkins suggested that the Council should retain MSA in this respect as this company had the skills and knowledge to work with the letting agent, avoiding any of the pitfalls with the Landlord & Tenant Act, it would be unreasonable of the Council to expect its officer's to have knowledge on such matters. The Clerk suggested that she would make enquiries as to the potential cost of both retaining the services of MSA and a Letting Agent.

The Clerk further advised Members that she had completed the Valuation Office documentation relation to the youth facility under the Southwater Youth Project; again it is hoped that as this facility is a youth facility rate relief may be granted.

The Clerk confirmed that that she written in the strongest possible terms to the Council's solicitor regarding the tenancy at will to the Southwater Methodist Church this being outstanding for sometime. The Clerk had also written regarding the proposed Hire Terms and Conditions again this matter being outstanding for sometime.

Mr.Buckley stated that in his view the Council should continue with their existing solicitor in relation to matters relating to Beeson House, it being foolhardy to change

current matters under consideration at this time, but that the Council should seek alternative Solicitors who could provide the service required.

It was APPROVED by all present that the Clerk and Chairman should meet with solicitors to evaluate which company could provide services required by the Parish Council.

The Clerk discussed the progression of the sub-leases to be provided by Horsham District Council with both the Head of Estates and the Estates Manager, it is hoped that this matter too can be progressed to a satisfactory conclusion. Members were reminded that the cost of the preparation of these sub-leases to be borne by the District Council.

Those present NOTED and APPROVED of the action taken by the Clerk on behalf of the Council.

It was APPROVED that the Clerk should discuss the matter with MSA to see whether they could act on behalf of the Council in relation acting as liaison between the Council and a Letting Agent in order to ensure conformity with the Landlord & Tenant Act provisions. The Clerk to assimilate costs for a Letting Agent, thereafter consult with Mr.Watkins, Mr.Cole and Mr.Buckley in relation to delegate powers to instruct to avoid any further delays and costs.

Beeson House – General

Discussions have been held with senior officers from Horsham District Council relating to the following:-

- Provision of the new electronic notice board – agreed process which will require planning permission this being sought by the District Council
- Electricity consumption & Surveys during the first few years of occupation of Beeson House and subsequent electrical surveys – awaiting further response to questions raised by the Parish Council.
 - Members felt that the Clerk should continue to seek a response to the questions that both the survey raised and the cost of electricity in the first few years of occupation.

Mrs.Vickers arrived at 8.45 pm., with apologies.

- Ventilation System – contractual requirement of District Council
- Parish Office outside fire door – process and repairs to be effected by District Council. This is an internal door the veneer of which is now stripping.
- Windows to Parish Office – agreed process and repair to be borne by District Council as this was one of the outstanding items at the time of the lease being signed in that whilst seals were reportedly the issue, it transpires that it is the window catches to two of the windows which are defective.
- Render painting of Beeson House – tenants in Beeson House advised, and a request submitted to District Council that they consider a 50% contribution

due to the length of the delays in having these works completed.

- Additional Christmas Lighting for trees in Lintot Square – service charge

Members asked the Clerk to pursue these matters to a satisfactory conclusion and if necessary bring these back the relevant committee or Council for further discussion.

Leisure Centre

The Clerk referred to the matters recommended by the Leisure Sub Committee asking that the Finance & General Purposes Committee ratify those recommendations.

It was APPROVED by all present that the recommendations of the Leisure Sub Committee on Wednesday, 8th July, 2015 were APPROVED.

The Clerk stated that quotations had been received in relation to the replacement of post and rail fence sections leading from Lintot Square on either side of the bridge going towards the Leisure Centre. Three quotations were received ranging from £294 Horsham Fencing to Countrywide £478. Mr.Cole asked whether this related to a section just by the chicane, the Clerk stated not but would ask the contractor when appointed by the Committee to provide a cost with the view to having this work completed at the same time.

It was APPROVED by all present that the Clerk should place an order for the replacement post and rail sections from Horsham Fencing at a cost of £294. The Clerk delegated the authority to obtain an estimate for the additional section by the chicane ensuring works completed in conjunction with that to the car park section.

Pressure Washer

As previously discussed the Clerk had obtained further quotations for a pressure washer to facilitate the removal of graffiti etc., from public land. This would also be useful in the maintenance of areas of land under the ownership of the Parish Council in terms of footways and pathways. The cost of a Karcher pressure washer for medium to hard tasks range from £500 to £569 plus VAT.

Members asked whether this would include a power generator, the Clerk stated not. In answer to a question raised as to who would currently be approached, the Clerk responded that both District and the County Council could clear graffiti having the required equipment. Members felt that it would be more cost effective to continue to use this system and method of removal.

The Clerk was not to pursue the purchase of a pressure washer.

Charlock Way, Southwater

Mr.Diamond declared an interest in this matter.

Members were advised that the Council indeed owned the large green space and small visitor's car park adjacent to the green. For some time vehicles have been parked in this area, however, it is becoming more evident that local residents see this as their personal parking space over and above that provided within their own homes and driveways.

A complaint was received and investigated into a small horsebox vehicle being left in open view of the housing by a local resident. The Clerk left a note on the vehicle asking that the resident concerned contact the office to discuss the matter in that this area is intended for visitor only parking and is indeed private land owned by the Parish Council.

The Clerk spoke to the resident who refuses to remove the vehicle concerned and refused to provide his details, but did mention that another resident was continually parking a BMW in the car park. It was explained what the purposes of the space was and the intended use for residents; this not being a permanent parking area for all but for visitors to the houses should it be required.

Therefore the Clerk proposes to now send a letter to all local residents advising them of the position and the land ownership. Signage would also be installed advising residents of the ownership and use of the land. Should this then be ignored, the Council could make arrangements to have these vehicles removed, applying for the details of the vehicles at which time the Council could pursue for removal and other administration costs if the need be.

The Clerk would therefore like to have the Committee's instruction in relation to this matter.

Members discussed the matter in that residents were using this as additional personal parking space, but accepted that there was a need to protect the public land in terms of a potential adverse possession claim in the future as was happening elsewhere and which the Council were defending. Members were shown the pictures of both a small horsebox and BMW which had both been reported by fellow residents as an eyesore. Members agreed that the draft letter should be sent, and that the Council having a duty to protect the land, should provide relevant signage stating that the area was a private car park owned and managed by the Parish Council for use of residents visitors and not for additional residents parking.

Mrs.Vickers asked the Clerk what action she would take in the event of travellers entering public land unauthorised, the Clerk stated that she would instruct the Council's solicitors, who would then serve a notice and thereafter the vehicle would be removed. The Clerk stated that the Council would then apply for costs for the removal, legal fees and administration charges.

It was APPROVED by all present that the Clerk should issue the letter proposed to all residents of Charlock Way to ensure fairness and ensure that signage was erected in order to protect public land. The Clerk would then monitor the situation and if this notice and letter fails then the Clerk should

report back to Council before taking legal action to remove.

FG80/07/15 PERSONNEL & TRAINING**

Litter Warden

The Clerk confirmed that whilst a new litter warden had been appointed, the person had resigned within two weeks. The position would be re-advertised locally.

At this point in the meeting the Chairman suspended Standing Orders in order to discuss matters relating to Personnel matter these being exempt.

“Confidential Minute”

Standing Orders reinstated.

FG81/07/15 YOUTH PROJECT

The Clerk informed Members that she was to request a meeting with the Rev.Kath Jones to discuss this on-going partnership project with the Southwater Community Methodist and United Reformed Churches in terms of its viability and funding for the future.

Concern had been received in relation to the lack of funding being achieved in terms of the expenditure reported to the management board. Mrs.Flores-Moore will be discussing this at the next board meeting. Cost cutting measures have already been suggested by the Treasurer to the Youth Project.

The Clerk would suggest that this meeting take place at the earliest opportunity to secure the future of the youth project. Councillors were reminded about the committed expenditure of the Parish Council towards the costs in terms of the facility £7,635 per annum, £15,000 grant towards the employment of the youth worker, cleaning, plus any repairs and maintenance and new equipment. Any income from the facility is set against ring-fenced youth funds for the purchase of said equipment/furniture/activities.

It was AGREED by all that the Chairman and the Clerk meet with the Chairman of the Southwater Youth Project to discuss the future of the Youth Project going forward along with the continued partnership work.

FG82/07/15 DATE OF NEXT MEETING

The date of the next Finance & General Purposes meeting would be Wednesday, 8th July, 2015. **The meeting closed at 9.15pm.**