

# Southwater Parish Council



## **Full Parish Council Meeting Agenda**

Wednesday 28<sup>th</sup> November 2018, 7.30pm

Beeson House  
Lintot Square  
Southwater  
Horsham  
RH13 9LA

### **Committee Members**

Cllr Graham Watkins (Chairman)  
Cllr Michael Neale (Vice-Chairman)  
Cllr Geoff Cole  
Cllr Ross Dye  
Cllr Pauline Flores-Moore  
Cllr Joy Hutchings  
Cllr Mike Lowis  
Cllr Derek Moore  
Cllr Nikki Knott  
Cllr Geoff Scoon  
Cllr Hayley Timson  
Cllr Barbara Varley  
Cllr Claire Vickers  
Cllr Neil Whitear  
Cllr Heather Williams



## SOUTHWATER PARISH COUNCIL

Beeson House,  
26 Lintot Square,  
Fairbank Road,  
Southwater,  
West Sussex  
RH13 9LA



Clerk: **Mrs.C.M.Tobin**  
FSLCC.,

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Community Web Site: [www.southwater-pc.gov.uk](http://www.southwater-pc.gov.uk)

You are hereby SUMMONED to the **FULL PARISH COUNCIL MEETING** of the Parish Council, which will be held in **Beeson House, Lintot Square, Southwater, West Sussex, RH13 9LA** on **Wednesday 28<sup>th</sup> November, 2018** at 7.30pm when the following business will be considered and transacted.

**21<sup>st</sup> November, 2018**

**Clerk to the Council**

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*Members of the public and press are welcome to attend*

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### AGENDA

**1. PUBLIC PARTICIPATION**

To receive and act upon if considered necessary by Council, comments made by members of the public. Questions to be considered by Council need to be submitted in writing or electronic mail by noon on the day of the meeting in accordance with Section 1 (h) of Standing Orders (Meetings).

**2. APOLOGIES FOR ABSENCE**

To receive apologies and reasons for absence.

**3. DECLARATIONS OF INTEREST**

To receive any declarations of interests.

**4. MINUTES OF THE PREVIOUS MEETING**

To approve the Minutes of the Full Council meeting held on Wednesday 26<sup>th</sup> September 2018.

**5. CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements from the Chairman of the meeting.

**6. COMMITTEE MINUTES**

**6.1 PLANNING COMMITTEE – Wednesday, 3<sup>rd</sup> October & 7th November 2018**

The purpose of this item is to report and if suitable approve the minutes, including recommendations of the meetings listed as a true and correct records of those meetings.

**The date of the next meeting is 5th December 2018.**

**6.2 FINANCE AND GENERAL PURPOSES COMMITTEE – Wednesday  
17<sup>th</sup> October & 21<sup>st</sup> November 2018**

The purpose of this item is to report and if suitable approve the minutes, including recommendations of the meetings, listed as a true and correct records of those meetings.

**The date of the next meeting is 12<sup>th</sup> December 2018.**

**7. CHIEF EXECUTIVE OF HORSHAM DISTRICT COUNCIL,  
MR.G.CHIPP**

To welcome Mr.Glenn Chipp, Chief Executive Office of Horsham District Council in relation to his role and his view on the future of Horsham District including Southwater and to pose questions of the Chief Executive in relation to wide range of matters of interest to the community of Southwater Parished area.

**8. COUNTY COUNCILLORS REPORT**

To receive a verbal report from County Councillor Jupp.

**9. DISTRICT COUNCILLORS REPORT**

To receive a verbal report from a Southwater District Councillor.

**10. SOUTHWATER NEIGHBOURHOOD PLAN**

**10.1** The Council to receive an update position with regards to the ongoing Neighbourhood Planning process and any legal advice received.

**10.2 RECOMMENDATION**

That the Council consider any advice which may be received from legal counsel in relation to two challenges made in relation to the Regulation 14 Consultation Notice and Period and take any relevant action which ensures that the plan progresses towards adoption for Regulation 15 on Wednesday 23<sup>rd</sup> January 2019 (Extraordinary Meeting of the Council).

**11. SOUTHWATER COMMUNITY PARTNERSHIP**

**11.1** To consider the Constitutional documents including the Memorandum of Understanding and reconstitution of Southwater Community Partnership.

**11.2** To approve the remit and Constitutional documents including the Memorandum of Understanding for the reconstitution of Southwater Community Partnership and authorisation for the Memorandum to be signed by the Chairman of Council.

**12. SOUTHWATER NEIGHBOURHOOD WARDENS**

**12.1** To receive a recommendation from the Finance & General Purposes Committee to approve the Southwater Neighbourhood Warden Scheme to commence in April 2019.

**12.2** The Council to approve the Southwater Neighbourhood Warden Scheme to commence in April 2019 for a two-year period after which this scheme will be reviewed.

**13. DRAFT PARISH COUNCIL BUDGET FOR 2019/20**

**13.1** To consider and amend if required the Parish Council's Draft Budget 2019/20 as prepared.

**13.2** To recommend and agree any changes to the Draft Budget 2019/20 for further consideration at the Finance & General Purposes Committee on 12<sup>th</sup> December 2018.

**EXCLUSION OF THE PRESS AND PUBLIC**

Due to the confidential nature of the business to be transacted, Members will be asked to consider a resolution to exclude members of the public and press in accordance with Section 1 (e) of Standing Orders (Meetings).

**14. PERSONNEL, PENSIONS AND TRAINING\*\***

**14.1** To discuss and comment on matters relating to personnel, pensions and training as contained within the budget or otherwise.

**14.2 RECOMMENDATION**

Council is asked to approve the recommendations or amendments in relation to the budgetary discussions or otherwise.

**15. DATE OF THE NEXT MEETING – Wednesday, 19<sup>th</sup> December 2018**