

## **SOUTHWATER PARISH COUNCIL**

Minutes of the Full Council Meeting held on Wednesday, 31<sup>st</sup> March, 2014 at 7.30 p.m., in the Council Chamber, Beeson House, Southwater.

**Present Were:**                    **Mr P. Buckley**

**Mrs.S.Alway**    **Mr L. Apted**  
   **Mr G. Cole**    **Mr.K.Diamond**  
   **Mrs.P.Flores-Moore**    **Mr D. Nagy**  
   **Mrs B. Varley**    **Mr G. Watkins**

**Clerk:**                                    **Mrs. C.Tobin**

**County Councillor:**                    **Apologies received Mr B. Watson OBE**

**Sussex Police:**                        **Apologies received**

**District Councillors:**                    **Apologies received Dr.J.Chidlow, Mr.I.Howard**

**Members of the public:**                    **One**

**Press:**                                    **Not Present**

### **F307/03/14                    PUBLIC PARTICIPATION**

**The Chairman asked those present to turn off their mobile phones for the duration of the meeting, unless in an emergency, when they should go through the Chair. In the event of a fire alarm sounding, everyone should evacuate the building via the exits indicated.**

**He asked if there was any member of the press present but there was none.**

**The Chairman indicated that should the Members of public wish to speak on any item other than an item on the agenda, then this was the point to do so.**

Mrs.Flores-Moore stated that whilst she understood that the matter of the felling of trees on the A24 was in connection with the new flyover and development at Broadbridge Heath wanted to state that she thought that the removal of the trees had been over excessive. The Clerk confirmed that she had provided Members with the response received from WSCC Highways on this issue.

Mr.Diamond stated that he had previously reported excessive rubbish building up within the Council's owned woodlands and watercourses and wondered whether a clean up day could be organised. The Chairman indicated that the Council had in previous years organised Community Litter Picks and suggested that the Council may like to ask the Clerk to arrange such a day encouraging local people to come along and help.

**The Clerk to organise a Community Litter Pick.**

Mr.Nagy stated that he would just like to thank all involved in the organisation and facilitation of the first meeting regarding the Neighbourhood Plan at the Leisure Centre. This first stage of the consultation process was quite well attended with lots of people giving up their time; this being much appreciated.

**Council NOTED and AGREED with Mr.Nagy's comments.**

Mr.Cole asked whether the Clerk was aware of an accident at the bridge leading to Lintot Square. The Clerk responded that no formal notification had been received, but she was aware that an incident had taken place as there was substantial damage to the bridge. The Clerk believed that an ambulance was called.

**At this point in the meeting Mr.Buckley suspended Standing Orders to allow the member of public to speak.**

Mr.Robert Piper advised the Council that the road sign by the cemetery should be repaired. The Clerk to report to West Sussex County Council. Mr.Piper said, that this was necessary as the Commonwealth War Graves Commission (CWGC) were to erect a new sign.

**The Clerk to report the fact that the road sign was requiring repair.**

Mr.Piper asked when was the flag to be raised again on the memorial flag pole. The Clerk stated that the flag had been removed having been shredded in the severe winds, but that she would arrange for the new flag to be raised as soon as possible now that the weather had calmed down. Mr.Piper stated that Mr.Grange was happy to assist the Council in erecting the flag if necessary. The Chairman thanked Mr.Piper and Mr.Grange for their offer of assistance, which the Clerk would take up as and when necessary.

**Standing Orders were reinstated at this point in the meeting.**

Mrs.Flores-Moore asked whether the road sign at Larkspur Way/Blakes Farm Road had been reported. The Clerk stated that this had been reported on two occasions to the District Council who were to replace the sign.

Mrs.Varley stated that the country park sign in the Worthing Road was now on the roadside and required attention. The Clerk to report this matter to the District Council.

**The Clerk to report the fact that the country park signage in the Worthing Road was not in situ and was lying on the roadside.**

**F308/03/14**

**APOLOGIES FOR ABSENCE**

Apologies and reason for absence have been received from Dr.Cash, Mrs.Hutchings, Mrs.Vickers and Mrs.Williamson.

**F309/03/14                   DECLARATIONS OF INTEREST**

Mrs.Flores-Moore declared a personal interest in Item 10 of the agenda.

**F310/03/14                   MINUTES**

The Council discussed the minutes of the meeting held on Wednesday, 26<sup>th</sup> February 2014 and there being no amendments to these minutes they were duly approved.

**It was RESOLVED by all present that the minutes of the meeting held on 26<sup>th</sup> February, 2014 be APPROVED by all present, following the changes made.**

**F311/03/14                   CHAIRMAN’S ANNOUNCEMENTS**

The Chairman had no announcements at this point.

**F312/03/14                   CORRESPONDENCE**

There was no correspondence of note to bring to the Council’s attention at this point but the Clerk wondered if Members had any questions relating to documentation sent to them.

**F313/03/14                   COMMITTEES**

**Finance & General Purposes Committee – 5<sup>th</sup> March, 2014**

**It was AGREED that the Finance & General Purposes Committee minutes dated 5<sup>th</sup> March, 2014 be approved at the meeting of the 9<sup>th</sup> April, 2014.**

**The date of the next meeting being Wednesday, 9<sup>th</sup> April, 2014.**

**Planning Committee –6<sup>th</sup> February 2014**

**It was RESOLVED by all present that the minutes of the Planning Committee dated 6<sup>th</sup> March, 2014 be approved as a true and correct record of the meeting.**

**The date of the next meeting being Thursday, 10<sup>th</sup> April, 2014.**

**F314/03/14                   ACCOUNTS**

The Chairman referring to the Councillors Meeting asked the Council to confirm the current financial position of the Council in that the Council were happy with the information provided via the Income and Expenditure and bank balances as at 31<sup>st</sup> March, 2014.

**It was RESOLVED that the information provided by the Clerk represented a true record of the financial position of the Council as at 31<sup>st</sup> March 2014.**

**F315/03/14**

**ACCOUNTS FOR PAYMENT**

The Chairman presented to Members the Payments to 31<sup>st</sup> March 2014.

**It was RESOLVED by all present that the Payments Schedule to 31<sup>st</sup> March, 2014 in the sum of £40,843.11 be APPROVED.**

**At this point in the meeting the Chairman proposed that the press and public be excluded from the meeting at this point due to the confidential nature of the business to take place, this being of a contractual nature.**

**F316/03/14**

**BEESON HOUSE**

“Confidential Minute” - Contractual

It was RESOLVED by all present that the Council would APPROVE the lease of 125 years on Beeson House to become effective from a date to be agreed between Parties (Southwater Parish Council and Horsham District Council) subject to the proviso's in terms of the electricity costs/maintenance issues, commencement date and backdate rental although these issues should be subject to negotiations delegated to the Council's representatives.