



**SOUTHWATER PARISH COUNCIL**  
Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
West Sussex RH13 9LA

Telephone number: 01403 733202  
Email: [enquiry@Southwater-pc.gov.uk](mailto:enquiry@Southwater-pc.gov.uk)  
Community Website: [www.southwater-pc.gov.uk](http://www.southwater-pc.gov.uk)

**NOTICE IS HEREBY GIVEN** of a meeting of The Finance and General Purposes Committee to be held at the Parish Council Chambers, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, West Sussex, RH13 9LA on **Wednesday, 20<sup>th</sup> October 2021 at 7.30pm** when the following business will be considered and transacted.

**ALL COUNCILLORS WHO ARE MEMBERS OF THIS COMMITTEE ARE HEREBY SUMMONED TO ATTEND.**

Live Stream will be available here: <https://www.youtube.com/channel/UCKmIN1p8vDttHXKM0v5SVA>

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## **AGENDA**

1. **Public Question Time – 15 minutes in total.** *All parishioners wishing to speak or attend in person, must make their name known to the Executive Officer(s) at least 24 hours prior to the meeting start time. This is to ensure Covid safety restrictions are adhered to in terms of space and numbers allowed. Those wishing to speak will be given priority in terms of numbers allowed. There will be a live stream link to the meeting for any persons wishing to view online.*
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Chairman's Report**
5. **Correspondence**
6. **Minutes –**
  - i) To note approval of the minutes of the F&GP Committee meeting held on 18<sup>th</sup> August 2021 (approved at Full Council 15<sup>th</sup> September 2021).
  - ii) Matters arising from previous F&GP Committee meeting of 18<sup>th</sup> August 2021.
7. **Accounts**
  - (i) Debtors and Creditors – To note the Debtors/Creditors list as at the date of the meeting
  - (ii) Balance Sheet/Earmarked Reserves – To approve
  - (iii) Detailed Income and Expenditure – To approve
  - (iv) Bank Reconciliation – To approve the Bank Reconciliation of 30<sup>th</sup> September 2021.
8. **Payments Schedule**

To approve the payment schedule of Wednesday, 20<sup>th</sup> October 2021.

  - (i) £73,736.81 for approval.

9. **Budget Review** – To receive update.
10. **Operational Report** – to receive and note.
11. **Lintot Square Car Park Festive Lights Repair Work** – to consider quote and repair works identified by survey.
12. **Footpath leading from Wilberforce Way to Hangman Hill Roundabout** – to receive update on footpath extension works with reference to Section 106 funding relating to the Martindales Development.
13. **Allotments Pricing for 2022-23** – to consider pricing for Easteds Allotments for 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.
14. **Grant Applications** – to consider a grant request from 4 Sight Vision Support.
15. **New Website Development and Social Media Reports** – to note written reports and consider any further action.
16. **Play Area Refurbishment** – to consider quotes received from the Invitation to Quote (Public Works Contracts Finder) to carry out refurbishment works to play areas located on Cornflower Way, Eversfield, Larkspur Way, Nutham Lane, Warren Drive.
17. **DATE OF NEXT MEETING – 15 December 2021**

**IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY, PLEASE CONTACT THE COUNCIL ON 01403 733202 OR EMAIL: [enquiry@southwater-pc.gov.uk](mailto:enquiry@southwater-pc.gov.uk)**



**JUSTIN TYLER**  
**EXECUTIVE OFFICER & RFO**  
14<sup>th</sup> October 2021