



SOUTHWATER PARISH COUNCIL

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Draft Minutes of the Meeting of The Parish Council held on Wednesday, 14th July 2021 at 7.30pm.

Present:

Councillors Present: M Neale (Vice-Chairman), P Flores Moore,
S Lewis, D Moore, I Slowly, N Knott and J Watkins. *(Left the meeting at 9.10pm)*

County Councillor Present: Nigel Jupp *(arrived at 8.25pm)*

Members of the Public Present: None

Members of the Public were able to view meeting by Live YouTube Stream

<https://www.youtube.com/channel/UCKmIN1p8vDttHXKM0v5SVA>

Executive Officer Dawn Spouge clerked this meeting

Councillor Neale Chaired this meeting and will be referred to as the Chairman throughout these Minutes.

The Chairman welcomed all to the meeting and went through the usual reminders of ensuring Covid H&S, meeting etiquette and the meeting being live streamed to the public. He asked all those present to turn their phones off or to silent.

98 Apologies for Absence

Apologies were received from Councillors, Watkins, Scoon, Cole, Vickers, and Stannard. Both the latter dually hatted Councillors were unable to attend due to attending HDC matters.

98. Declarations of Interest

Councillors J Watkins, I Slowly and Flores-Moore declared an interest as WI members in item 114.

The meeting was adjourned to allow the Rev Kath Jones to talk about SYP.

100. Public Forum

The Chairman of Southwater Youth Project, Rev. Kath Jones gave a statement on SYP. This is attached to the current Minutes for reference.

101. Chairman's Report

The Chairman reported that £50 had been donated to Southwater Soccer School raffle from the Chairman's Discretionary fund.

102. Correspondence

None

103. Minutes

i) To approve the Minutes of the Annual Meeting of the Parish Council of 19th May 2021

Subject to the following amendments:-

Item 67 – To also include Councillors Moore and Neale

Item 68 – Should read Executive Officer Dawn Spouge and not Justin Tyler

ACTIONS

<p>Councillor Flores Moore proposed the above Minutes as a true record and including the amendments, seconded by Councillor Knott and AGREED unanimously.</p> <p>ii) Matters arising from the Minutes of the Annual Meeting of the Parish Council Meeting held on 19th May 2021.</p> <p>iii) To approve the Minutes of the Extraordinary Council Meeting for the Freedom of the Parished Area of Southwater held on 23rd June 2021. Deferred to the next Meeting.</p> <p>iv) - NA</p> <p>v) To approve the Minutes of the Extraordinary Council Meeting held on 7th July 2021. The above Minutes were proposed as a true record by Councillor Knott, seconded by Councillor J Watkins and AGREED unanimously by all those present.</p> <p>vi) Matters arising from the Minutes of the Extraordinary Council Meeting held on 7th July 2021. None.</p>	Nxt Mtg
<p>104. Committees</p> <p>i) Finance and General Purposes Committee</p> <p>a) To receive and approve any decisions and recommendations – see below.</p> <p>b) To approve the Minutes of the F&GP Committee meeting held on 16th June 2021. Item 7 of the above Minutes was amended at the Extraordinary Meeting of the 7th July 2021. All other items we proposed as a true record by Councillor Slowly, seconded by Councillor Knott and AGREED unanimously.</p> <p>c) To note and receive the written report from Southwater Ghyll CIO as requested at F&GP of 16th June 2021, item 16. The above was noted.</p> <p>ii) Planning Committee Meeting of 7th July This item was deferred to the next Planning Meeting.</p>	Nxt Planning Mtg
<p>105. Accounts</p> <p>i) Balance Sheet to date – note and approve</p> <p>ii) Income and Expenditure – note and approve</p> <p>Councillor Flores-Moore proposed approval of both items above, seconded by Councillor Moore and AGREED unanimously.</p> <p>All questions submitted to the RFO prior to the meeting had been answered with the exception of further clarification for Councillor Flores -Moore’s question on amounts paid for Sewage/water. The RFO will clarify this further with her.</p> <p>106. Councillor Representatives on Outside Bodies This item was deferred.</p> <p>107. Lead Councillors The Chairman clarified that no written reports had been received by the Executive Officer prior to the meeting. He asked the Lead Councillors if they wished to give any verbal update reports.</p>	
<p>Public Realm – Councillor Moore stated that he had no further reports to make. He was currently trying to make contact with former Parish Councillor Stranks for further information on the lamp posts owned by SPC.</p>	DM
<p>Green & Boundaries and Open Space – Councillor Lewis stated that several parish office staff members had walked with a member of the Forestry Commission and a report would follow. Councillor Moore mentioned that HDC were reporting a pot of EU money to be applied for in regards to re-wilding retail areas and all Parishes and community partnerships had been approached in this regard. Councillor Moore would investigate this matter further and report back.</p>	SL DM

<p>The Chairman stated that any matters Councillor G Watkins had wanted to report would be deferred to the next meeting.</p> <p>108. Standing Orders and Financial Regulations – to receive and consider any updates. The Chairman stated that there had been further advice from WSALC on internal auditors. Councillor Moore proposed acceptance of the changes that had been circulated to date and defer all further updates to the next meeting. Seconded by Councillor Lewis and AGREED unanimously.</p> <p>109. To receive and consider any County Council Reports and Communications not covered elsewhere on this Agenda. No written reports had been received prior to the meeting. However this item was deferred until the slightly later arrival of County Councillor Nigel Jupp to this meeting where a verbal update was given as follows:-</p> <ul style="list-style-type: none"> ➤ Cripplegate Lane flooding issue – WSCC acknowledge this is a long standing re-occurring problem. A jetting exercise was carried out by Highways on 28th June and engineers had reported they had found the problem was a collapsed outlet pipe. WSCC was currently looking at a temporary solution for this coming Winter with a permanent solution to be agreed to follow. Further information would follow. ➤ A meeting took place between WSCC and parish Councillors Moore and G Watkins to look at the extension of the pavement at the top of Cripplegate Lane. Highways recommend a community highways scheme to take this further. A lamp post in that vicinity also needs to be looked at. ➤ There are overgrown hedges encroaching on the pavement. WSCC to keep SPC Executive Officers in the loop on their contact with the owners of these. ➤ A resident on the new Broadacres Berkeley’s estate had written to WSCC in regard to improving the crossing outside the school academy. Councillor Jupp reported that the crossings were visible, speeding had been lowered due to the pinch points in situ. Councillor Moore stated that the crossings were chaos at the beginning and end of the school day. Further discussion took place. Councillor Jupp replied that it was a busy road with two busy schools located on it. ➤ Covid impact on County residents – cases had increased considerably, however, Horsham district is lower than the rest of Sussex and the majority of cases have principally been with primary school children and their staff. ➤ Free school meals will continue during the Summer and Christmas school holidays. ➤ Government funding has enabled holiday activities and a food programme for four weeks over the school summer holidays <p>110. To receive and consider any District Council Reports and Communications not covered elsewhere on this Agenda. None received.</p> <p>111. Wellbeing Committee HDC had set up a Wellbeing Committee initiative. Councillor Flores-Moore requested the Parish Council have a representative on the committee.</p> <p>The Chairman asked Councillor Moore if the Wellbeing Committee had requested a PC representative?</p> <p>Further discussion took place. It was hoped that Councillor Vickers would be able to give more information on this initiative and defer this matter to the next meeting.</p> <p>Councillor Knott stated that if it was agreed that an SPC representative was appropriate, she would like to put herself forward for this role.</p> <p>112. Calendar of Meetings Carried over from the APM Minutes of 19th May 2021, Item 84 of those Minutes. The Chairman reiterated why the Council meetings were in their current format. The Executive Officer reminded all Councillors that it was agreed at that meeting the current Calendar of Meetings was approved with seven votes in favour and one against.</p> <p>Some discussion took place and it was noted the Calendar of Meetings currently remains the same.</p> <p>113. The Queens Platinum Jubilee 2022 The Council to consider how to mark the above occasion with and for the Community. A discussion took place.</p>	<p>GW/Nxt Mtg</p> <p>Nxt Mtg</p> <p>Nxt Mtg</p>
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<p>Councillor Moore stated that Southwater Community Partnership intended to hold an event to mark the above occasion and they hoped that SPC and The Ghyll would support them in this. Currently ideas were being invited.</p> <p>Councillor Moore would report back to SPC on any further progress and updates.</p>	DM
<p>114. War Memorial Garden (Southwater WI plaque)</p> <p>An illustration of the proposed plaque had been circulated with the Agenda. Councillor stated that he supported the idea proposed.</p> <p>A discussion took place and Councillor Moore proposed accepted of one or two plaques, as illustrated, be fixed permanently to the bottom of the feet of the 'Silent Soldiers' currently placed at the War Memorial garden area. Seconded by Councillor Lewis and AGREED with four votes in favour and three abstentions due to declared interests. Office to instigate purchase.</p>	
<p><i>The meeting was adjourned at this point to allow Councillor Jupp entry to the meeting in the Chamber and Item 109 was taken at this point.</i></p>	
<p>115. Old Stakers Lane Deferred to the next meeting.</p>	
<p>116. Asset of Community Value Deferred to the next meeting.</p>	
<p>117. Southwater Youth Project – to consider and approve i) Payment of the Lardner Hall hire for Duke of Edinburgh Awards and other activities (if required). The Chairman gave some background information in regards to SYP using The Ghyll areas for the above activities. He proposed payment, seconded by Councillor Slowly and AGREED unanimously.</p>	
<p>ii) Payment of the received invoice dated 14th June 2021 relating to SPC grant contribution for the year 1st September 2020 – 31st August 2021. The Chairman gave background information in regards to the above invoice.</p>	
<p>A discussion took place and clarification on where the additional called for monies would be appropriated to were of concern. It was decided that should SPC agree to paying the above invoice, the monies should not go towards salaries but be put in the reserves of SYP for project activities.</p>	
<p>It was also important to note that should HMRC ask for any recall of furlough monies paid to SYP, it would be the responsibility of SYP.</p>	
<p>Further discussion took place. Councillor Neale proposed payment of the invoice to include the above notes, seconded by Councillor Lewis and AGREED unanimously.</p>	
<p><i>The meeting was adjourned to allow the livestream of this meeting to be ended to the Public due to the confidential nature of the business transacted for the following items in accordance with Section 3 (d) of Standing Orders. (Meetings).</i></p>	
<p><i>Meeting re-convened in confidential session</i></p>	
<p>118. Southwater Youth Provision This item was taken in confidential session.</p>	
<p>119. Councillors This item was deferred to the next meeting.</p>	
<p>120. Date of the Next Meeting - 15th September 2021.</p>	
<p>This meeting ended at 9.35pm.</p>	

