



## **SOUTHWATER PARISH COUNCIL**

Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
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**NOTICE IS HEREBY GIVEN** of a remote meeting of The Parish Council to be held on **Wednesday 20<sup>th</sup> January 2021 at 7.30pm** when the following business will be considered and transacted.

**ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND BY REMOTE ATTENDANCE VIA ZOOM**

**This meeting is NOT being recorded**

For details on how the public can speak at this meeting, please contact the Parish Office. Otherwise the Live Stream will be available here: <https://www.youtube.com/channel/UCKmIN1p8vDtdHXKM0v5SVA>

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## **AGENDA**

**1/21. Apologies for absence**

**2/21. Declarations of Interest**

**3/21. Public Forum** – Public Question Time – 15 minutes in total.

*This is an opportunity for members of the public to ask questions relating to the Agenda. Members of the public can only view the meeting on YouTube and not take part via Zoom unless pre-arranged with either the Clerk, Deputy Clerk or Chairman of the meeting.*

*Participating members of the public will be limited to 3 people maximum per meeting. Each member of the public can only refer to items on the agenda and will be allowed to ask one question and one ancillary question that combined will not last any longer than 5 minutes. Once participating members have asked their questions or made their statements as above, they will be removed from the meeting accordingly and will then only be able to access the meeting via YouTube live stream.*

**4/21. Chairman's Report**

- i) Resignation of Cllr Timson
- ii) Southwater Museum Artifacts held currently in Horsham to consider to be transferred to Southwater

**5/21. Minutes** – To approve the Minutes of the Parish Council meeting held on 18<sup>th</sup> November 2020

**6/21. Matters Arising** - To deal with any matters arising from the Minutes of the Parish Council meeting of the 18<sup>th</sup> November 2020 not covered elsewhere on this agenda.

**7/21. Correspondence**

**8/21 Community Neighbourhood Wardens Verbal Report**

**9/21. Accounts**

- i) Balance Sheet to date – To receive, note and approve
- ii) Income and Expenditure – To receive, note and approve as at the date of this meeting

**10/21. To Receive and Consider any County Council Reports and Communications not covered elsewhere on this Agenda**

**11/21. To Receive and Consider any District Council Reports and Communications not covered elsewhere on this Agenda**

**12/21. To Receive from the following Committees: reports, note any delegated decisions taken and make any recommendations**

**F&GP Committee – updates including:**

- i) Minutes of the Meeting held on the 16<sup>th</sup> December 2020**
- ii) Update from the extraordinary F&GP Meeting held prior to this meeting on 20<sup>th</sup> January 2021 on recommendation of the budget for 2021/22**  
*(Full Minutes will be approved at the next F&GP Meeting on 17th February 2021)*

**Planning Committee – updates including:**

- i) Minutes of the Meeting held on the 2<sup>nd</sup> December 2020**
- ii) Minutes of the Meeting held on 13<sup>th</sup> January 2021**

**13/21. General Reserves Policy 2021** – to consider and approve recommendation made by F&GP Committee on 16<sup>th</sup> December 2020 to approve policy.

**14.21. Chairman Discretionary Fund** – to consider and approve a transfer from the General Fund to the Chairman Discretionary Fund (Earmarked Reserve) with respect to unclaimed Councillor Allowances

**15/21. Reports from Lead Councillors** – To receive and consider any reports from Lead Councillors on the following areas: Amenities, Green Open Space & Boundaries, Public Realm, Play & Leisure facilities.

**16/21. Change of SPC Representative on the Village Hall Committee**

**17/21. Update on Operational matters due to the current Covid 19 Pandemic – Parish Office**

**18/21. Finger Posts**

- i) To consider the quotes received for either replacement or refurbishment for:**  
Kerves Lane/Colstaple Lane  
2 mile Ash Road/Marlpost Road  
2 mile Ash Road/CH Road

**19/21. To consider the additional changes to the Principles of Grant Aid Document as circulated**

**20/21. To further consider the grant applications as agreed at the F&GP held in October 2020 and received from:**

- i) St Catherine’s Hospice**
- ii) 4 Sight Vision**

**21/21. Police Matters** – to discuss and consider the following:

- i) Anti-Social behaviour in Southwater**
- ii) Recent update from HDC on Horsham District Public Space Protection Order Consultation**
- iii) Concerns on Lack of Policing in Southwater**

**22/21. Neighbourhood/Community Wardens -**

- i) To consider the future provision of the Wardens from April 2021**

- ii) To receive the recommendation from the F&GP Committee Meeting of 16<sup>th</sup> December 2020
- iii) To consider and approve waiving the Financial Regulations as per Figure 11.(c). with respect to entering into a contractual agreement with Horsham District Council for provision of Neighbourhood Wardens service due to the following reasons; the Neighbourhood Wardens services is a specialist service only provided by Horsham District Council; it constitutes continuation of an existing contract; and the Council considers that alternative options i.e. security services would not provide the same District to Parish and Police to Neighbourhood Warden relationship.

***NOTE: The live stream of this meeting will be ended to the Public after the above item due to the confidential nature of the following business to be transacted. in accordance with Section 1 (e) of Standing Orders (Meetings). with Section 1 (e) of Standing Orders (Meetings).***

**23/21. The Future of Youth Provision in Southwater**

- i) To consider the document circulated from the Youth Working Party
- ii) To decide on Southwater Parish Council's plan for Youth provision in Southwater

***NOTE: The Live stream of this meeting will be reinstated at this point for the following item to be considered.***

**24/21. Budget**

- i) To agree the budget for 2021/22

**25/21. Date of next meeting – 17<sup>th</sup> March 2021**

**IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY PLEASE CONTACT THE PARISH CLERK ON 01403 733202 OR EMAIL: [clerk@southwater-pc.gov.uk](mailto:clerk@southwater-pc.gov.uk)**

**Dawn Spouge  
Clerk to the Council  
13<sup>th</sup> January 2021**