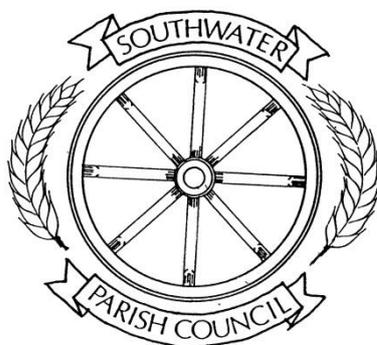


Southwater Parish Council



Full Parish Council Meeting Draft Minutes

Wednesday 31st January 2018, 7.30pm

Beeson House

Lintot Square

Southwater

Horsham

RH13 9LA

Committee Members

Cllr Graham Watkins (Chairman)

Cllr Michael Neale (Vice-Chairman)

Cllr Laurie Apted

Cllr Geoff Cole

Cllr Ross Dye

Cllr Pauline Flores-Moore

Cllr Joy Hutchings

Cllr Derek Moore

Cllr Rachael O'Toole-Quinn

Cllr Hayley Timson

Cllr Barbara Varley

Cllr Claire Vickers

Cllr Neil Whitear

Non Voting Committee Members

Mr Grant McGill, Mr Geoff Scoon



SOUTHWATER PARISH COUNCIL

Minutes of the Full Council Meeting held on Wednesday 31st January 2018 at 7.30 pm in the Council Chamber, Beeson House, Lintot Square, Southwater, RH13 9LA.

Present Were:	Cllr G Watkins (Chairman)
	Cllr G Cole
	Cllr P Flores-Moore
	Cllr D Moore
	Cllr R O'Toole-Quinn
	Cllr B Varley
	Cllr N Whitear
	Cllr R Dye
	Cllr J Hutchings
	Cllr M Neale
	Cllr H Timson
	Cllr C Vickers
Co-Opted Non-Voting*	Mr G Scoon
Clerk:	Mrs C Tobin
County Councillor:	Cllr Nigel Jupp
District Councillors:	Dr.J.Childow sent apologies
Guest Speakers:	Mr.P.Clarke, Vice Chairman, Pulborough Parish Council Ms.C.Boniface, Community Warden Pulborough
Members of the public:	1
Press:	Not present

F90/01/18 PUBLIC PARTICIPATION

The Chairman welcomed everyone to the meeting. He then asked those present to turn off their mobile phones for the duration of the meeting, unless in an emergency, when they should go through the Chairman. In the event of a fire alarm sounding, everyone should evacuate the building via the exits indicated.

The Chairman advised that the meeting was being recorded for the purposes of minute taking.

F91/01/18 APOLOGIES FOR ABSENCE

There were apologies noted and agreed from Cllrs Apted and non voting member

Mr McGill and Mr.Scoon.

Members NOTED and APPROVED the absences.

F92/01/18

DECLARATION OF INTERESTS

The Clerk referred Members of the Council to information issued previously in relation to the Member's Code of Conduct and Standing Orders asking whether any Member had at this point in the meeting anything of note to declare.

There were no declarations of interest made.

F93/01/18

MINUTES

It was RESOLVED* by all present having been proposed by Cllr Moore and seconded by Cllr Cole, that the Minutes of the Full Parish Council meeting held on Wednesday 20th December 2017 be accepted as a true and correct record of the meeting.

F94/01/18

CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no announcements.

P95/01/18

MR PAUL CLARKE, HORSHAM DISTRICT COUNCIL

The Chairman welcome, Cllr Paul Clarke, Vice Chairman of Pulborough Parish Council and Carol Boniface whom he has asked to attend the Council's meeting in order to give a presentation on their Neighbourhood Warden Scheme.

Mr.Clarke indicated that whilst he was a District Councillor, he was in fact Vice Chairman and Chairman of Finance at Pulborough Parish Council. He had been asked to come along and discuss Pulborough's community warden scheme and he had brought with him for moral support Carol Boniface one of the two wardens.

Pulborough's demographic population were mainly elderly, with not so many young people. The Council had a part time clerk and deputy clerk and has no means of managing staff therefore had approached the District Council about this aspect of employing community wardens.

The Parish looked at Wardens because amongst other things there was less police in the village and other issues in the community were not being addressed unlike Southwater, who has a lot young population; Pulborough's is a more senior community, issues around vulnerability and not having access to services.

The Police Commissioner kicked things off by suggesting that she would fund wardens, and Pulborough were going to at that time were going to be one of the front runners, but for various reasons this did not take fruit. The Parish Council then discussed this at meetings, and it was agreed to discuss and consult with the community and the residents were generally in favour of having something to bring the village together and dealt with small areas of anti social behaviour and liaise with other community groups. Decided to go down the route of two wardens initially as a trial and if the community wanted it could then continue.

Discussions took place with Horsham when we basically said we did not want

replacement police, we wanted people who knew where the vulnerable were and identify vulnerable families in the village and yes, some anti social behaviour. Horsham were quite open to wardens, one of the reasons why the Commissioner pulled the plug on us, was that the Parish Council did not have the capacity to manage the scheme eg., to select and pay staff etc. Horsham said, that they could provide the administration and assist with the selection of candidates and the Parish went down the road to providing two wardens. The thrust from the Parish Council was looking after the village.

As explained looking after certain sectors of the village was not about sudo police roles or car parking duties. The strength of the system is that Steyning is quite different as a menu; Storrington at looking at the system. Ashington have had wardens this since 2001 again slightly different approach. Initially they were sudo PCSO's in Pulborough's case this is not the case.

With a low precept, Pulborough used some of their financial reserves to cushion the project as far as it could did put up the precept 5/6% for a few years. This year there will be another increase 6.2% and the following year, big step us; the cost being in the region of £60k-£70k knocks a big hole in our precept. Village decided it was what was required and voted on this.

I can only report to you from the Parish Council's point of view, and Mr. Clarke then said he would like to hand over to one of the two Pulborough Community Wardens, Carol Boniface.

Carol thanked Paul, and stated that she was pleased that Pulborough had progressed the scheme both she and Vanessa were absolutely loving the posts and that they both got involved in just about everything in the community whether they can deal with it or not or pass this to another outside agency.

The type of things where they try and make a difference in Pulborough and Nutbourne. The role was to support vulnerable older people, but generally anyone of any age. Try and encourage social inclusion and encourage residents to make the best use of resources and access to service through multi agency partners. The direct intervention between wardens and social care, got that individual out of the situation. Another resident lived in poor conditions, the flat was cleaned and renovated pets removed and furniture brought in through means testing. The person health has improved and less change of admission to hospital; now living in a nice environment.

One the things as Horsham District Council employees they had direct access to Alarm Link and this can help and lead to contact with the vulnerable. Most situations then enable residents to ask about other things.

Anti social behaviour is tackled where they could, not much going on but are working with other agencies on the small issues.

Projects, dog fouling community resilience with residents prepared to spray with a colour spray the offending material; it has worked and a decrease found. Nine volunteers assist with this and they feel that they are making a difference.

Supporting people with Dementia through Churches. Local caring café, show face and putting things in place with therapy sessions via a dog groomer.

Alternative sports, HDC's sport development team assist by bringing in sports, with dodge ball February half term, responding to requests within the village. Paying through the support budget for the project.

Car parking at Schools, set up working party of PTA, residents, etc. early stages.

Attend annual events, farmer markets etc., Also encourage residents to report pot holes and not moan about on facebook, or if a police matter ring the police. Deliver scam talks in conjunction with the police.

Recruit volunteers to assist with the various projects.

Have access to local authority powers, education and engagement works for the team. The feedback from residents is that someone is out there looking after them, can be measured but that is what people love about the scheme.

This is only a snapshot of what actions are taken.

Cllr Neil Whitear thanked Carol for her presentation and understood that all of what was undertaken must keep both herself and her colleague very very busy, but question whether full time or part time. Carol stated that the role was part time, with approximately 5,000 residents. Cllr Whitear stated that Southwater was much larger and therefore may need greater resources or hours.

Cllr Watkins, asked in relation to the support budget what was this? Carol stated that they had access to fund say, alternative sports through the scheme. Cllr Watkins asked how much the support budget was in relation to Pulborough, Carol thought this to be approximately £2,000.

Paul Clare said that the reason for this is that there is no youth project or Leisure Centre to provide this.

Cllr Watkins said that one of the reasons for inviting both Paul Clare and Carol to the meeting was the circular on Public Place Protection Order. Carol stated that they did have access to those powers, through fixed penalty through littering, drinking with alcohol being taken away from under 16's and also tobacco from under 16's. Anti social behaviour however this may fit. Cllr Watkins asked whether if the police would call would a PCSO or police officer come quicker if call by a warden? Carol stated that she personally had a good relationship with the police and her colleague was not learning about the approaches but no direct line of contact.

Cllr Timson asked in relation to the two scenarios, just how did they get the information in the first instance, was this door knocking. Carol stated that in the first case, this was due to their having a Alarm Link and purely through a knock on the door. Cllr Timson asked had they received a heads up on this, Carol stated no, it was purely a chance visit.

The other one was purely taking to residents, a few weeks later a resident expressed concern about their neighbour, and they attended in a support role, do not cold call, as there would be safety concerns.

Cllr Timson said that this then led to the question about the community wardens training. Carol stated that an external trainer came in, who used to be the lead for Southwick and deal with conflict management etc. Carol stated that they both worked shifts 2-10pm with some move in summer to 3-10pm. Set shifts, two early and two lates each week, with some diversity in this to deal with any specific problem.

In relation to other wardens, there were similar type of personnel, but others had difficult skills sets; it was dependent on the role envisaged. Cllr Timson asked was it a pass or fail, Carol stated that it was a marked course.

Cllr Moore asked who were the actual employer and whom did she report to? Carol replied that Horsham District Council for HR etc, but report to both the parish and District Council. The two work very well side by side, certain statutory duties undertaken on behalf of the District Council. Paul Clarke stated that the Parish Council at Pulborough were paying for the scheme and very much regarded them as working for the parish, but as explained the parish council did not have the resources to manage the employment issues etc. Questions were then raised about whether the wardens were required to live in the area or not, Carol stated that she did not. Cllr Varley asked whether it was a seven day, Carol stated six days.

Cllr Neale asked whether if Horsham District Council stated that they had a priority, who would have first call the parish or District. Carol stated that the only thing that she thought could become a priority was a major incident requiring rest centres in a village hall. If there was a priority in Horsham town they would not be asked to do so.

Cllr Watkins asked Paul Clarke why the Police Commissioner pulled the initial funding; Paul indicated that this was down to the management of the proposed scheme in that the Commissioner had wanted the parish to manage; this was simply not possible. The Parish had wanted the District to manage this for the reasons mentioned previously. Cllr Watkins stated that in the case of Southwater, this was not the case they had the relevant skills to actually deal with that. Cllr Watkins asked whether there was an further funding from the Police Commissioner, Paul Clarke stated that he was not aware of any further funding. He did know that Billingshurst were going to adopt the community warden scheme. Nigel Jupp updated the Council in this respect.

Cllr O'Toole-Quinn thanked Carol for the presentation and stated that it was obvious how passionate she was in relation to the scheme, but if there were a further resource that was need what would this be? Carol responded that it was a tricky question, and at the present time she could not think of anything. At the present time she did lone work and both she and her colleague just got on with it. Carol said that she would discuss with her colleague and come back to her. Cllr O'Toole-Quinn said that if there was something that the Parish Council could do for the future it would be a great scheme. Both Carol and Paul Clarke

acknowledged the excellent working relationship. Cllr Watkins asked Carol where she was based, she responded that she was based at Pulborough Police Station.

Cllr Flores-Moore, said that she was very impressed but listening to what she was saying it was different to what she had read, and working with the vulnerable she was doing a great job. Looking at this compared to Southwater was a totally different thing, Southwater had a number of community organisations delivering to the community, many of which received parish council grants. Fantastic, had been sceptical but thinks that the demographics of Southwater were completely different with a much higher percentage of young people referring back to her previous experience when Southwater had had PCSO's based in the community. She had gone out with the team at that time and had seen for herself just how late the youngsters were out; Paul Clarke said that he recalled this himself.

The only other thing would be the incident with domestic violence, someone who was not ex-police would require some considerable training and experience to deal with such incidents. Cllr Flores Moore agreed that looking after the elderly was extremely important, but to her this was not from what she believed was the role of a warden; the role being undertaken was much more community/social focus. Due to the fact that the Council has budget considerations and the fact that Southwater has many groups delivery many of the aspects Carol provided in Pulborough it was in her view at the time of the meeting not for Southwater. Carol and her colleague did a fantastic job and should be congratulated.

Cllr Watkins said, the he had to respond to those comments asked that if she were based in Southwater how would she see her role. Paul Clarke said that Southwater Parish Council would set what the priorities were, please not our wardens. They discussed with the two wardens and Greg Charman of Horsham District what agenda was required and it was the Parish Council's responsibility. Cllr Flores-Moore asked if it were the case that wardens could collect fines, then who would keep the fines, Cllr Watkins stated that he had asked Cllr Vickers that exact question. Cllr Vickers responded that she believed that any fines collected on behalf of the Parish Council could be kept by them, but such fines were a last resort.

Cllr Dye said that leading on from the remit and job descriptions, had Carol found that the content of this was what was being carried out or had it changed. Carol stated that there was a basic job description but it was moulded to what was required and what residents and the Parish Council wanted, interchangeable. Probably about 50% of the core role. In terms of what the Parish Council envisaged how had the scheme worked out. Paul Clarke stated that he himself had been somewhat sceptical, but that it had worked out better than imagined. Some of the members were extremely in favour from day one, but in fact both wardens were aware of what was required so he had been pleasantly surprised.

Cllr Vickers said that if the priorities had changed, the team had been able to alter their priorities away from those others. Carol stated that this was the case and there was flexibility in both hours etc. Carol responded that there was.

Cllr Timson said that just to clarify you say that you do, two lates and two earlyies

was this 16 hours per week? Carol responded 30, so that means two earlies and two lates each week.

Cllr Neale stated that funding of it and the figures quoted c.£70k and a grant of £30k, had Pulborough been able to obtain any other funding sources. Paul Clarke stated that the decision was made in the year but the scheme did not come into the following year to build up more of a buffer in the finances, in order to cushion the increases in the precept so over the 4 year period a substantial increase in the precept. The public would not see this as timings of the increases have been mitigated and had managed to come in just under the costs.

Cllr Neale stated that he was just concerned about the funding, but wondered whether they had received the £30k from District, the answer being that Paul Clarke was working on it.

Cllr Watkins, thanked both Paul Clarke and Carol Boniface for attending the meeting it had been most informative. Carol stated that should any councillor wish to come to Pulborough she was happy to meet with them and show them around.

The Chairman at this point mentioned to the member of public that there had been changes to public speaking, people have to submit questions this was changed at the last Full Council Meeting.

Standing Orders were raised to allow the member of public to speak.

Mr.Piper indicated that the consultation on the wardens should have been in the parish news. The Clerk indicated that out of the c.4,000 issued the Council had only received 5 No's and 3 Yes's in response to the questionnaire; it had also been put on line. Cllr Watkins stated that you could take this as being either neither strongly in favour or against.

Mr.Piper and Cllr Vickers notified the Clerk that they had not received the Parish Council Newsletter.

Standing Orders were reinstated.

F96/01/18

CORRESPONDENCE

Age UK, Horsham

Councillors were informed that the Parish Council had received a letter of thanks from Age UK, Horsham for the recent grant donation of £500.

Councillors NOTED the information.

F97/01/18

COMMITTEES

Planning Committee

It was **RESOLVED*** by all present having been proposed by Cllr Moore and seconded by Cllr Cole that the Minutes of the Planning Committee dated 3rd January 2018 were **APPROVED*** by all those present as a true and correct record of the meeting held.

The date of the next meeting is Wednesday 7th February 2018.

Finance and General Purposes Committee

It was **RESOLVED*** by all present having been proposed by Cllr Cole and seconded by Cllr Moore that the Minutes of the Finance and General Purposes Committee Meeting held on Wednesday 13th December 2017 and 10th January 2018 were **APPROVED*** by all those present (following the amendment to the Confidential Note in that Cllr Vickers was not present) as a true and correct record of the meeting held.

The date of the next meeting is Wednesday 14th February 2018.

F98/01/18

PARISH COUNCILLOR VACANCIES

The Chairman stated the Clerk had received an application from Mr Geoff Scoon for the role of Parish Councillor with voting rights. The Chairman asked whether members wished to vote or were they happy to appoint Mr Scoon to this position.

No vote was required and Mr Scoon was asked to sign his declaration of office and register within 7 days.

It was RESOLVED* by all present that Mr Geoff Scoon be duly CO-OPTED to the Parish Council as a Parish Councillor with full voting rights.

The Chairman then stated the Clerk had received an application from Mr Grant McGill for the role of Parish Councillor with voting rights. The Chairman asked whether members wished to vote or were they happy to appoint Mr McGill to this position.

No vote was required and Mr McGill, who offered apologies due to holidays, will be asked to sign his declaration of office and register at his first available opportunity (within 7 days)

It was RESOLVED* by all present that Mr Geoff Scoon and Mr Grant McGill be duly CO-OPTED to the Parish Council as Parish Councillors with full voting rights.

The Clerk to ensure that all paperwork be completed and signed by the new member of Council and organise training where required.

F99/01/18

HORSHAM YEAR OF CULTURE 2019

Nigel Jupp, Horsham District Councillor for Billingshurst had been asked to address the Parish Council on behalf of the Cabinet Member for Leisure and Culture, Jonathan Chowen in relation to the Horsham Year of Culture the publicity of which had been running since September 2017.

The idea emanated from Jonathan who thought that there was much to be celebrate by way of Culture within the District from Steyning in the South to Rusper in the North. Very successful in getting it off the ground. Year of Culture will commence in January 19 and will run 12 months. In order to encourage Horsham District's residents, publicity organised with meetings and presentations and may have even seen the film. The total cost to rate payers of

Horsham would be £300k, that cost is spread over about two and a half years the background management, marketing and administration commence mid 2017 and will commence until Dec 19.

The principle costs are involved with staff, administration etc., but also in there was some money that Horsham District Council will spend in events at the Capitol Theatre in Horsham. Also available £100k grants for various community organisations to enable them to put on their own events. Expressions of interest were issued late 2017 phenomenal response whittled down to about 100 projects from dance, festivals, drink and food festivals, film and digital events. Those projects will be further whittled down and submitted for a review for which events would received support and announced in March 18.

Horsham District Council had received approximately 20,000 hits on their digital information on the Year of Culture and everyone at Horsham District Council pleased with positive and enthusiastic response from residents.

Cllr Watkins asked whether it was £300k nett or gross. Cllr Jupp indicated that it was £300k nett includes £100k of grants. Horsham District Council had also gone out to sponsors to see if they could obtain sponsorship for the events, one of these being Leonard's Leigh; additional money.

Cllr Jupp stated that there was companies of some substance discussing their particular packages all was looking hopeful.

Parish Councillor Dye stated the he presumed that these events would not just be centred around Horsham. Cllr Jupp responded that this would not be the case and other community festivals would benefit and ranged across the District. Out of the total population 135,000 residents, 50,000 lived in the Horsham Town area.

There were no other questions and the Chairman thanked Cllr Jupp for the information.

Cllr Jupp informed members about 12 Hidden Gems of the District; residents could write in to the County Times nominating their 'hidden gem'.

Members NOTED the information.

F100/01/18

COUNTY COUNCILLORS REPORT

Members received a verbal report from County Councillor Nigel Jupp.

Cllr Jupp, County Councillor for Southwater and Nuthurst reported that there were four things to bring to the Parish Councils attention these being:-

Budgets he knew that the Parish Council would be discussing its budget requirements and reported that West Sussex County Council would be approving at their next meeting a rise in Council Tax of 4.95%. This had been well reported by the County Leader, Cllr Louise Goldsmith. Cllr Watkins asked what the monetary value was? Cllr Jupp could not give this figure at that time but would report back.

The 4.95% is made up of a 2% increase which Government which the County Council were allow to increase due to the pressures on social care. As you may know WSCC does have a high proportion of retired and old aged pensions lots of people moved to the County. Really the 2% social care costs goes straight through to those services. At Christmas the intent was only to raise the increase by 1.95% not allowed beyond 2%, but then Government allowed County Council's to put up their rise by a further 1% and this was debated and the rise would he thought be approved in a couple of weeks time.

Cllr Jupp would describe the 2.95% in real terms quite attractive because RPI was 3% at the present time. Interestingly, he had been talking to the Leader of the County Council the day prior to the meeting taking place, she had not had one letter of complaint about such an increase this being quite unusual. It may happen in the next fortnight.

Secondly, he had been asked by the Clerk for a response to a question raised on the extra pressure on the Hop Oast Depot based on HDC's decision to move to fortnightly collections, he could report that it was the view that this would have very little effect based on the findings from two other Districts with fortnightly collections; experience was that this was minimal it will however be checked upon.

Thirdly, coming onto the question of Academies, Southwater has two there is a dialogue ongoing between the Academies and the County Council. Quite a live issue with a meeting held at the Infant school that afternoon with the Governors and Headteacher. He had spoken also to both Cabinet Members at Finance and Education and whilst he could not report on those particular conversations there were complex issues in relation to capital expenditure in relation to Academies. These were generally the responsibility of central Government (Department of Education), they come out of the County Council loop. However there is Section 106 monies held at County Hall of just over £500k which was destined for relieving the additional demand for education in the parish as a result of the developments being completed which generate the money. He could not go into the finer details of the issues but as at that afternoon more hopeful of a satisfactory resolution to the issues. Happy to have a meeting with the Chairman of the Parish Council. Cllr Watkins stated that Berkeley's had initially expressed an interest in being able to assist in the situation. Cllr Jupp expressed a little caution due to the various parties involved.

Fourthly, he had received a request from the Southwater Responders through the County Council for defibrillators within Southwater, he had given his support to this grant.

Cllr Timson, said that in relation to the Section 106 and Schools, the Headteacher had stated as a new parent that there would be a fourth class, but there was a letter having been sent to parents stating that the money was not available. Cllr Jupp said that this was sensitive, obligations under contract and he hoped for a satisfactory resolution. The Clerk stated that the Infant School had a responsibility to report on PAN, and this was the reason for the letter; no decision she believed had been made.

Cllr Watkins thanked Cllr Jupp for his report.

F101/01/18

DISTRICT COUNCILLORS REPORT

Cllr Claire Vickers stated that as her District colleague John Chidlow as not unfortunately present she would report as follows:-

Councillors would all be aware of the waste collection changes happened on Friday 13th April. Those who had order either a second bin or large bin, there had been a much higher request and that these will be received in time for 13th April. They would be replacing bins if you have ordered a larger bin. Those with large residual bins, will loose their smaller bin.

Budgets it is looking like Horsham District Council's rise on a Band D property would be £5 equating to a 3.75% rise.

Few things from planning portfolio, Gypsy and Traveller Site SPD closed in January with proposed submission to Council in June then to the Inspector. Significant response, consulted previously two sites removed and one put in at Billingshurst again a significant response, a report will go to Council.

As to the Annual Monitoring Report, Councillors would be pleased to note that we have 116% of the required target including 5% buffer in addition to the 800 homes required per year. Last year built 795 homes, the press comment was that this was a large drop but because this was 1200 the year before but 1200 significantly above the 800 which should be provided. Way ahead of the target and have a five year land supply which may protect some of our green fields.

Agreed at Cabinet conservation reviews at Storrington, Steyning and Billingshurst, all others look at over the next year or so.

With regards to the Local Plan Review you will remember that when the Inspector said that the Plan was sound, a review should take place within three years and a review is being undertaken in terms of Economic and Rural Strategies and a report will go to Cabinet in March on the built up area boundaries.

The Brownfield Land Register is on the District Website.

80% of Parishes are doing Neighbourhood Plans, with only two not choosing to do so.

Cllr Watkins said that waste seems to be mysteriously disappearing somewhere. Cllr Vickers admitted that there had been a small increase in fly tipping, with Southwater being the closest to the depot. The District Council picks up the tab with the County Council closing for two days per week. No costs available at this time. Slight concerns the two week collections may add to the problem but hoping that this will not be an issue but it will be monitored.

Cllr Varley said that there had already been quite a bit of fly tipping in Southwater and it was worrying some people. Cllr Vickers stated that the village was the closest. Cllr Dye asked whether this was related to when the depot was

closed? Cllr Cole asked whether this was related to the charges imposed. Cllr Vickers stated that this was found to be unlawful and had stopped.

ACCOUNTS AND FINANCIAL MATTERS**

F102/01/18

Accounts

The Clerk referred Members to the meeting pack circulated prior to the meeting regarding the financial position of the Council. This includes detailed Income & Expenditure, Sales Ledger, Aged Account Balances, Cash and Investment Reconciliation as at 24th January 2018.

The financial informed received was NOTED and APPROVED by all present.

F103/01/18

Bank Reconciliation

Members were referred to the Bank Reconciliation in the meeting pack circulated prior to the meeting to 24th January 2018.

It was RESOLVED by all present having been proposed by Cllr Whitear and seconded by Cllr Neale and agreed by all present that the Bank Reconciliation dated the 30th November 2017 was APPROVED*.

F104/01/18

ACCOUNTS FOR PAYMENT

The Clerk presented to the Council the payment schedule to 31st January 2018.

The Clerk confirmed that she had approved for payment at Finance & General Purposes in February the payment of invoices in relation to Beeson House (Lambert, Smith Hampton). It was regrettable that it had taken a number of months for them to answer the questions raised and settlement approved.

It was proposed by Cllr Neale, seconded by Cllr Whitear and AGREED by all present that the payment schedule dated 31st January 2018 to the sum of £49,157.58 be APPROVED*.

F105/01/18

REPORTS BACK FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS ON BEHALF OF THE COUNCIL

Members received the following updates from Senior Officers and Councillors in relation to meetings or conferences attended on behalf of the Council:

There were no reports other than Cllrs Varley attend the Village Hall Management Meeting the previous week.

Cllr Neale stated that he had supported the District Councillors surgery which was one of the busiest.

F106/01/18

PARISH COUNCIL LAND AND BUILDINGS

The Clerk reported that the tree survey and policy was expected by the end of February 18, the Operations Manager is progressing.

Orders for repairs to the boiler at the Leisure Centre had been issued. Further

orders were imminent in relation to repairs to the showers at the Leisure Centre and Roof repair.

An order in relation to the repair of a light in Andrews Lane had been approved this light having been defective for sometime. The holdup was due to quotations from SSE etc.

Councillors present NOTED and APPROVED the orders raised in relation to the above repairs to Council premises and lighting.

F107/01/18 DRAFT BUDGET 2018/19

At this point in the meeting the Chairman proposed the suspension of Standing Orders due to the confidential nature of the discussions to take place; this was approved by all present. Members of the public and County Councillor left at this point.

Confidential Note.

Standing Orders were reinstated.

F108/01/18 NEIGHBOURHOOD PLAN**

The Chairman reported that enquiries in relation to various aspects of the Plan were still ongoing, and that the Committee would be meeting within 2 weeks to progress various matters.

Councillors NOTED the information.

At this point in the meeting the Chairman suspended Standing Orders due to the confidential nature of the business to be discussed.

F109/01/18 PERSONNEL & WSCC LOCAL GOVERNMENT PENSION SCHEME**

Confidential Note.

Standing Orders were reinstated.

F110/01/18 DATE OF NEXT MEETING: Wednesday 28th March 2018

The meeting finished at 9.45 pm.