

# Southwater Parish Council



## **Full Parish Council Meeting**

### **Agenda**

Wednesday 26<sup>th</sup> September, 7.30pm

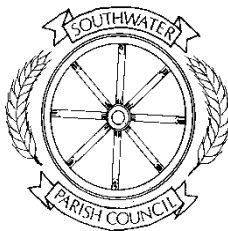
Beeson House  
Lintot Square  
Southwater  
Horsham  
RH13 9LA

#### **Committee Members**

Cllr Graham Watkins (Chairman)  
Cllr Michael Neale (Vice-Chairman)  
Cllr Geoff Cole  
Cllr Ross Dye  
Cllr Pauline Flores-Moore  
Cllr Joy Hutchings  
Cllr Mike Lewis  
Cllr Derek Moore  
Cllr Nikki Knott  
Cllr Geoff Scoon  
Cllr Hayley Timson  
Cllr Barbara Varley  
Cllr Claire Vickers  
Cllr Neil Whitear

#### **Non Voting**

Heather Williams



# SOUTHWATER PARISH COUNCIL

Beeson House,  
26 Lintot Square,  
Fairbank Road,  
Southwater,  
West Sussex  
RH13 9LA



Clerk: **Mrs.C.M.Tobin**  
Cert.Ed.L.Pol.FILCM.,

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You are hereby SUMMONED to the **FULL PARISH COUNCIL MEETING** of the Parish Council, which will be held in **Beeson House, Lintot Square, Southwater, West Sussex, RH13 9LA** on **Wednesday 26<sup>th</sup> September, 2018 at 7.30pm** when the following business will be considered and transacted.

**19<sup>th</sup> July, 2018**

**Clerk to the Council**

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*Members of the public and press are welcome to attend*

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## AGENDA

**1. PUBLIC PARTICIPATION**

To receive and act upon if considered necessary by Council, comments made by members of the public. Questions to be considered by Council need to be submitted in writing or electronic mail by noon on the day of the meeting in accordance with Section 1 (h) of Standing Orders (Meetings).

**2. APOLOGIES FOR ABSENCE**

To receive apologies and reasons for absence.

**3. DECLARATIONS OF INTEREST**

To receive any declarations of interests.

**4. MINUTES OF THE PREVIOUS MEETING**

To approve the Minutes of the Full Council meeting held on Wednesday 25<sup>th</sup> July, 2018.

**5. CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements from the Chairman of the meeting.

**6. COMMITTEE MINUTES**

**6.1 PLANNING COMMITTEE – Wednesday, 5<sup>th</sup> September, 2018.**

The purpose of this item is to report and if suitable approve the minutes, including recommendations of the meetings listed as a true and correct records of those meetings.

**The date of the next meeting is 3<sup>rd</sup> October 2018.**

**6.2 FINANCE AND GENERAL PURPOSES COMMITTEE – Wednesday, 19<sup>th</sup> September 2018**

The purpose of this item is to report and if suitable approve the minutes, including recommendations of the meetings, listed as a true and correct records of those meetings.

**The date of the next meeting is 17<sup>th</sup> October 2018.**

**7. COUNTY COUNCILLORS REPORT**

To receive a verbal report from County Councillor Jupp.

**8. DISTRICT COUNCILLORS REPORT**

To receive a verbal report from a Southwater District Councillor.

**8. COUNCILLOR VACANCY**

**8.1** The purpose of this item is to co-opt a candidate to the position of Parish Councillor.

**8.2 RECOMMENDATION**

The Council are asked to co-opt one individual from candidates who have expressed an interest.

**9. NEW COUNCILLOR'S DECLARATION OF OFFICE**

**9.1** The new member of Council having been duly co-opted should sign their Declaration of Office, and receive their Register of Member's Interest form and documentation as prescribed.

**9.2** The Council to decide upon a day 7 days hence whereby all relevant documentation must be completed and returned to the Clerk.

**9.3 RECOMMENDATION**

That the new member of Council duly sign their Declaration of Office and receive other documentation required in relation to the role of Parish Councillor.

**9.4 RECOMMENDATION**

That the Council set a date by which the documentation required in relation to the post of Parish Councillor be returned.

## **10. SOUTHWATER NEIGHBOURHOOD PLAN**

**10.1** That the Council receive a briefing from the appointed Neighbourhood Planning Consultants, (Mr.A.Metcalf of Enplan) and discuss, question, comment upon and approve the documentation (Draft Neighbourhood Plan and associated documents) and recommendations of the Southwater Neighbourhood Plan Steering Group with the view of going out to Regulation 14 Consultation. <https://app.box.com/v/DraftReg14Documents>

### **10.2 RECOMMENDATION**

That the Council recommend approval of the Draft Southwater Neighbourhood Plan and associated documentation in order to go out to Regulation 14 Consultation and full public consultation.

## **11. EXCLUSION OF THE PRESS AND PUBLIC**

Due to the confidential nature of the business to be transacted, Members will be asked to consider a resolution to exclude members of the public and press in accordance with Section 1 (e) of Standing Orders (Meetings).

## **12. PERSONNEL, PENSIONS AND TRAINING**

**12.1** To discuss matters relating to personnel, pensions and training.

### **12.2 RECOMMENDATION**

Council is asked to approve the recommendations contained in the report given.

## **13. DATE OF THE NEXT MEETING – Wednesday, 28<sup>th</sup> November 2018**