



SOUTHWATER PARISH COUNCIL

Beeson House, 26 Lintot Square, Fairbank Road, Southwater,
West Sussex RH13 9LA

Telephone number: 01403 733202

Email: Clerk@Southwater-pc.gov.uk

Community Website: www.southwater-pc.gov.uk

NOTICE IS HEREBY GIVEN of an ordinary meeting of The Parish Council to be held in the Council Chamber, Beeson House, Lintot Square, Southwater on **Wednesday 20th November 2019 at 7.30pm** when the following business will be considered and transacted.

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

AGENDA

114/19. Apologies for absence

115/19. Declarations of Interest

116/19. To Consider an Application received for Co-Option for Councillor Vacancies

117/19. Declaration of Office – if appointed, co-opted Councillor to sign Declaration of Office

118/19. Public Forum – (maximum 3 minutes per person with an overall limit of 15 minutes). All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting

119/19. Minutes - To approve the Minutes of the Parish Council meeting held on Wednesday 18th September 2019

To approve the Minutes of the Parish Council - Freedom of the Parish, held on Wednesday 18th September 2019.

To approve the Minutes of the extraordinary Parish Council meeting held on Wednesday 16th October 2019.

120/19. Matters Arising – To deal with any matters arising from the Minutes of the Parish Council meeting of the 18th September 2019 not covered elsewhere on this agenda.

To deal with any matters arising from the Minutes of the Parish Council – Freedom of the Parish Meeting held on the 18th September 2019.

To deal with any matters arising from the Minutes of the extraordinary Parish Council Meeting held on the 16th October 2019

121/19. Chairman's Report

122/19. Correspondence

123/19. Accounts

- i) Balance Sheet to date – To receive, note and approve
- ii) Income and expenditure – To receive, note and approve as at the date of this meeting
- iii) To consider the Precept budget for 2020/21
- iv) To consider future funding for Southwater Leisure Centre

- v) To consider and approve Southwater Parish Council's Business Plan

124/19. To Receive and Consider any County Council Reports and Communications not covered elsewhere on this Agenda

125/19. To Receive and Consider any District Council Reports and Communications not covered elsewhere on this Agenda

126/19. To Receive from the following Committees; reports, note any delegated decisions taken and make any recommendations

F&GP Committee – updates including:

- Minutes of the Meeting held on the 16th October 2019
- To consider appointing Councillors Lewis and Stranks to the Finance and General Purpose Committee

Planning Committee – updates including:

- Minutes of the Meeting held on the 6th November 2019

127/19. Beeson House – To Receive any updates

- i) Leaking Roof

128/19. Community Grant Applications

- i) To receive and consider a Community Grant application from St Catherine's Hospice

129/19. Standing Orders – Consider any amendments

130/19. Financial Regulations – Consider any amendments

131/19. Church Lane Building – (Old Council Office)

- i) To receive an update on the Church Lane Building

132/19. Southwater Leisure Centre – receive any updates, consider and approve the following:-

- i) To receive a quote from Delwood in regards to removal of the Reception desk, installation of stud wall, relocation of electrics, painting and making good surrounding areas - £1,995
(please note, two other quotes sought and not returned)
- ii) Servicing of two of the bi-fold doors – Accordial - £475+ VAT
- iii) Installation of access control – Poyntell Ltd – finance agreement with Plus finance– 5 years
£246.17 + VAT = £11,683.63 + VAT. *(Sussex Alarms quoted £9,879 + Vat, however, unable to offer a finance agreement).*
- iv) Adrian Elliot – Locksmith - supply and fit 2 x key safes - £288.98
Adrian Elliot – Locksmith – supply and fit 3 x locks - £262.80
- v) CBS – to receive a quote in regards of supply and fit 3 doorbells to ring in each area separately of the Leisure Centre – Main Hall, Lardner, Café area – quote not yet received.
- vi) CBS – to receive a quote for lighting sensors for communal areas – quote not yet received.
- vii) Weekend opening and closing the building immediately from 2nd January 2020.

133/19. The Laurie Apted Building – to receive and consider any updates on the future management of.

134/19. HR Matters - update

135/19. DATE OF NEXT MEETING – 15th January 2019

IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY PLEASE CONTACT THE PARISH CLERK ON 01403 733202 OR EMAIL: clerk@southwater-pc.gov.uk

**DAWN SPOUGE
CLERK to the Council**

14th November 2019