

Operational Report for Full Council Meeting – 31st July 2019

All prices stated are without VAT - Quotes and reports if applicable are attached.

BEESON HOUSE – update Report on items for information only	
LSH/HDC	The leaking roof at Beeson House Still chasing on the outcome of a possible new roof etc. Another chasing email sent 25 th July 2019.
At Home Estates	At Home Estates (Paul Davies) will be vacating the office on the upper floor.
Parish Office	The Filing is currently being re-ordered and sorted; half way through all filing with the metal drawer units left to sort, consolidate. This will be done on a gradual basis.
LEISURE CENTRE – update Report on items for Information only and to approve if required	
Mowing Tractor	The Tractor mower has been collected by Blakes Farm Mowers and is being serviced as per a previous agreement with Horsham FC. It will be returned to the owners, Horsham Football Club, and it will not be returning to the centre.
Football Pitches	Southwater Royals FC have notified the Council that they intend to take over the management and maintenance costs/responsibilities of the Football Pitches. Goal posts could not be removed by TEM (seized in the ground) and will require digging out at a later point by Southwater Royals FC. Item on the Agenda re repair to goal mouths/reseeding/verti drain.
Steel Container	Southwater Royals FC to have use of steel container for all their maintenance equipment, goals and other football equipment. Current items in the container moved to what is/was the “football stores” and disposal of redundant assets. Skip/waste collection to be arranged.
Football Stores	Situated under the Bowls Annex and round the back of the centre near MUGA. To be cleared out of all football related equipment and will form the new store room for SPC/Leisure Centre items previously kept in the Steel Container.
JAC Air Conditioning	One of the Air conditioning units at the Leisure Centre gym has stopped working after 17 years of use. Awaiting a more detailed report as to the defects from JAC but it is estimated repairs could cost upwards of £600 as it is circuit board related. Temperature of the gym has been checked at different points of the day and 19 degrees Celsius has been maintained with the other working unit.
Gym-Fit	Gym-Fit carried out a full service to all gym equipment on 24 th July 2019 for £320.00. Awaiting repair report. Awaiting parts on Wave, which Gym-Fit will return to repair – will be tied in with any other repairs required as per service repair report/recommendations.
Sliding Doors	Electronic sliding doors in Café have had the key broken in the lock and thus can no longer be locked. They sit in front of a double door fire exit and thus have zero requirement to be locked. No requirement for a locksmith to attend to as fire exit unaffected.

TEM	Overflow Car Park – Overgrown weeds, trees etc. will be addressed 31 st July 2019.
LEISURE CENTRE – to consider and approve	
ADT	Recent issues have come to attention with intruder/fire system after Bowls Club set of an intruder alarm. An ADT engineer has corrected the fault which was alerting fire brigade on activation of intruder alarm. The ADT engineer pointed out the fire alarm is currently only bells only with no monitoring to ADT call centre. However, the intruder alarm is setup with monitoring and now functioning correctly. Awaiting installation date, <u>Council need to consider and approve</u> the cost of £556.76 for installation of fire alarm 3G/GPRS monitoring and a yearly fee of £250.00 for monitoring of fire alarm.
EASTEDS BARN – update Report on items for information only	
	An Agenda Item
PLAY AREAS – update Report on items for information only	
All Play Areas	All Play areas continue to be inspected weekly by Steve Taylor, Nutham Lane Play area will be inspected by Janine Taylor
Roman Lane	The artist is collaborating with various parties with regards to the artwork and an update will be given at the next F&GP meeting.
PUBLIC REALM INCLUDING WAR MEMORIAL – update Report on items for Information and to approve if required.	
Bus Shelter	College Rd, Opposite Gardner House – Installation of Perching seat not possible due to obstruction of pavement/footpath.
Bus Shelter	Southwater Street Bus Stop – to supply and fit window and general TLC/stain of bench seat – 3 companies contacted, 2 quotes received from Beer Associates (Contracts) Ltd to the cost of £750.00 and Mark Antony Windows Ltd to the cost of £470.00 . Request for <u>Council to consider and approve one of the quotes if required.</u>
Dog Bins	Re installation of 2 dog bins – one to be installed in Eversfield (exact location to be advised by a member of the public) as approved in the minutes of F&GP Meeting 19 th June 2019 and other location yet to be decided; update to be given at next F&GP meeting.
Post and rail fencing	Downs Link Traffic Lights (by War Memorial) – Belongs to HDC. Contacted Lee Bradbury (Lambert Smith Hampton) regarding carrying out TLC and replacement of missing/rotten wooden railings.
War Memorial	W.I. to be attending to weeding on the flower bed beneath the Iron Gate. Office to contact in regards to taking this forward.
OUTDOOR SPACES – update Report on items for Information and to approve if required.	

ITEM 80/19

TEM	Continue to carry out Tree and grounds maintenance works ad-hoc and where required_
Butterfly Boxes	The butterfly boxes have been maintained to a great level of excellence by the Southwater Horticultural Society and have been thanked publically on the website/Facebook and personally.
Justin Tyler – Assistant Clerk – July 2019	

