

Southwater Parish Council



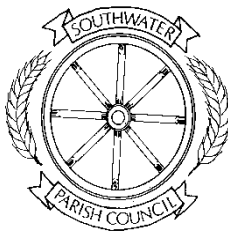
Full Parish Council Meeting Agenda

Wednesday 25th July, 7.30pm

Beeson House
Lintot Square
Southwater
Horsham
RH13 9LA

Committee Members

Cllr Graham Watkins (Chairman)
Cllr Michael Neale (Vice-Chairman)
Cllr Geoff Cole
Cllr Ross Dye
Cllr Pauline Flores-Moore
Cllr Joy Hutchings
Cllr Derek Moore
Cllr Geoff Scoon
Cllr Hayley Timson
Cllr Barbara Varley
Cllr Claire Vickers
Cllr Neil Whitear



SOUTHWATER PARISH COUNCIL

Beeson House,
26 Lintot Square,
Fairbank Road,
Southwater,
West Sussex
RH13 9LA



Clerk: **Mrs.C.M.Tobin**
Cert.Ed.L.Pol.FILCM.,

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You are hereby SUMMONED to the **FULL PARISH COUNCIL MEETING** of the Parish Council, which will be held in **Beeson House, Lintot Square, Southwater, West Sussex, RH13 9LA** on **Wednesday 25th July, 2018 at 7.30pm** when the following business will be considered and transacted.

18th July, 2018

Clerk to the Council

Members of the public and press are welcome to attend

AGENDA

1. PUBLIC PARTICIPATION

To receive and act upon if considered necessary by Council, comments made by members of the public. Questions to be considered by Council need to be submitted in writing or electronic mail by noon on the day of the meeting in accordance with Section 1 (h) of Standing Orders (Meetings).

2. APOLOGIES FOR ABSENCE

To receive apologies and reasons for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interests.

4. MINUTES OF THE PREVIOUS MEETING

To approve the Minutes of the Full Council meeting held on Wednesday 28th March, 2018, Wednesday, 30th May 2018.

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements from the Chairman of the meeting.

6. COMMITTEE MINUTES

6.1 PLANNING COMMITTEE – Wednesdays, 4th April, 2nd May, 6 June and 4th July, 2018.

The purpose of this item is to report and if suitable approve the minutes, including recommendations of the meetings listed as a true and correct records of those meetings.

The date of the next meeting is 5th September, 2018.

**6.2 FINANCE AND GENERAL PURPOSES COMMITTEE –
Wednesdays, 18th April, 23rd May, 20th June, 2018.**

The purpose of this item is to report and if suitable approve the minutes, including recommendations of the meetings, listed as a true and correct records of those meetings.

The date of the next meeting is 19th September 2018.

7. COUNTY COUNCILLORS REPORT

To receive a verbal report from County Councillor Jupp.

8. COUNCILLOR VACANCIES

8.1 The purpose of this item is to co-opt two individuals in open session to the position of Councillor these vacancies being created with the resignations of Cllrs. Apter and O'Toole-Quinn. Councillors to note that there is a third vacancy currently being advertised; timescales do not allow for this to be discussed and therefore this further vacancy will be discussed in September 2018.

8.2 RECOMMENDATION

The Council are asked to co-opt two individuals from the three nominations received by Council prior to the meeting.

9. NEW COUNCILLORS DECLARATION OF OFFICE

9.1 The two new members of Council having been duly co-opted should sign their Declaration of Office, and receive their Register of Member's Interest form and documentation as prescribed.

9.2 RECOMMENDATION

The two new members of Council, duly signed their Declaration of Office which was duly countersigned by the Clerk to the Council as Proper Officer.

10. REPORTS BACK FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS ON BEHALF OF THE COUNCIL

11. NEIGHBOURHOOD PLAN

The purpose of this report is to update Members on developments since the last meeting of Council.

12. OPERATIONAL MATTERS

To receive a report an operational report in terms of the Council land and asset holdings.

12.1 RECOMMENDATION

To note and approve the operational matters and expenditure in relation to Council owned land and assets as outline in the Operational Report.

13. BEESON HOUSE

13.1 Council to receive a report on a meeting held in relation to the proposed Deed of Rectification in relation to a parking space discussed in 2016.

13.2 RECOMMENDATION

Council to note and approve the action taken by the Clerk in this matter.

13.2 Council to note the report in relation to the Tenancies at Will prepared by the District Council and which will not now proceed and the arrangements to be made.

13.3 RECOMMENDATION

Council to note and approve the action taken by the Clerk in this matter.

14. COMMUNITY WARDENS

14.1 To seek approval from the Council for the formal appointment of the Community Wardens Working Party and to make arrangements for their inaugural meeting. To discuss and agree an initial outline brief for them.

14.2 RECOMMENDATION

Council to approve the formal appointment of the Community Wardens Working Party and arrangements for the inaugural meeting including outline brief.

15. PLANNING APPLICATION

15.1 To discuss and comment upon DC/18/1268 which relates to a planning application by Christ's Hospital School for the erection of an extension to the existing Bluecoats Sports Centre of 4.023 sq.m. over two floors including a second floor plant room to provide a new four lane teaching and leisure pool with associated spa facilities and two new class studios and a fitness suite and improve the café. To the north of the sports centre to construct a new six lane all weather running track, with ancillary athletic facilities and an outdoor exercise area with 16 work stations and running trail; and to the west of Main Drive to create a 3G artificial grass pitch for rugby and football use. Use of land to the east of Infirmary Drive to relocate spoil and create an unlit running trail. Associated car parking for 272 cars (236 formal spaces and overflow spaces) and a new permanent access to Christ's Hospital Road and closure of the existing Infirmary Drive access, with part of the existing Infirmary Drive downgraded to sprint track. Associated equipment store, fencing and lighting.

15.2 The Council is asked to provide a recommendation in relation to this application to the local planning authority.

16. SCHEME OF DELEGATION DURING AUGUST RECESS

16.1 Council to approve the Scheme of Delegation to the Chairman, Vice Chairman of Council and the Clerk during the August recess in addition delegation to the Chairs and Vice Chairman of Finance & General Purposes Committee and the Clerk and Planning Chairman, Vice Chairman and Clerk for the effective management of the Council.

RECOMMENDATION

16.2 To recommend the proposed scheme of delegation in terms of administration and financial affairs of the Council.

17. EXCLUSION OF THE PRESS AND PUBLIC

Due to the confidential nature of the business to be transacted, Members will be asked to consider a resolution to exclude members of the public and press in accordance with Section 1 (e) of Standing Orders (Meetings).

17. PERSONNEL, PENSIONS AND TRAINING

17.1 To discuss matters relating to personnel, pensions and training.

17.2 RECOMMENDATION

Council is asked to approve the recommendations contained in the report given.

17. DATE OF THE NEXT MEETING – Wednesday, 26th September 2018