



## **SOUTHWATER PARISH COUNCIL**

Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
West Sussex RH13 9LA

Telephone number: 01403 733202

Email: [Clerk@Southwater-pc.gov.uk](mailto:Clerk@Southwater-pc.gov.uk)

Community Website: [www.southwater-pc.gov.uk](http://www.southwater-pc.gov.uk)

**NOTICE IS HEREBY GIVEN** of a meeting of the Finance & General Purpose Committee to be held in the Council Chamber, Beeson House, Lintot Square, Southwater on **Wednesday 16<sup>th</sup> October 2019 at 7.30pm** when the following business will be considered and transacted.

**ALL COUNCILLORS WHO ARE MEMBERS OF THIS COMMITTEE ARE HEREBY SUMMONED TO ATTEND**

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### **AGENDA**

1. **Public Forum** – *(maximum 3 minutes per person with an overall limit of 15 minutes)*. All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting.
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Minutes**
5. **To deal with any matters arising from the minutes of the meeting held on the 21<sup>st</sup> August 2019 not covered elsewhere on the agenda**
6. **Chairman's Report** – MN
  - i) Updated information in regards to Tenders and quotes for works requiring expenditure
  - ii) Updated information in regards to the WI maintaining the area around the War Memorial gates
7. **Correspondence-**
8. **Accounts**
  - i) Bank Reconciliation – To approve the Bank Reconciliation of 30<sup>th</sup> September 2019
  - ii) Debtors and Creditors – To approve the Debtors/Creditors list as at the date of the meeting
9. **Payments Schedule**
  - i) To approve the payment schedule of Wednesday 16<sup>th</sup> October 2019  
TOTAL - £100,505.21 for approval
10. **Bank Accounts** – To discuss and consider
11. **Budget and Precept 2019/2020** – an update on the preliminary meetings that have taken place to date and agree the next preliminary budget meeting date/dates to enable a recommendation to be made at the November Full Parish Council meeting
12. **DBS Checks including Enhanced DBS Checks for Staff and Councillors** – to discuss and consider

- 13. To Receive an update on the Expressions of Interest for the running of the Laurie Apted Building including the specification for the future running of the building**
- 14. To note receipt of the new NALC guidance on model financial regulations 2019**
- 15. To receive and consider a grant application from Christ's Hospital Community Speedwatch Group**
- 16. To Receive a Report from the Youth Leader on the Old Skate Park and discuss the options**
- 17. To Receive, consider and approve the Risk Management Schedule**
- 18. Operational Matters** - To receive, discuss and approve the Operational Report
- 19. Notice Boards** – To receive an update on the Noticeboards
- 20. Remembrance Sunday** –
  - i) To consider and approve the Parish Council purchase of a wreath
  - ii) To receive and consider a grant application from Holy Innocents Church for £180 to cover the costs of printing the Remembrance Day Service sheet.
- 21. Easteds Barn** – To receive an update on Easteds Barn
- 22. Neighbourhood Plan** – To receive and update and consider any matters on the Neighbourhood Plan
- 23. DATE OF NEXT MEETING** – 2019

**IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY PLEASE CONTACT THE PARISH CLERK ON 01403 733202 OR EMAIL: [clerk@southwater-pc.gov.uk](mailto:clerk@southwater-pc.gov.uk)**

**DAWN SPOUGE  
CLERK  
10<sup>th</sup> October 2019**