

traffic restrictions in Worthing Road to prevent such parking, subject to the vehicles themselves being taxed. Mr.Cole said, that he could not believe that this was the case due to the fact that the vehicles were causing an obstruction especially with large lorries also parking on the side of the road. The Clerk stated that she would report the matter again.

Mr.Cole stated that he had visited Andrews Road/Shipleigh Road and thought that the street lighting was very poor. The Clerk informed Mr.Cole and the Council that dependent on which street lights were being referred these may belong to the Parish Council. She had not been informed of late that any required repair apart from one in Shipley Road, which again was being addressed however, it was a matter for UK Power Network and the Council's contractor SSE working together to effect the repair. There was a similar situation with another on the footpath at the Boars Head junction. The Clerk reminded Members of the significant delays previously experienced.

Mrs.Flores-Moore asked to whom the blue container belonged that was situated near The Fieldings by the Country Park. The Clerk was unaware of the container herself, but would try and find out to whom it belong and whether permission to site this had been received either from Highways or indeed Horsham District Council country park.

Rachael O'Toole-Quinn stated that she supported the views of her colleague in relation to the traffic congestion in Worthing Road. However, she was extremely concerned about the disruption being caused with the installation of the new lighting at Hop Oast and the mayhem this was causing; with little or indeed no information as to how long the works were anticipated to take. Members were concerned that if not rectified vehicles would come through the village rather than get caught on the A24.

The Clerk informed the Council that she was in contact with the relevant department and would ask for timelines for the works and also whether if the works were to continue long term if signage could be provided.

The Chairman asked if West Sussex County Councillor, Brad Watson wished to say a few words.

Mr.Watson stated that all Highways Works were now highlighted on the County Council's website. Both Mrs.Flores-Moore and Ms.O'Toole-Quinn stated that irrespective of this there should be signage advising people of timelines and the nature of the works.

Mr.Watson said he was delighted to confirm that the new Broadbridge Heath roundabout would be opened on the 17th December, there would however be no official opening but asked that the Council note that the highway had now been adopted by the County Council. The slip road to Tesco and the roundabout would remain open for the time being, but may close in the future.

Referring to the Chancellor's Budget Statement, Mr.Watson said that a 2% levy for Social Services and Care was likely to go ahead; this would raise a sum of £7M against a total spend of £1,000M.

Mr.Watson reported on the issue of Devolution in relation to a possibility of East and

West Sussex and Surrey discussing partnership work and which will bring in Government funding to ensure efficiencies. This proposal is being looked on favourably and being discussed with Government with another meeting taking place on the 14th January 2016.

Mr.Watson reporting on the West Sussex County Council boundary changes, Mr.Watson did not think that in future Southwater would be linked with either Shipley or Nuthurst, however at this point he did not know if the ward would stand alone or with another. Whatever happened the new wards would be in place for the County Council elections on 17th May.

In concluding Mr.Watson wished the Council and everyone present a Very Merry Christmas and Happy New Year.

F145/12/15 APOLOGIES FOR ABSENCE

Apologies and reasons for absence have been received from Mr.L.Apted, Mr.K.Diamond, Mr.A.Green, Mrs.J.Hutchings, Mr.S.Tresedern, Mrs.C.Vickers, Mr.N.Whitear.

Members NOTED and APPROVED the absences.

F146/12/15 DECLARATIONS OF INTEREST

The Clerk referred Members of Council to information issued in relation to the Member's Code of Conduct and Standing Orders and asked whether any Member had at this point in the meeting anything of note to declare.

There were no declarations made.

F147/12/15 MINUTES

The Council discussed the minutes of the meeting held on Wednesday, 25th November 2015 and considered that these reflected a true and correct record of the meeting.
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It was RESOLVED by all present, that the minutes of the meeting held on 25th November, 2015 be APPROVED by all present subject to the amendments discussed.

F148/12/15 CHAIRMAN'S ANNOUNCEMENTS

The Chairman stated that he would like to thank everyone involved in the organisation for the Christmas event, along with all staff and councillors who took part including the community police volunteers and other community volunteers. He felt that the event had been a huge success despite the weather, Santa's arrival with the help of West Sussex Fire Service was spectacular. Santa was as busy as usual and thanks to him for making a

detour to visit Southwater on his busy rounds.

F149/12/15 CORRESPONDENCE

The Clerk referred Members to correspondence sent to them during the month and asked whether they wished to discuss any item that may not be covered on the agenda for the meeting.

Mr.Cole expressed concerned about documentation received from the Horsham Cycling Forum in which matters relating to Southwater were expressed in relation to the use of Section 106 contributions and cycleways. Mr.Cole asked what the Group's mandate was in making statements such as this without direct contact with the Parish Council. He was concerned that the statement appear to state that they had the approval of this Council especially in relation to the proposed relocation of the football ground.

The Clerk gave the Council a resume about the group and its origins, reminding Members of a previous visit. However, indicated that the Council had not given any indication as to its views as expressed in the documents put forward to either County or District Councils.

Members felt that a meeting with the group should be held to discuss their proposals as a matter of priority, as it did not have any mandate to proceed without the Parish Council's support.

It was RESOLVED that the Clerk should organise a meeting with the Horsham Cycling Forum to discuss their proposals for Southwater and the potential use of Section 106 monies and views on the Football Ground proposals.

There were no further items for discussion.

F150/12/15 COMMITTEES

Finance & General Purposes Committee – 2nd December 2015

It was AGREED by all present, that the Finance & General Purposes Committee meeting minutes dated 2nd December 2015, be approved as a true and correct record of the meeting held. www.southwater-pc.gov.uk/parishcouncil/minutes

The date of the next meeting being Wednesday, 6th January 2016.

Planning Committee – 3rd December 2015

It was AGREED by all present, that the Planning Committee minutes dated 3rd December, 2015 be approved as a true and correct record of the meeting held.. Again the Clerk apologised in that the October Planning Minutes should also be approved having been omitted from the Agenda for the meeting. www.southwater-pc.gov.uk/parishcouncil/minutes

The date of the next meeting being Thursday, 7th January 2016.

F151/12/15

ACCOUNTS

Councillors were referred to the meeting pack for 16th December 2015 and asked to confirm that the documents provided were a true position of the Council financial affairs, e.g. Bank reconciliation, income and expenditure analysis and sales ledger. A further payment will be authorised prior to Christmas along with the salary run; this will be authorised by two members of Council under delegated powers.

It was RESOLVED by all present that the information provided by the Clerk represented a true record of the financial position of the Council as at 16th December 2015. The Clerk was given delegated authority to raise the further payment prior to the next meeting; this to be authorised by two cheque signatories.

The Clerk reported that she was exceedingly concerned about the Council's present cash flow, in that whilst the Council had funds within its accounts including deposits, cash flow was a concern with the need to take off the 14 day account monies to cover payments. However with four months still to go until the end of the year discussions should take place about how the Council wish to proceed to cover future salary and payments.

Mr. Watkins suggested that the Clerk and Chairman prepare a report on the matter and that the Council discuss this report at the Finance & General Purposes in order to address the situation as a matter of urgency.

It was RESOLVED that the Clerk and Chairman prepare a report on the cash flow situation and ring fenced funds positions for discussion at the January 2016 Finance & General Purposes Meeting in order to address the Clerk's concerns over the question of cash flow.

F152/12/15

ACCOUNTS FOR PAYMENT

The Chairman presented to Members the Payments to 16th December, 2015 in the sum of £17,354.11 and £34,418.10. The Payroll Schedule to be authorised this week for payment next week including a number of payments amounted to £51,772.21.

It was RESOLVED by all present that the Payments Schedule to 16th December, 2015 in the sum of £17,354.11 and £34,418.10 respectfully be APPROVED. It was RESOLVED that the Clerk raise the necessary payments in relation to refunds, invoices and Payroll in the sum of £51,772.21 and that these be authorised and signed by two cheque signatories.

F153/12/15

DRAFT BUDGET FOR YEAR 2016/17

The Chairman presented the Draft Budget and Projected Precept Calculations for Year 2016/17 as specified on the meeting agenda eg., Precept Increase of 5.02%, Net Budget

£324,468, Revenue Grant of £4,633 Gross Budget £329,101.

Mr. Buckley, Chairman of the Council reiterated that much of the increase was as previously reported outside of the Council's hands in terms that this increase reflected the need to remunerate staff from April 2016 in accordance with the Living Wage proposed, the Council's requirement to auto-enrol all staff into the Local Government Pension Scheme as a local authority, and the reduction in the revenue grant obtained by the District Council, which in turn has been reduced dramatically. This represented a 7 pence per week on a Band D property.

The Chairman stated that pending any further comment, he would like to propose that the Draft Budget be adopted for the Year 2016/17; this was seconded by Mr. Watkins and agreed by all present.

It was RESOLVED by all present that the Precept for Southwater Parish be increased by 5.02%, Net Budget £324,468, Revenue Grant of £4,633, Gross Budget of £329,101.

F154/12/15 DATE OF THE NEXT MEETING

The date of the next meeting will be Wednesday, 27th January 2016.

F155/12/15 PLANNING

Chairman: Mr.G.Watkins

District Councillors: Not present

**Present: Mr G. Cole Mrs.P.Flores-Moore
Mr.M.Neale Ms.R.O'Toole-Quinn
Mr.G.Watkins Mrs.B.Varley**

Application No.	Applicant	Recommendation
DC/15/2594 In Office	Berkeley's Land West of Worthing Road Southwater West Sussex Provision of temporary construction access with associated landscape works https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&keyVal=NXWYQTIJ02X00	No objection. Council would wish the developers to erect signage to notify residents and road users entering the area of the works to avoid possible conflict
DC/15/2623 Geoff Cole	Mr David Brandon Wayside New Road Southwater Horsham West Sussex RH13 9AU Erection of a two storey side extension https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&keyVal=NY0N3DIJFK00	No objection

FIND THE SANTA COMPETITION

The draw for the Find the Santa Competition then took place the winners being:-

No	Item	Donated By	Won by
1	Race Day tickets (4) to opening round at British Car Touring Championship Brands Hatch 3rd April - FIRST PRIZE	Palmers Sports	Michelle Sutlieff
2	Sony Blue Ray Player - SECOND PRIZE	Sony DADC	Mr David Wadey
3	Family ticket (4 people) to Beauty and the Beast Pantomime at the Capitol - THIRD PRIZE	HDC	Fiona Smith
4	Coco's Style Voucher (Shampoo and finish)	Coco's	Ed Lanning
5	Stems Voucher for £25	Stems	Sam Lanning
6	Bottle of Whiskey	Rose Building Services	Sophie Burton
7	Bottle of Whiskey	Rose Building Services	Josie Lanning
8	Game of Twister	Revival Dry Cleaners	Emma Dan
9	Gift from Boots - Gift wrapped set of bath products/toiletries	Boots	Steve Dan
10	Jar of Sweets from Allsorts	Allsorts	James Sanderson
11	Soft Toy (Bear)	Bearing Gifts	Finlay Sutlieff
12	Craft set (my pretty beads set - girl)	SWPC	Andy Smith
13	Craft set (my sleepover set)	SWPC	Sophie Davies
14	2 x DVD Bob the Builder	SWPC	Liam Smith
15	Gift from the Co-op : Selection of goods for your Christmas Table (food products)	Co-op	Shelby Chalkly
16	Box/Tin of Sweets from Londis	Londis	Sharron Hockley
17	Little Teahouse Voucher	Little Tea-house	Bella

The meeting closed at 8.15pm.