

# Southwater Parish Council



## **Parish Council Meeting Draft Minutes**

Wednesday 25<sup>th</sup> July, 2018, 7.30pm  
Beeson House  
Lintot Square  
Southwater  
Horsham  
RH13 9LA

### **Members**

Cllr Graham Watkins (Chairman)  
Cllr Michael Neale (Vice-Chairman)  
Cllr Geoff Cole  
Cllr Ross Dye  
Cllr Pauline Flores-Moore  
Cllr Joy Hutchings  
Cllr Mike Lewis  
Cllr Derek Moore  
Cllr Nikki Knott  
Cllr Geoff Scoon  
Cllr Hayley Timson  
Cllr Barbara Varley  
Cllr Claire Vickers  
Cllr Neil Whitear

### **Non Voting Member**

Cllr Heather Williams



## SOUTHWATER PARISH COUNCIL

Beeson House,  
26 Lintot Square,  
Fairbank Road,  
Southwater,  
West Sussex  
RH13 9LA



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### DRAFT MINUTES

**The Draft Minutes of the PARISH COUNCIL MEETING held on Wednesday 25<sup>th</sup> July, 2018 in the Council Chamber, Beeson House, Southwater, West Sussex, RH13 9LA commencing at 7.30pm**

**Present:**      **Chairman:**    **Cllr G Watkins**

**Cllr G Cole**  
**Cllr Nikki Knott**  
**Cllr D Moore**  
**Cllr G Scoon**  
**Cllr B Varley**  
**Cllr C Vickers**

**Cllr P Flores-Moore**  
**Cllr M.Lewis**  
**Cllr M Neale**  
**Cllr H Timson**  
**Cllr N Whitear**

**Non Voting Member**      **Cllr H.Williams**

**Clerk to the Meeting:**      **Mrs. C. Tobin**

**County Councillor:**      **Not present**

**District Councillors:**      **Not present**

**Press:**      **Not present**

**Members of the Public:**      **25**

#### **F135/07/18    PUBLIC PARTICIPATION**

The Chairman asked those present to turn mobile phones to silent for the duration of the meeting, unless the phone call was deemed urgent in which case phone calls could be received with permission from the Chairman. In the event of a fire alarm sounding, everyone would be directed to evacuate the building via the exits indicated.

The Chairman advised that the meeting was being recorded in accordance with Standing Orders for minute purposes. The Chairman asked members of the public if they intended to record the meeting and received no reply.

The Chairman stated that he would be deferring the Christ Hospital application as Cllr. Vickers wanted to be present for this item, but was attending another meeting at Horsham

District Council and she hoped to arrive by about 7.45 p.m. but if she was not present by 8.15 p.m., the item would be discussed.

**F136/07/18 APOLOGIES FOR ABSENCE**

Apologies and reasons for absence were received from Cllr. Vickers who was attending another meeting prior to the Full Council meeting and therefore she may arrive late in the meeting. Cllr. Dye apologized due to a family situation.

**Councillors NOTED and APPROVED the absence.**

**F137/07/18 DECLARATIONS OF INTEREST**

The Clerk referred Members of the Council to information issued previously in relation to the Member's Code of Conduct and Standing Orders asking whether any Member had at this point in the meeting anything of note to declare.

Cllrs. Cole, Flores-Moore, Whitear and Varley declared interests in the Christ's Hospital application and therefore under the rules, they will be able to speak, but would not be able to vote when this application was considered later in the meeting.

**F138/07/18 MINUTES OF PREVIOUS MEETING**

**Cllr. Cole Proposed; Seconded Cllr. Scoon and AGREED by all present that the Minutes of the meetings held on 28<sup>th</sup> March 2018 and 30<sup>th</sup> May, 2018 were approved as a true and correct record of the proceedings at those meetings.**

**F139/07/18 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman indicated that the Clerk had received an invitation from the Southwater Infant Academy to put forward a Councillor to act as a Governor for the school. The Chairman stated that he felt that the Council should put forward someone to represent the Council, the last councillor to do so had been Laurie Apted at the time Councillors were given the right to be represented, however this changed within the last few years. It was very pleasing to note the invitation and hoped that this would lead to further collaborative work with the two Academies.

Cllr. Whitear expressed an interest, however this would be dependent upon the level of work involved. Should he not be able to undertake this, the Chairman would do so. It was hoped to have Governors for all the schools. Therefore, it was **AGREED** that the Clerk should arrange a meeting with the Head of Governors for the Infant Academy to establish the potential workload involved in the vacancy.

Cllr. Varley stated that she had connections with the Infants School through Fair Trade.

The Chairman stated that he would be releasing the redacted Easteds Barn report, hopefully on the 11<sup>th</sup> August. This will obviously have certain sensitive information removed, but will be the first report that will be released.

**COMMITTEE MINUTES****Planning Committee – 4<sup>th</sup> April, 2<sup>nd</sup> May, 6<sup>th</sup> June and 4<sup>th</sup> July 2018**

It was **RESOLVED** by all present having been proposed by Cllr. Scoon and seconded by Cllr. Whitear that the Minutes of the Planning Committee meetings dated 4<sup>th</sup> April, 2<sup>nd</sup> May, 6<sup>th</sup> June and 4<sup>th</sup> July 2018 were **APPROVED** by all those present as a true and correct record of the meeting held.

The date of the next Planning Committee meeting would be 5<sup>th</sup> September 2018.

**Finance and General Purposes Committee – 18<sup>th</sup> April, 23<sup>rd</sup> May and 20<sup>th</sup> June 2018**

It was **RESOLVED** by all present having been proposed by Cllr. Flores-Moore and seconded by Cllr. Timson that the Minutes of the Finance and General Purposes Committee - 18<sup>th</sup> April, 23<sup>rd</sup> May and 20<sup>th</sup> June 2018 were **APPROVED** by all those present as a true and correct record of the meeting held.

Cllr. Neale asked that the minutes of the 19<sup>th</sup> July, 2018 be approved the Clerk has managed to get these drafted and issued on the website etc. These were also duly **APPROVED** by all present as a true and correct record of the meeting held.

Discussion ensued on the recommendation and in particular the Emergency Plan from the May meeting. Cllr. Whitear stated that the Emergency Plan was formally approved and the reason for the verbal report was to bring Councillors up to speed about what the Plan was and what it was for and to up-date what had been done and the reasons for having an Emergency Plan. He referred to the suspected explosive device incident earlier in the year, when the Plan had been instigated to enable the Council to work alongside other Emergency Services support the residents that could not move back into their buildings with food, shelter, etc. The Plan would prepare the Council for emergency situations in order to help protect and support residents of Southwater Parish whether it be fire, flood, outbreak of disease, etc. He stressed that it was not in any way a replacement for the Emergency Services. There could be situations when the Emergency Services may not be required, but the Emergency Plan could be utilized such as for local flooding, fallen trees, icy conditions, etc. He had also developed a communication strategy to work round the Emergency Plan.

As Chairman of the Working Party that had undertaken the production of this Plan, which involved an enormous amount of work over the last six months, he thanked Cllrs. Scoon, Flores-Moore, Hutchings and Moore for all their hard work.

The Chairman wished it to be recorded that the Council thanked the Working Party for all its efforts.

**The date of the next Finance and General Purposes Committee meeting would be 19<sup>th</sup> September 2018.**

**F141/07/18 COUNTY COUNCILLORS REPORT.**

**Unfortunately, the County Councillor was not present at this meeting.**

**F142/07/18 COUNCILLOR VACANCIES**

Members were advised that the purpose of this agenda item was to co-opt onto the Council two new councillors in relation to vacancies through the resignations of Cllrs. Apted and O'Toole-Quinn.

Councillors have been sent the application forms in relation to three candidates whom have applied. The three candidates being Heather Williams, Michael Lewis and Nicola Knott. All members had seen their CV's and the Chairman had received no objections thereto. There were currently two seats vacant, but a third would become vacant in September.

The Clerk pointed out that the Council needed to nominate the potential councillors via a show of hands or alternatively a ballot. The Chairman suggested that the first two candidates that applied should be appointed voting Councillors and the third to be a non-voting Councillor, being raised to a voting Councillor at the meeting on the 18<sup>th</sup> September. The Chairman asked for a vote on his proposition.

The Clerk pointed out that there was a need for a show of hands or alternatively a ballot. Councillors **AGREED** that the vote should take place by a show of hands. The vote was taken based on the order in which the Council had received the applications :-

Mr. Michael Lewis – **9 IN FAVOUR.**

Mrs. Nicola Knott – **9 IN FAVOUR.**

Mrs. Heather Williams – to be a non-voting member until the third vacancy arises and then she would need to re-apply – **9 IN FAVOUR.** The Chairman asked Mrs. Williams if she was happy to come on as a non-voting member as it was only until September; she confirmed that she was.

**F143/07/18 NEW COUNCILLORS DECLARATION OF OFFICE**

The newly appointed councillors were asked by the Clerk to sign their Declaration of Office and handed other documentation including Register of Interests this document being returned within 7 days of the meeting to the Clerk. Following signature of the Declarations of Office, the new Councillors duly took their seats. The Chairman welcomed them to the meeting and hoped they would enjoy their time as Councillors. He advised them that they would be allocated various Committee/Working Party duties

in due course. The Clerk requested that the new Members make appointments with the Clerk for training purposes.

**F144/07/18      REPORTS BACK FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS ON BEHALF OF THE COUNCIL**

The Chairman and Cllr. Neale attended a meeting of the Village Hall Committee on the 13<sup>th</sup> June.

The Chairman and Cllr. Neale attended a meeting with Horsham District Council in connection with S.106 regarding the Leisure Centre and report back to the Working Party.

The Chairman had met with the Charity Commission and the Commissioner's Office today. Those reports will be coming back in a confidential manner to the Councillors in due course.

Cllr. Neale reminded the Chairman that he had attended a meeting with Berkeley Homes on the 12<sup>th</sup> June to do with the Village Hall.

Cllr. Neale, the Chairman and the Clerk had attended a meeting with Horsham District Council on the 26<sup>th</sup> June to discuss options for Scouts which will be taken forward.

The Chairman, Cllr. Neale and the Clerk had attended a pre-application meeting on the 7<sup>th</sup> June regarding The Copse. The application failed at Horsham District Council and had now gone to Appeal. The applicant was not submitted another application as it had appealed the last application.

On the 26<sup>th</sup> June, Cllrs. Neale and Whitear attended a meeting with Southwater Youth Club. Cllr. Neale was due to receive the engagement report from the Youth Worker, so once received would distribute this.

On the 28<sup>th</sup> June, Cllr. Neale, the Chairman and the Clerk attended a meeting with the potential lessee of Easteds Barn.

In July the Chairman and Cllr. Neale attended a meeting with the Horsham District Council Monitoring Officer following receipt of a complaint about the Chairman, Vice Chairman and Clerk. The decision of the Monitoring Officer was that the complaint was invalid in relation to the two members of Council.

**F145/07/18      NEIGHBOURHOOD PLAN**

The Clerk reported that the first draft of the Neighbourhood Plan had been received; comments made and these had gone back to the consultant. The Council had received a cost implication with a recommendation from the Neighbourhood Plan Steering Group in relation to a Transport Assessment being carried out by Berkeley Homes. Berkeley Homes had indicated sometime previously that they were indeed carrying out

an assessment and had agreed to provide a copy of this to the Council and Steering Group. There would be a need to get a consultant's opinion on that assessment and therefore there was a need for Council approval of the expenditure. This amount was included within the Neighbourhood Plan budget.

**It was AGREED that the Steering Group should proceed with the evaluation of the Transport Assessment to be provided by Berkeley Homes.**

The Chairman asked that as many people as possible attend the September Council Meeting as the Neighbourhood Plan would be coming before that meeting prior to going to Regulation 14 and the first step to getting the Neighbourhood Plan in place and getting the benefit of the 10% additional Community Infrastructure Levy. It was asked when Members would be able to get sight of the report. The Chairman stated it should be issued with the agenda, but before if at all possible. It would be quite a lengthy report, but there would be an executive summary with it to avoid the amount of reading required. Once approved this would be going out to consultation.

**Councillors NOTED this information.**

#### **F146/07/18 OPERATIONAL MATTERS**

To receive a report from the Operations Manager in relation to the current position with regard to ongoing works on parish council land and in relation to buildings. The Clerk would like members to note the comments and authorize further expenditure as listed.

A number of safety concerns had been raised in the last six months and a security screen was required to protect staff as the Council had a duty of care to its staff. It was asked if it was necessary to be glass panels. The Clerk pointed out that the quotations had been based on the Police Office specification.

**A vote was taken on whether or not to accept the quotation from Dean Young. In Favour 10, Cllr. Lewis Abstained as he had no information. The Clerk to place the order – RESOLVED.**

Cllr. Flores-Moore asked if it was suitable for people that were hard of hearing. Currently there was no hearing loop included, but it would be possible to have one installed.

The Clerk referred Members to the Leisure Centre included in the Officer's report; the pending matters were a cracked safety glass in the café area, so another quotation will be required and this would come to Council in September.

A wiring inspection had been carried out and there were no Level 1 inspections, but there were some Level 2's and 3's. The quotation from the Council's approved contractor, CBS Electrical Contractors. The intention is to proceed with a matter of urgency.

There would be a number of items coming forward in September. BSW Heating had undertaken the necessary works that were required to the Leisure Centre boiler. A number of repairs that been carried out at Easteds Barn. The cost to supply the parts at the Barn were £214.17 which was within the Clerk's delegated powers, so had already been done. Brierley Ground Works were carrying out remedial works on the play area including Church Lane that was reported at the last meeting. That would be ratified. The office was still chasing the delivery of two silent soldiers. The authorized receipt of the WW1 design seats that will go this year and next year by the War Memorial. In terms of the outdoor spaces, the bridge repairs were being carried out. BEL Signs had installed the new Woodland Walk signage. The Council was still awaiting an official opening for that.

It was asked if the fire door in the Café was now working. The Clerk advised that the electronic door was operational and had been serviced, but with regard to the other door, she was waiting for a contractor to provide a price for that repair and it will be carried out as soon as a price has been obtained. The door had dropped and was not acceptable.

Closing of the Leisure Centre overflow Car Park. Cllr. Neale stated that it had been suggested that this be closed at a later time. Cllr. Flores-Moore had proposed that the Council may like to consider keeping it open slightly later in the summer months and 8.00 p.m., in the winter. Cllr. Neale had recently attended the Leisure Centre but due to high usage the Leisure Centre car park was full and hence he had had to park in Lintot Square. It was suggested that it should be closed at 9.30 p.m., allowing staff to close it before the Leisure Centre closes. However, another Member suggested ten minutes after the Leisure Centre closes at 10 p.m., to allow staff and members to park. It was pointed out that the reason for closing this car park was due to anti-social behaviour. Cllr. Flores-Moore expressed concern about loan working late at night in the dark and suggested 9.00 or 9.30 p.m. She did not think it should be any later. The Council voted on whether to lock this car park at 9.30 p.m., and for this to be reviewed in three months' time (in the autumn) **9 IN FAVOUR – RESOLVED.**

**Cllr. Vickers arrived at 8.14 p.m.**

**The Operational Manager's Report and Recommendations were NOTED and APPROVED.**

#### Asset Write-Off's/Disposals

Further to the report the Clerk would like authority to dispose of/write off/sell equipment which is either defective, obsolete or in a bad condition and not used.

The Clerk reported that there were a number of assets in storage at the Leisure Centre where storage was extremely short. There were 238 red chairs that are very stained and do not reflect well on the Leisure Centre. which perhaps could be donated to a charity as there were 100 chairs at Easteds Barn that will be removed so there would remain approximately 200 chairs. There are two broken chairs that could be written off. Litter



Warden trolleys with burst tyres that cannot get replacements, two roof tiles, one broken round table that was out of warranty; one roll of insulation that it was thought could be sold; 21 large heavy brown tables that were only used at Christmas and were heavy and difficult to move and one freezer that was beyond repair. Cllr. Varley suggested that a charity should be contacted with regard to the large tables to see if they would be interested, as they would collect them.

**The Council APPROVED the disposal/write-off or sale of the list of equipment provided to them prior to the meeting and provided delegate authority to the Clerk using her discretion, but in consultation with the Chairman and Vice-Chairman of the Finance Committee. The Clerk should contact Horsham Matters/charities.**

#### Leisure Centre – Electrical Checks

Following on from the EICR Report (electrical checks required every three years), there are a number of faults identified under Code 2 and 3, which should be addressed. Council have obtained an urgent quotation from its preferred electrical supplier CBS Electrical the cost of the repairs being £885.00 plus VAT.

**The Councillors present APPROVED the expenditure in relation to urgent electrical works at the Leisure Centre to ensure compliance with regulations in the sum of £885.00 plus VAT.**

#### Football Posts

The Clerk reported that it had been hoped to remove the goal posts to prevent people trampling over the newly seeded goal mouths. However, despite attempts these could not be moved. The Clerk would advise that the information from the contractor is that the sleeves are rusting and corroding but are not dangerous and can be used during the forthcoming season. Checks will be carried out during the season to ensure stability. The Contractor recommends therefore that in 2019 the four goal posts sleeves be completely removed (they are encased in concrete) and new sleeves put in situ; this work will have to be carried out before reseeding at the end of the football season in 2019.

We are currently working upon the contracts in relation to the hire of the field to various clubs in Southwater.

**Councillors NOTED and APPROVED the intended action to be taken regarding the goal posts.**

#### **F147/07/18 PLANNING APPLICATION DC/18/1268 CHRIST'S HOSPITAL**

The Chairman indicated that this application as outlined in the agenda for the meeting, had been received shortly after the Planning Meeting at the beginning of the month and therefore it was appropriate due to the proposal for Full Council to consider this to allow for the public comments to be heard.

Cllr. Vickers pointed out that she was unable to comment on this application as she was a member of the Planning Committee at Horsham District Council.

The Chairman proposed suspension of Standing Orders to allow members of the public to speak. All **AGREED**.

A resident stated that she was very concerned about the scale of the proposed planning application for Christ's Hospital. Along with the Goods Yard development. There was too much happening at the same time, with the subsequent volume of traffic increasing daily. She asked what could be done to mitigate the situation?

The Chairman stated that the situation regarding the volume of traffic was being looked at by West Sussex Highways and there was also a Traffic Plan which was being put forward as part of the development, but could not say what could be done to mitigate that, but obviously later in the meeting it would be known what the Parish Council's feelings are on the whole application. He thanked the resident for asking the question.

Another resident stated that it was quite clear that this application should be rejected as the roads into Christ's Hospital are narrow winding lanes and already showing signs of being unable to cope with the traffic generated by the School. If this development was being built at Broadbridge Heath it would be perceived as a huge development, but when taken out of that setting and into Christ's Hospital, it is massive. The infrastructure just was not there. This was a rural area. She was familiar with the large volume of traffic due to where she lived. In the evenings was the busiest with traffic backing up due to the fact that even two cars struggle to pass each other, let alone coaches. Therefore, the proposed athletic track would exacerbate this as the clubs that were currently at Broadbridge Heath mostly had memberships in excess of 100. The School already attracted large numbers of coaches and this would increase. Christ's Hospital's four current construction sites already generated huge numbers of lorries and the proposed gym would increase membership from 3,000 to 6,000. The plan was to increase the car park from 114 to 272 spaces. Supporting documentation to this application expect 2,000 plus people to sporting events. Public transport cannot be relied upon as there is only one bus route, trains were infrequent, walking was not an option as it was unlit with limited pavements and cycling was dangerous. The School had 800 pupils already, had a state of the art leisure centre and sports facilities, so this application was a business venture rather than a need for the School or public. The local area already had sufficient of such facilities. This application was unsuitable for this location and should be rejected.

The Chairman thanked both residents for their comments on this application. The Council would now discuss this application. Therefore, Standing Orders were reinstated. Another resident wished to speak and had notified the office by e-mail, but unfortunately this had not been received. Therefore, Standing Orders were once more suspended to allow the gentleman to speak.

He had seen this application with considerable alarm. The amount of traffic that would be generated would be out of proportion to the location situation. The traffic at Two Mile Ash was already dangerous, there had been serious accidents there already. He

had been forced into a ditch by a lorry coming down the road. It was frequently difficult to pass on the corner near the Boar's Head Public House. With another 3,000 members, the traffic would be immensely increased. He was also concerned about the running track with ancillary lighting, which he understood would be floodlights, which would result in more light pollution than that already generated by the School. There would be an increase in noise as it was an outdoor situation and also it would impact badly on wildlife. He urged the Parish Council to reject this application.

The Chairman thanked the gentleman for his comments and with the agreement of Members then reinstated Standing Orders. Another member of the public asked if they could speak. The Chairman agreed and once more suspended Standing Orders.

The resident of Tower Hill stated that the road system to Christ's Hospital was overburdened in terms of volume and in terms of speed of traffic. He showed the Council a video of the traffic situation at 7.35 a.m., on a Monday and stated that his living room window was just 6ft from the road.

The Chairman thanked the gentleman and once more reinstated Standing Orders

Cllr. Neale asked Members if they had familiarized themselves of the overall plan which included an extension to the building itself with additional swimming pool, etc., running track and all-weather 3G rugby pitch. Cllr. Neale was hoping to be able to see it and asked Cllr. Vickers whether the Case Officer had had a visit yet? Cllr. Vickers stated that she had not made a visit yet and advised that the application was due to go to Committee in October and the Officer would be happy to take Cllr. Neale to site. That did not help for this evening, however, he had been to the area before so had knowledge of the layout of the land. Cllr. Vickers stated that bearing in mind the circumstances, she thought that Horsham District Council would accept further comments later on after the closing date for comments. It could be stated that the Council wished to have a site visit and make further representations.

It was asked if the extension was a replacement to the existing. They were advised that it was an extension to the building itself; the existing sports centre was going to be extended with an additional four-lane swimming pool, spa and other bits and pieces; they were realigning the entrance so the building itself gets extended. The additional 3G rugby pitch/football pitch was new with floodlights. The running track would be a full athletics track with long jump, etc. (all facilities). They would also increase the café area and double the size of the gym. The café actually relocates to a different position and the car park would be in a different location with a different access road for the sports facilities from that of the Christ's Hospital School itself.

The Chairman pointed out to the new Councillors that the Parish Council was only a consultee on the application which meant that the Council's views would be heard by Horsham District Council Planning Committee who makes the final decision. As of today there had been 39 letters of objection from local residents to Horsham District Council. The biggest issue was going to be the traffic. The Design and Access Statement had some interesting points; once built the running track would be cheap,

local athletic clubs would require a new track because the one at Broadbridge Heath would also be closing down. Cllr. Vickers advised that the proposal was to move the running track from Broadbridge Heath to Christ's Hospital so that the School could use it during the day and the clubs could use it outside school hours. Public access would be allowed so that all that used Broadbridge Heath could use the new facilities. Cllr. Neale stated that in the Design and Access Statement there were the times when the clubs could use it and when the School could use it. It also stated that the need for additional leisure centre facilities was essential because the leisure centre at Broadbridge Heath is in poor condition and likely to close.

A Councillor asked what facilities there were to actually get there other than driving, because a large number of our residents that may not be able to afford public transport or have a vehicle, it was almost impossible to get to Christ's Hospital. There was a Traffic Assessment which was a large document. West Sussex Highways had reviewed the application and had objected to the application as it was not supported by sufficient highway and transport information to demonstrate that the proposed development was not prejudicial to the satisfactory function of the highway contrary to the Horsham District Council Framework Policy 39. It was not supported by a Green Travel Plan to demonstrate that it was sustainable. The proposal also did not comply with Framework Policy 40. West Sussex Highways had also gone into detail about inaccuracies between certain documents. Its objection was raised on twelve points, all to do with the Transport Assessment and again W.S.C.C., was a consultee and Christ's Hospital would have an opportunity to deal with these. It was an objection at the moment, but that could change.

It was thought that it would have been good if Christ's Hospital had presented this to the community and the District and Parish Council in order to demonstrate the benefit to the community. It was pointed out that there had been a pre-application meeting with Horsham District Council, when advice would have been given. There was no legal requirement for them to present this to the community. The Clerk believed that Cllr. Vickers attended the pre-application meeting on behalf of the Parish Council. Cllr. Vickers advised that she had an informal meeting with the school and the planning officers, but it was quite some time ago and before this application came forward. They were then only in the preliminary stages of developing a plan. They had to know that moving the track from Broadbridge Heath to Christ's Hospital would be approved by Horsham District Council, but the District Council had not yet had a meeting about that. This was separate from the planning application which would be decided upon its planning merits. The main concerns from West Sussex Highways advising that the Transport Assessment was seriously flawed would mean that they would need to go away and do another one, but they have been given an opportunity to rectify those concerns of the Highways Authority. The Chairman presumed that they would only have 6 months from the application going in to do this, otherwise they have to re-apply. Cllr. Vickers confirmed this. The Transport Assessment was flawed by not having a Green Transport Plan, anything of this scale should have something along those lines. The Chairman stated that he had looked at the application in details and considered that it was totally flawed at the moment. Cllr. Vickers advised that the applicant had been given three weeks to try and rectify the concerns of West Sussex Highways.

Cllr. Flores-Moore stated that as a user of the gym, she could understand why they were doing it, but the traffic on that road was horrendous. She thought that Southwater needed a break from all this development that was going on, with the amount of traffic, as the infrastructure was not good and totally understood where the residents were coming from. She considered the Council needed to be strong enough on this so that it was heard.

Another Member mentioned that he was a member of Bluecoats, a private members' club at Christ's Hospital and clearly there was a financial reason for them doing this, and if getting more back in terms of community use, this might be looked at differently, but there was insufficient benefit to the residents of Southwater to warrant the expansion as it currently stood.

The plan was shown to the meeting in detail. The number of car parking spaces was almost tripling; the increase in volume of traffic on those roads was totally unsustainable. When increasing the car parking to that extent it was obvious that events would be being held, although that was not stated in the application. The 3G rugby pitch means that it was an all-weather pitch and can hold tournaments which would be quite lucrative to the School. It was pointed out that the road from Tower Hill to Christ's Hospital Station and Barns Green had not changed in 60 years. It was also dangerous to walk on Tower Hill then, let alone now.

It was not known how many events would be held there. The athletics track only had a small stand which would imply that there would be no major events there. There were no benefits for Southwater included. It was pointed out that the School already held sports events there with five coaches arriving with players. Events were currently held most weekends.

The Chairman asked the meeting if it wished to object to this application. This was confirmed. Cllr. Neale stated that there was nothing wrong with the building itself which seemed okay and would fit in with other buildings. He did, however, have concerns about transport. A Councillor stated that the School was planning to hold competition events at the athletics track and the sports centre and was part of its business plan. The Chairman asked the meeting if it would be their wish that he speak at the Horsham District Council Planning Committee Meeting. This was confirmed. The Clerk was asked to book the Chairman in to speak. Cllr. Neale Proposed that the Parish Council strongly object on the basis of transport matters as detailed by West Sussex Highways. The Chairman pointed out that there were delegated powers in place, so that could deal with this later as there were other grounds to object. Certain parts of the document conflict, which needed to be corrected before it moved forward. **The Chairman Seconded Cllr. Neale's Proposal to object. Vote: 4 in favour, the remaining members having declared an interest earlier in the meeting – RESOLVED.**

In addition, he would take this forward and speak at the Committee meeting but there were other objections he would wish to put forward under delegated powers over the next couple of weeks. Cllr. Neale would still like to attend a site visit. As many residents as possible should register their objections to Horsham District Council as

there were currently only 39 and there was a need for many more. Residents were requested to submit individual submissions as a group one would only count as one objection.

It was asked what the Chairman meant by delegated powers and the Clerk explained that this application did not comply with the Horsham District Council Framework document so this would be looked at in order to put together the Council's response. The Clerk would send the response to the District Council so the public could see a copy of this on the website.

**F148/07/18 BEESON HOUSE**

Council received a report on a meeting held in relation to the proposed Deed of Rectification in relation to the parking space discussed in 2016. The Council also noted a report in terms of the proposed new Tenancies at Will prepared by the District Council which will not now proceed and the arrangements to be made.

The Clerk pointed out that the District Council wanted the Parish Council to give up one of its 8 parking spaces for Beeson House, but the Council would not be doing this. It was also believed that there was an error in the Tenancies at Will and hence they had been withdrawn.

**The Council NOTED the report provided and authorized the Clerk to take forward any discussions in terms of the building with the Landlords, Horsham District Council.**

**F149/07/18 COMMUNITY WARDENS**

The Clerk advised that Cllr. Cole had asked that this item be placed on the agenda. She referred Members to the report and advised that she had already started preliminary discussions with the lead officer at Horsham District Council. There was a need for a Working Party and it was **AGREED** that the following Members would sit on this: Cllrs. Watkins, Cole, Scoon, Timson, Flores-Moore and Neale. There was information for Members of the Working Party and a meeting was required as soon as possible.

**F150/07/18 SCHEME OF DELEGATION DURING AUGUST RECESS**

The Clerk suggested that the Council have a Scheme of Delegation during the August recess as in the past; namely the Clerk in association with the Chairman and Vice-Chairman of Council; Chairman and Vice-Chairman of Finance and General Purposes Committee and in respect of Planning matters, the Chairman and Vice-Chairman of the Planning Committee. This was **AGREED**.

**EXCLUSION OF THE PRESS AND PUBLIC**

**In accordance with Section 1 (e) of Standing Orders (Meetings) and due to the confidential nature of the business to be discussed, Members RESOLVED to exclude members of the public and press at this point.**

The members of the public were thanked for their attendance and then left the meeting.

**F151/07/18 PERSONNEL, PENSIONS AND TRAINING**

**“Confidential Report”**

**F152/07/18 DATE OF THE NEXT MEETING – ANNUAL MEETING OF THE PARISH COUNCIL – 30th May 2018**

**Meeting closed at 9.05 p.m.**

Signed.....  
(Chairman)

Dated.....