



**SOUTHWATER PARISH COUNCIL**  
Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
West Sussex RH13 9LA

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Email: [Clerk@Southwater-pc.gov.uk](mailto:Clerk@Southwater-pc.gov.uk)  
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**NOTICE IS HEREBY GIVEN** of a meeting of The Finance and General Purposes Committee to be held at the Parish Council Chambers, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, West Sussex, RH13 9LA on **Wednesday, 16<sup>th</sup> June 2021 at 7.30pm** when the following business will be considered and transacted.

**ALL COUNCILLORS WHO ARE MEMBERS OF THIS COMMITTEE ARE HEREBY SUMMONED TO ATTEND.**

Live Stream will be available here: <https://www.youtube.com/channel/UCKmIN1p8vDttHXKM0v5SVA>

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## **AGENDA**

- 1. Public Question Time – 15 minutes in total.** *Members of the public can only view the meeting and not participate via Zoom unless pre-arranged with either the Executive Officer(s) or Chairman of the meeting.*

*All parishioners wishing to speak, must make their name known to the Executive Officer(s) by 11am on Tuesday, 16 June 2021. This is to ensure Covid safety restrictions are adhered to in terms of space and numbers allowed. Those wishing to speak will be given priority in terms of numbers allowed. There will be a live stream link to the meeting for any persons wishing to view online.*

- 2. Apologies for Absence**
- 3. Declarations of Interest**
- 4. Chairman's Report**
- 5. Correspondence**

- 6. Minutes –**

- To note approval of the minutes of the F&GP Committee meeting held on 28<sup>th</sup> April 2021 (approved at AMPC 19<sup>th</sup> May 2021).
- Matters arising from previous F&GP Committee meeting of 28<sup>th</sup> April 2021.

- 7. Accounts**

- Debtors and Creditors – To note the Debtors/Creditors list as at the date of the meeting
- Balance Sheet/Earmarked Reserves – To approve
- Detailed Income and Expenditure – To approve
- Bank Reconciliation – To approve the Bank Reconciliation of 31<sup>st</sup> May 2021.

**8. Payments Schedule**

To approve the payment schedule of Wednesday 16<sup>th</sup> June 2021.

(i) £214,409.90 for approval

**9. Bank Accounts** – To receive update.

**10. Operational Report**

**11. Business Plan 2021-2025 [Draft]** – To discuss and consider the first draft of Southwater Parish Council Business Plan 2021-2025.

**12. Park Benches**

**13. HR Services and Employment Law Provision** – To discuss and consider extension of contract with current provider or commencement with another provider.

**14. Phonelines, Communications and Broadband Services at Beeson House** – To discuss and consider.

**15. Berkeley – Phase 5 Broadacres (Open Space, LAP, LEAP)** - To receive update, discuss and consider.

**16. Southwater Ghyll CIO** – to receive any updates/reports from Southwater Ghyll CIO with respect to The Laurie Apted Building or The Ghyll (Formerly known as Southwater Leisure Centre).

**17. DATE OF NEXT MEETING – 18 August 2021**

**IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY,  
PLEASE CONTACT THE COUNCIL ON 01403 733202 OR EMAIL: [enquiry@southwater-pc.gov.uk](mailto:enquiry@southwater-pc.gov.uk)**



**JUSTIN TYLER**  
**EXECUTIVE OFFICER & RFO**  
10<sup>th</sup> June 2021