

SOUTHWATER PARISH COUNCIL

Minutes of the Full Council Meeting held on Wednesday, 29th July, 2015 at 7.30 p.m., in the Council Chamber, Beeson House, Southwater.

Present Were: **Mr P. Buckley**

Mr.L.Apted **Mr G. Cole**
 Mr.K.Diamond **Mrs.P.Flores-Moore**
 Mr.J.Hutchings **Mr.M.Neale**
 Ms.O'Toole-Quinn **Mrs.B.Varley**
 Mrs.C.Vickers **Mr.G.Watkins**

Clerk: **Mrs. C.Tobin**

District Councillor: **Cllr J.Chidlow & Cllr I.Howard apologies**

County Councillor: **Cllr B.Watson OBE., apologies**

Sussex Police: **Not present**

Members of the public: **14**

Press: **Not present**

F73/07/15 PUBLIC PARTICIPATION

The Chairman asked those present to set their mobile phones for the duration of the meeting to silent, unless in an emergency, when they should go through the Chair. In the event of a fire alarm sounding, everyone should evacuate the building via the exits indicated.

The Chairman asked if anyone wished to record the meeting and also whether anyone in the public gallery wished to speak on behalf of any given matter, as this was the most appropriate point in the meeting to do so. No member of the public indicated at this point that they wished to tape or record the meeting.

Mr.Diamond stated that a resident had expressed concern about the lighting at the junction of Cripplegate Lane/Station Road and suggested that the problem may be that the tree cover was affecting this. The Clerk stated that she would discuss with the Country Park Warden, as the land either side was in the ownership of Horsham District Council.

Mr.Diamond reported that the dormouse run at Martingdales was now hanging and an eyesore. The Clerk stated that having reported this previously, the District Council's Enforcement Department had stated that this was not an enforcement issue, but that this was the responsibility of the managing agent for the Estate. The Clerk had only that week discussed the matter with the Deputy Clerk who was to contact the builders Barratts who originally set up the management company.

Mrs.Flores-Moore stated that once again she would just comment that there was still no footpath in Blakes Farm Road from the RSPCA to Hangman's Hill.

Mrs.Hutchings stated that she would report again that the pedestrian footway from Two Mile Ash to Christ's Hospital Road was overgrown and required cutting back.

Mrs.Vickers reported that the vegetation to the right at the Boars Head junction was affecting sight lines at this point. The Clerk to report to West Sussex County Council Highways Department.

Mr.Watkins stated that he had asked the Clerk for the Risk Assessment in relation to the Dinosaur Play Area Volcano, and whilst a reply had been received he would like a copy of this Risk Assessment. The Clerk to pursue this matter and provide Mr.Watkins with a copy of the District Council's Risk Assessment for this particular piece of equipment.

Mrs.Varley asked whether the Parish Council were aware that there was no first aid kit on site at the new Dinosaur Island Play Area. Mrs.Vickers stated that officers were aware and were looking for a site for this if possible.

Mr.Piper reported that there was a stench of sewage by the bus stop at the bottom of Church Lane. The Clerk to report to West Sussex County Council and Southern Water.

Mr.Piper stated that he had not as yet received an invitation to join the meeting to discuss arrangements for the World War I and II commemorations. The Clerk stated that letters had been sent, but would arrange for another to be sent the following day.

A resident of Andrews Lane reported that the street light on the twitten leading to Andrews Lane from Station Road had not been working for at least two years. The Clerk to take this matter up with the relevant contractor and thanked the resident for reporting this as the Council had been unaware of this fact.

F74/07/15 APOLOGIES FOR ABSENCE

Apologies and reasons for absence have been received from Mr.A.Green.

F75/07/15 DECLARATIONS OF INTEREST

The Clerk referred Members of Council to information issued in relation to the Member's Code of Conduct and Standing Orders and asked whether any Member had at this point in the meeting anything of note to declare.

The Clerk stated that there were no declarations of interests made by Members at this point in the meeting.

F76/07/15 MINUTES

The Council discussed the minutes of the meeting held on Wednesday, 20th May 2015 and considered that these reflected a true and correct record of the meeting.

It was RESOLVED by all present, that the minutes of the meeting held on 20th May

2015 be APPROVED by all present.

F77/07/15 CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no announcements.

F78/07/15 CORRESPONDENCE

The Clerk referred Members to correspondence sent to them during the month and asked whether they wished to discuss any item that may not be covered on the agenda for the meeting.

Members had no comments at this point.

West Sussex County Council – Boundary Review

The proposals in relation to the Boundary Review having been circulated would effectively mean that the ward of Southwater/Nuthurst would become Southwater/Shingley, gaining part of the Parish of Shingley (Polling District PN and PQE) and losing part of the Parish of Nuthurst and Parish of Lower Beeding (Polling District PA and NM).

Members NOTED the West Sussex County Council proposals in relation to the Boundary Review and had no comment.

National Village Hall Forum

In order to support the Village Hall network, the Forum have asked all Parish Councillors to write to the Minister for Communities, Rob Wilson MP., in relation to a review of VAT on Village Halls. Furthermore, the Forum is lobbying for support through Insurance Premium Tax which could be utilised in supporting rural village halls, primarily via the professional input of Village Hall Advisor's and ACRE.

The Clerk stated that similar lobbying of Ministers is taking place in relation to community buildings operated by the Town and Parish Council sector, and perhaps the Council should also highlight the issue to the local MP following his election in May.

It was AGREED that the Clerk should write on behalf of the Council to the Local MP, Jeremy Quin in relation to exemption for Village Halls on VAT or alternatively seeking a review of the Insurance Premium Tax to be used to offset such costs. Furthermore the Clerk to highlight the on-going National Campaign for town and parish councils being provided with a percentage of the local business rate or alternatively an exemption from this in relation to community owned buildings, enabling the parish council to reinvest this money in local services.

Sussex Police – Crime Figures for Horsham District to 30th June 2015

The Clerk referred Members to the Crime statistics provided by Sussex Police for the Horsham District. The Clerk having received comment from Members via email had asked whether the local Inspector could give her office a telephone call to discuss these in relation

to Southwater Parish.

The Clerk reported that the Leisure Centre Manager had experienced problems as had Lintot Square in the past three weeks, and this matter would also be discussed with the local Inspector following on from the recent PIER group meetings.

Mrs.Vickers stated that she would be meeting with the Sussex Police & Crime Commissioner, Katy Bourne, and would bring up the issues regarding the policing in Southwater.

Mr.Diamond stated that having looked at the figures which had increased, he most was concerned about the 33 reported criminal damage reports, which if some of these were on parish owned land would hit local tax payers/residents.

F79/07/15 COMMITTEES

Leisure Sub Committee 8th July, 2015

It was AGREED by all present that the Leisure Sub Committee minutes dated 8th July, 2015 be approved as a true and correct record of the meeting held following amendments agreed.

The date of the next meeting being Wednesday, 7th October, 2015

Finance & General Purposes Committee – 8th July, 2015

It was AGREED by all present, that the Finance & General Purposes Committee minutes dated 4th March, 2015 be approved as a true and correct record of the meeting held.

The date of the next meeting being Wednesday, 9th September, 2015

Planning Committee – 10th July, 2015

The Clerk informed Members that there had been a typographical error on the agenda which had stated 9th April, 2015 instead of 10th July 2015.

This error to the agenda was NOTED and APPROVED by all present.

It was RESOLVED by all present that the minutes of the Planning Committee dated 10th July, 2015 be approved as a true and correct record of the meeting to include any recommendations therein.

The date of the next meeting being Thursday, 10th September, 2015

F80/07/15 CO-OPTION OF PARISH COUNCILLORS

The Clerk informed Members that the following candidates had come forward in relation to the co-opted positions within Council for Parish Councillors, these being:-

- Ms.Rachael O'Toole-Quinn
- Mr.Simon Tresadern
- Mrs.Sheree Alway

The Clerk advised Members that they should ensure when considering such appointments that they ensure that the candidates had skills to assist the Parish Council in its work on behalf of the community.

The Chairman referred Members to the CV's provided by two candidates which in his mind were excellent candidates, with Mrs. Alway having been appointed previously; his view that all three candidates were suitable.

The Clerk reminded those present that there was still one vacancy.

It was RESOLVED by all present that Ms.O'Toole-Quinn, Mr.Simon Tresadern and Mrs.Sheree Alway be co-opted as Parish Councillors representing Southwater Parish.

F81/07/15 TO APPROVE A DATE BY WHICH DOCUMENTATION SHOULD BE RETURNED BY THE NEWLY CO-OPTED PARISH COUNCILLORS

It was agreed that the date for the return of documentation in relation to the co-opted positions within the Council should be no later than the close of business 4pm on Friday, 14th August 2015.

It was RESOLVED by all present that the newly co-opted Parish Councillors should ensure that their documentation as required in Law should be returned no later than 4pm on Friday 14th August 2015.

F82/07/15 THE GENERAL POWER OF COMPETENCE (SI 961) THE LOCALISM ACT 2011 (CONSEQUENTIAL AMENDMENTS) ORDER 2012

The Clerk confirmed that the Council met the criteria set and it was therefore a formality that the Council must resolve to use this power to enable them to provide a variety of services etc., for the community going forward.

It was RESOLVED by all present, that the Council should adopt The General Power of Competence, The Localism Act 2011 (Consequential Amendments) Order 2012.

F83/07/15 ACCOUNTS

Councillors were referred to the meeting pack for 29th July, 2015 and asked to confirm that the documents provided were a true position of the Council financial affairs, e.g. Bank reconciliation, income and expenditure analysis and sales ledger.

It was RESOLVED by all present that the information provided by the Clerk represented a true record of the financial position of the Council as at 29th July, 2015.

Cash Flow

The Clerk stated that she had spoken with the Chairman of Council of her concerns regarding cash flow and the potential need to take off monies on deposit at the end of August/early September the precept for the second half of the year not being received until the end of September 2015.

Members NOTED the concerns raised, and felt that if required the monies should be

taken off deposit.

Debtors Listing

The Clerk stated that with the exception of two accounts both of which were being taken through the County Court process, she was pleased to say that there were little by way of debts over two months old.

Councillors NOTED the information provided within the meeting pack.

Environmental Bins

The Clerk reported that the Council had acquired a number of bins and that it was the Clerk's intention to advertise these. On checking the prices for others of a similar type these range from £38.50 to £96, and it is thought that these could be retailed at £30 plus VAT with Members approval, the bins being of an older stock but in as new condition.

It was RESOLVED by all present that the Clerk should advertise the bins on the Website and Facebook at a price of £30 + VAT.

Christmas Lights Competition

The Parish Council have entered a competition and have been advised that it has come second having beat some very impressive applications from huge cities and councils. It is therefore one of the short listed finalists going forward to the final stage. Details about the final presentation are to be sent in the near future.

The proposed scheme if successful would see red and white lighting on the area close to the doctor's surgery in remembrance of those who lost their lives in World Wars I & II, incorporating this area into the Christmas festivities.

Councillors NOTED the information and awaited further news.

Walks Leaflets

The Clerk advised Members that the Walks Leaflets had run out and in accordance with instructions quotations for printing further copies had been obtained. Quotations have been received for 500, 1000, 1500 print runs, with BEL Signs the cheapest for 800, but Evonprint cheaper on the larger 1500 print run. The decision therefore being whether to have the larger run. SWAT had previously ordered a run of 500; these had lasted just over a year and had proved popular. A general discussion took place with Mrs.Varley stating that her opinion was that the Council should order a run of 1,000 of each leaflet.

It was RESOLVED by all present that a run of 1,000 of each of the seven leaflets, at a price of £893+VAT be APPROVED and that the contract therefore awarded to BEL Signs.

F84/07/15 DELEGATED AUTHORITY

The Chairman advised Members that it was necessary during the recess for Council to consider delegated powers as had happened in previous years. Normally these delegated powers were provided to the Clerk, Chairman and Vice Chairman of Council and Vice Chairman of Finance & General Purposes.

It was RESOLVED by all that delegated Financial Powers be awarded to the Chairman and Vice Chairman of Council, Vice Chairman of Finance & General Purposes and the Clerk to ensure the effective management of the Council's financial affairs during the August recess period.

F85/07/15 ACCOUNTS FOR PAYMENT

The Chairman presented to Members the Payments to 29th July, 2015 in the sum of £70,724.07.

It was RESOLVED by all present that the Payments Schedule to 29th July, 2015 in the sum of £70,724.07 be APPROVED.

F86/07/15 REPORTS BACK FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS ON BEHALF OF THE COUNCIL

The Chairman reported that both he and the Clerk had attended the NALC Conference in London on the 15th July. This concerned the future of local councils with the Government wanting the town and parish council sector to do more things their being the closest to communities. The suggestion being that more collaborative work between all three tiers of local authority, County, District and Parishes. However, the main crux was that there would be no further monies coming with any additional services.

The Clerk further confirmed that it had been intimated that at the present time there was to be no cap on the parish and town council sector. Mr.Buckley stated that this was however, different from the principle authorities who were capped.

Councillors NOTED the comments.

F87/07/15 SOUTHWATER NEIGHBOURHOOD PLAN

Neighbourhood Plan Survey

Mr.Watkins stated that the intention was to have a review of the analysis on Thursday evening with the Steering Group Heads, this to be followed by a further meeting with all Neighbourhood Plan volunteers the following week. Councillors would also be provided with a copy for discussion at a later date. It would be the intention to provide the Council with a copy of the analysis and once all data finalised to ensure that this is uploaded to the website for all to view. The intention was also that the consultants employed along with senior staff would commence looking at planning policies for inclusion within the Draft Plan. Consultants were also being sought in relation to the SEA and SA process.

Members NOTED the information provided.

F88/07/15 SOUTHWATER NEIGHBOURHOOD PLAN SURVEY COMPETITION

The Clerk reported to Council that 49 adults and 9 young people had entered the competition in relation to the completion of the Neighbourhood Plan Survey. A return rate of 31% was achieved this being an excellent return based on the majority of plans undertaken in communities elsewhere in the country.

The Chairman duly drew the winning entries these being:-

Adult Prize: Andy Coshan

Junior Prize: Ray Smallwood

The Chairman of Council thanked all who had taken part in returning the surveys both those who had entered the competition and those who had decided not to.

F89/07/15 FIND THE DINOSAUR COMPETITION

The Clerk reported that there had been twelve entries, and all entries would win a prize. The draw then took place in the presence of the public.



Prize No.	Description	Prize Winner
1	Dino Soft Toy	Ned Slowly
2	Dino Art Stamp Set	Andy Smith
3	Tub of Dinosaurs	Ashley Smith
4	Horsham Golf & Fitness Range Voucher / Sweets	Megan Denton-Brown
5	Quoits Game	Lauren Denton-Brown
6	Bottle of wine / Sweets	Liam Smith
7	Jar of Sweets (large)	Jade Patten
8	Boules Game	Eryn Denton-Brown

Prize No.	Description	Prize Winner
9	Snakes & Ladders Game	Owen Strudwick
10	Dry cleaning voucher from Revival / Sweets	Fiona Smith
11	Little Tea House Voucher / Sweets	Ilanit Slowly
12	Jar of Sweets (small)	Cheryl Strudwick

F90/07/15 PARISH COUNCIL LAND & BUILDINGS

Parish Council Leased Land in Church Lane

Discussions have taken place with the Fletcher Trust in relation to the surrender of the existing lease of the Church Lane building and football area, with a substitute lease being offered until new facilities are delivery via the Berkeley Homes development. This would include the provision of a new community building which would be built prior to the existing building being vacated, new BMX/Skateboard Park, MUGA (Multi User Games Area), LEAPS (Play Areas) etc.

The Fletcher Trust had indicated that it is willing to meet the Parish Council and other authorities reasonable legal costs and in order to ensure that the timescales are adhered too it is thought that the Council should instruct Solicitors. Being that Hedley Solicitors have in-depth knowledge of the Parish Council sector including leases and land matters, it is felt by the pre application panel that they should be instructed.

A meeting is to be held with the outgoing Montessori School to see if arrangements can be made to retain the school within the new building going forward. However, the Clerk has quantified that if this is not possible then the building could be used for community purposes subject to the agreement of Landlords, the Fletcher Trust and relevant planning conditions.

With regard to the Section 106 Agreement in relation to the Berkeley's Development the Clerk has made enquiries of the Planning Authorities and will report back on these at a later date.

Meetings are also to be held with West Sussex Highways Authority to ascertain the legal requirements of the developments in terms of the highway.

With regard to the development, it was felt by the pre-application panel who met with the developers and Trust representatives that in order to facilitate development matters a small working party of Parish Councillors would meet with Berkeley and the Fletcher Trust going forward on a similar basis to that enjoyed when developing Lintot Square. The Chairman suggested that as in the past this himself as Chairman of Council, the Vice Chairman of Council and the Planning Chairman plus the Clerk/Deputy Clerk.

It was **RESOLVED** that a small **WORKING PARTY** be set up consisting of the Chairman of Council, Vice Chairman of Council and Chairman of Planning plus the Clerk/Deputy Clerk to work in conjunction with Berkeley and the Fletcher Trust in relation to the planned development not prejudicing any planning permissions, following outline permission previously granted, which may come forward.

It was **RESOLVED** that the Clerk should instruct Hedley Solicitors in relation to the lease documents in relation to the surrender of the existing lease, renewed shorter term lease and agreement for the new community building. The Clerk and Chairman of the Council would attend this meeting between Solicitors and The Fletcher Trust.

It was further **RESOLVED** that subject to legal advice from Hedley Solicitors, that the Council enters into Deed of Surrender and new Leases and that the documents be executed in accordance with the Council's Standing Orders.

Leisure Centre Land

Following an adverse possession claim in relation to the above, which is being strongly disputed by the Parish Council, legal advice has been sought on this matter. It transpires that the land was transferred to the Parish Council ownership by the District Council; this being prior to the requirement within the Horsham area for registration of such land. The legal advice is however, that in order to avoid any future claims or uncertainty in relation to the land ownership, that the Parish Council consider registering this with Land Registry.

It was **RESOLVED** by all present that the Clerk should instruct Hedley's to progress the Land Registry of the Leisure Centre Land this having been transferred to its ownership from Horsham District Council prior to registration being required.

Leisure Centre Footway

The Clerk reported that following recent damage to the chicane when repaired, her office had been asked to provide quotations for a metal chicane on the Leisure Centre pathway negating future repairs. This matter would be discussed during the August recess under delegated powers.

Councillors NOTED and APPROVED this approach.

Leisure Centre Footway Fencing

Further to the recent authorisation of fencing by Horsham Fencing to the lower car park, the Clerk reported that to replace the other three panels would cost £250+VAT. Therefore with approval from Council the Clerk would like to proceed with these proposed works.

It was **RESOLVED** that the Clerk place the contract with Horsham Fencing for an additional three sections of fencing to the Leisure Centre fencing, this being additional to the quotation for the lower car park.

Charlock Way

Having rechecked the Parish land ownership with title documents, it transpires that the small car park at Charlock Way is not in the ownership of the Parish Council and may be in the ownership of the County Council. The Clerk has contacted West Sussex County Council to

see whether the car park was adopted and in turn has passed on the complaint received from local residents regarding the small horsebox.

Councillors NOTED the new information provided by the Clerk.

F91/07/15 LAND OWNED BY HORSHAM DISTRICT COUNCIL KNOWN AS THE WOODHATCH PLAY AREA

A local resident in Timbermill has written to enquire whether the Parish Council would support a community garden being created in the old Woodhatch Play Area which has long been derelict and is owned by Horsham District Council. If the Parish Council has no objections in principle the resident, will ask for formal permission from the District Council.

The Parish Council had NO OBJECTION to the proposal to create a community garden in the area known as Woodhatch Play Area.

F92/07/15 CLERK'S REPORT**

Southwater Country Park

The opening of the new Dinosaur Island Play facility went well, with over a thousand attending. The Skatejam was also a success with a limited number of participants, all of whom enjoyed the event immensely; thanks to Angie Choat, Southwater Youth Worker

F93/07/15 PERSONNEL & PENSION SCHEME**

The Clerk reported that she had attended the AGM of the West Sussex Pension Fund. The Fund was performing well and was one of the ten top performing funds in the country. The revaluation of the fund would take place in October 2016. Therefore, it was not possible to say in terms of whether or not with the proposed increase in interest rates would impact the percentage paid by the parish council the following year 2016/17 albeit that was the hope for the future for reductions.

The Clerk anticipated that it may be necessary to consider a 1% budget increase for Year 2016/17 until the valuation is known, this would ensure that should rates increase slightly the parish council can cover the contributions. This potential increase will also be impacted on the question of the National Living Wage as and when this is considered by the Parish Council. Further discussions on this matter would be dealt with under the budget process commencing in October 2015.

Members NOTED the information which would be discussed further at the time of budgeting for Year 2016/17.

F94/07/15 DATE OF NEXT MEETING

The date of the next Full Council Meeting will be Wednesday, 29th September 2015

The Chairman of Planning took the Chair at this point in the meeting.

Chairman: Mr.G.Watkins (Chairman)

Present:

Mr.L.Apted	Mr.P.Buckley
Mr.G.Cole	Mr.K.Diamond
Mrs.P.Flores-Moore	Mrs.J.Hutchings
Mr.M.Neale	Mrs.B.Varley

Application No.	Applicant	Recommendation
DC/15/0887 Graham Watkins	Mr Kevin Pearce Oaklands Coltstaple Lane Horsham West Sussex RH13 9BB Erection of equestrian/agricultural building to house a stable block, wash down area, hay storage, tack room, feed and agricultural machinery storage including two full size tractors.	Object on the grounds that the Parish Council does not consider that there is a proven need for the development, and this is contrary to policy being a new build in the countryside.
DC/15/1410 Joy Hutchings	Mr Charles Burlison-Rush 17 Pevensey Road Single Storey Extension	No objection

At this point in the meeting the Chairman suspended Standing Orders in order to allow members of public to speak on DC/15/1415.

Mrs.Joan Francis advised Councillors that Easteds Farm was one if not the oldest building in Southwater having been built in circa 1400 and was quite significant in terms of the parish's heritage. The Farm itself had some impressive features and the concern was that certain features applicable to the building had been omitted from the plans before the committee in her view. Mrs.Francis was also concerned that the neighbours to the north and south had not been consulted. It was felt that should the application be allowed this would lead to a precedent being set in terms of the historic heritage of the parish. District Councillor Vickers advised those present that the District Council Planning Authority had policies in place to deal with Listed Buildings.

At this point the Chairman reinstated Standing Orders.

Application No.	Applicant	Recommendation
DC/15/1415 Geoff Cole	Mr Ian Ford Easteds Farm Easteds Lane Southwater Horsham West Sussex RH13 9DP Erection of 1 x 4 bedroom detached dwelling (Affects the setting of a listed building)	Objection on the grounds that this proposed development lies within the curtilage of a Listed Building and over-intensification of the site. The development would have an over bearing and dominant impact on the Listed Building being at a higher level.

Application No.	Applicant	Recommendation
DC/15/1487 Peter Buckley	Mr G Vandergrift Silver Lea Southwater Street Southwater Horsham West Sussex RH13 9BN Two storey side extension and loft conversion	Objection as the proposed flat roof is contrary to the Village Design Statement

At this point in the meeting the Chairman suspended Standing Orders in order to allow members of the public to speak on Planning Application DC/15/1527.

Mr.Hill of Andrews Lane thanked the Chairman for allowing the residents to speak and stated that residents were not anti development. However such development should not be crammed in to the extent being suggested. Residents were concerned for a number of reasons, loss of privacy with the proposed balconies, loss of light and also highway issues. The concern on highways issue was in relation to cars parking in Andrews Lane, with the houses so far forward. Mr.Hill stated that whilst the house had garages, when occupied these would not be sufficient and if vehicles from the properties parked in Andrews Lane there would be no room for cars to pass to the other properties, nor access for emergency vehicles. Mr.Hill felt that the development would have a detrimental impact on the street scene. Mr.Hill also referred to a TPO tree which had received permission to fell, however, this was to be replaced within the development yet there was no mention of this.

Mr.Finch of Andrews Lane stated that his view was that there were too many houses on the plot, in one of the narrowest roads with utilities BT exchanges close by, and that the additional traffic impact on the road would be unacceptable.

Mr.Skipper, Architect from Falcon Designs informed Councillors, that the scheme had been worked up in conjunction with officers from Horsham District Planning Authority. To date they had had to deal with four differing officers, indeed a site meeting was to take place that week with the officer currently dealing with the application to look at the issue of the Planning Authorities requirement for 10M gardens, this had meant that the development had come forward but could be put slightly back should there be a lesser requirement. Mr.Diamond questioned again the access and design for vehicle movements. Other residents highlighted similar concerns to those already expressed.

The Clerk stated at this point that she had heard via email from West Sussex County Council Highways Authority that they were intending to visit the site the following week to look at the concerns which had been brought to their attention by Cllr Brad Watson, County Councillor for the area.

Standing Orders were reinstated at this point.

Mrs.Flores-Moore stated that Government guidance was normally in favour of infill, but she felt that the overall designed was not in keeping with the street scene. Other councillors expressed concerns about highway related matters and the fact that there were still on-going meetings regarding the application by both District and County Councils.

At this point in the meeting a motion was put in that the majority of members appeared to wish to object on planning grounds, a vote then took place. The vote by a show of hands being 7 objections with 2 abstentions.

Application No.	Applicant	Recommendation
DC/15/1527 Laurie Apted	Land To The Rear of Londis (Southwater) Worthing Road Southwater West Sussex Erection of 3no 3-bed terraced house with integral garages	Objection to development based on the fact that this proposal was out of keeping with the area and was over-intensification of the site. There were also on-going highway considerations in terms of the width of Andrews Lane to meet emergency access to the proposed development and other properties

Mr. Neale advised Councillors that there was a requirement under the original planning permission whereby any alternations or changes to garages in the Blakes Farm Road area would require planning permission; this was the reason for the application and why it had not been carried out under permitted development rights.

Mr. Diamond declared an interest at this point in the meeting and took no further part in the discussions.

Application No.	Applicant	Reason for Application
DC/15/1534 Michael Neale	69 Charlock Way Southwater Horsham West Sussex RH13 9GZ Conversion of half the width of a double garage to provide additional downstairs living accommodation. It is the half width nearest to the front door	No objection
DC/15/1561 Geoff Cole	36 The Fieldings, Southwater Variation of condition A (DC/15/0893) Two storey side extension to be increased at the rear by 1.125m	No objection
DC/15/1563 Michael Neale	Mr A Waide Land adjacent to 1 Church Lane Southwater Horsham West Sussex RH13 9EB Erection of single 3 bedroom semi-detached house with revised vehicle access, drive and parking	Object on the grounds that this application will change the street scene and highway access/egress and parking issues in Church Lane
DC/15/1566 Geoff Cole	BT Cellnet Aerial Mast Jackrells Farm Jackrells Lane Southwater West Sussex Prior Notification to add 1 x dish (0.3m) to the existing mast	No objection

F96/07/15 DELEGATED POWER OF AUTHORITY IN RELATION TO PLANNING APPLICATIONS RECEIVED DURING THE AUGUST RECESS

The Clerk indicated that the usual delegated planning authority would be required during the August recess period. This being delegated to the member to whom the application is allocated to, Chairman of Planning, Vice Chairman of Planning and or the Clerk and Deputy Clerk.

It was RESOLVED that delegated authority in relation to planning recommendations and planning matters be devolved to the member to whom the application is allocated, the Chairman and Vice Chairman of the Planning Committee and or the Clerk/Deputy Clerk.

F97/07/15 HORSHAM DISTRICT PLANNING FRAMEWORK

The Clerk referred to the Planning Inspector's Note in relation to his initial recommendation that the housing numbers be increased from 750 to 800 to accommodate the shortfall within Crawley Borough Council's plan. A slight modification has also been suggested following Government Guidance in relation to District Council's Environmental Policy on wind turbines. Mr. Diamond stated that it was imperative that the Neighbourhood Plan process

proceeded on schedule. Mr.Watkins felt that it would still be possible to deliver the plan before year end.

District Cllr.Vickers stated that the Inspector's Note could be found on the District Council's website (www.horsham.gov.uk). It is felt that there would be no need for further consultation on this increase making a total number of houses for the planned period of 16,000. The full report is expected September/October 2015.

Councillors NOTED the Clerks comments.

The meeting closed at 9.50 pm.