

## **SOUTHWATER PARISH COUNCIL**

Minutes of the Full Council Meeting held on Wednesday, 25<sup>th</sup> November, 2015 at 7.30 p.m., in the Council Chamber, Beeson House, Southwater.

**Present Were:**                    **Mr P. Buckley**

**Mr.L.Apted**  
**Mr.K.Diamond**  
**Mr.A.Green**  
**Mr.M.Neale**  
**Mr.N.Whitear**

**Mr G. Cole**  
**Mrs.P.Flores-Moore**  
**Mr.B.Greening**  
**Mr.S.Tresadern**

**Clerk:**                                **Mrs. C.Tobin**

**County Councillor:**            **Cllr B.Watson, West Sussex County Council**

**District Councillor:**        **Cllr J.Chidlow Apologies**  
   **Cllr I.Howard Apologies**

**Sussex Police:**                    **Not present**

**Members of the public:**       **5**

**Press:**                                **Not present**

### **F123/11/15            PUBLIC PARTICIPATION**

**The Chairman asked those present to set their mobile phones for the duration of the meeting to silent, unless in an emergency, when they should go through the Chair. In the event of a fire alarm sounding, everyone should evacuate the building via the exits indicated.**

**The Chairman asked if anyone wished to record the meeting and also whether anyone in the public gallery wished to speak on behalf of any given matter, as this was the most appropriate point in the meeting to do so. No member of the public indicated at this point that they wished to tape or record the meeting.**

Mr.Cole indicated that he continued to be concerned about the inconsiderate parking emanating from the development site to the north of the village, which also slowed down the local bus service on occasions. The Clerk indicated that contact would be made once again with the site manager to ask them to be more considerate to local residents and to avoid churning up grass verges.

Mr.Robert Piper indicated that he had received confirmation that the missing signage to the bottom of Church Lane was to be replaced shortly.

Mr.Piper also indicated that he had received confirmation that Private Bennett's resting

place had now been identified and that the name should now be added to the War Memorial. The Clerk asked that these details be passed to the Deputy Clerk who managed the site and any new additions to the Memorial.

West Sussex County Councillor Brad Watson stated that it was likely that there would be a 2% increase in Council Tax which related directly to Social Care Services, it was not known if the Government were to provide additional funding.

Councillor Watson advised the Council that there was LEADER funding available for the Sussex Downs and Horsham Area amounting to £1.7M relating to projects which would boost the local economy. Councillor Watson knew that the Council may be interested in this with regards to its wider vision for the area.

It was reported to the Council by local residents living in Bonfire Hill that there remained an issue with regards to speed and lighting. The Clerk responded to this stating that she had held a meeting and that upon the instructions of Council previously would be looking at the issue of lighting in the area with West Sussex County Council officers. The Clerk reported that whilst the existing light in the area was the property and responsibility of the Parish Council the Council had no authority just to install another with the necessary permissions and also to have highlighted a need and budget to do so.

**F124/11/15 APOLOGIES FOR ABSENCE**

Apologies and reasons for absence have been received from Mrs.J.Hutchings, Miss.R.O'Toole-Quin, Mrs.B.Varley, Mrs.Vickers and Mr.Watkins.

**Members NOTED and APPROVED the absences.**

**F125/11/15 DECLARATIONS OF INTEREST**

The Clerk referred Members of Council to information issued in relation to the Member's Code of Conduct and Standing Orders and asked whether any Member had at this point in the meeting anything of note to declare.

Mr.N.Whitear declared an interest in Item 8 in that although he did not know the candidate personally, he was part of a local group to which the candidate also belonged and it may be that the public's perception would be that the knew each other.

**F126/11/15 MINUTES**

The Council discussed the minutes of the meeting held on Wednesday, 30<sup>th</sup> September 2015 and considered that these reflected a true and correct record of the meeting.  
[www.southwater-pc.gov.uk/parishcouncil/minutes](http://www.southwater-pc.gov.uk/parishcouncil/minutes)

**It was RESOLVED by all present, that the minutes of the meeting held on 30<sup>th</sup> September 2015 be APPROVED by all present subject to the amendments**

discussed.

**F127/11/15 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reminded everyone in attendance that the Southwater Christmas Festival would take place on Saturday 28<sup>th</sup> November, the team would need as much support in the setting up and closing down of the event as was possible from members.

**F128/11/15 CORRESPONDENCE**

The Clerk referred Members to correspondence sent to them during the month and asked whether they wished to discuss any item that may not be covered on the agenda for the meeting.

There were no further items for discussion.

**F129/11/15 COMMITTEES**

Finance & General Purposes Committee – 4<sup>th</sup> November 2015

The Clerk apologised to Members at this point indicating that the 7<sup>th</sup> October Finance & General Purposes committee meeting minutes would also require formalisation however this was not identified on the Agenda, but was within the remit of the Full Council to do so. [www.southwater-pc.gov.uk/parishcouncil/minutes](http://www.southwater-pc.gov.uk/parishcouncil/minutes)

It was **AGREED** by all present, that the Finance & General Purposes Committee meeting minutes dated 7<sup>th</sup> October and 4<sup>th</sup> November, be approved as a true and correct record of the meeting held.

The date of the next meeting being Wednesday, 2<sup>nd</sup> December 2015

Planning Committee – 5<sup>th</sup> November 2015

The Clerk apologised to Members at this point indicating that the 8<sup>th</sup> October Planning Committee meeting minutes would also require formalisation however this was not identified on the Agenda, but was within the remit of the Full Council to do so. [www.southwater-pc.gov.uk/parishcouncil/minutes](http://www.southwater-pc.gov.uk/parishcouncil/minutes)

It was **AGREED** by all present, that the Planning Committee minutes dated 8<sup>th</sup> October and 5<sup>th</sup> November, 2015 be approved as a true and correct record of the meeting held.. Again the Clerk apologised in that the October Planning Minutes should also be approved having been omitted from the Agenda for the meeting. [www.southwater-pc.gov.uk/parishcouncil/minutes](http://www.southwater-pc.gov.uk/parishcouncil/minutes)

The date of the next meeting being Thursday, 3<sup>rd</sup> December 2015.

**F130/11/15 CO-OPTION OF PARISH COUNCILLORS**

**Mr.Whitear declared a personal interest in this matter and took no part in the decision making process.**

The Clerk informed Members that the following candidate had come forward in relation to the co-opted positions within Council for Parish Councillors, the candidate being:-

- Mr.Billy Greening

The Clerk advised Members that they should ensure when considering such appointments that they ensure that the candidates had skills to assist the Parish Council in its work on behalf of the community. Mr.Greening had supplied members with his CV for consideration.

Mr.Diamond asked Mr.Greening to give the Council a brief resume of his interests. Mr.Greening indicated that he was interested in serving on the Council in order to represent young people in the community. Mr.Greening advised Council of his education background his degree being in politics. The Chairman thanked Mr.Greening for the quick resume and asked for a vote on whether the Council wished to co-opt the candidate to serve as a local councillor.

The Clerk at this point asked Mr.Greening to sign the necessary documentation regarding the acceptance of office and code of conduct adopted by the Parish Council.

**It was RESOLVED by all present that Mr.Billy Greening be CO-OPTED as a Parish Councillor for Southwater Parish, with Mr.Greening having signed the relevant documentation.**

**F131/11/15**

**TO APPROVE A DATE BY WHICH DOCUMENTATION SHOULD BE RETURNED BY THE NEWLY APPOINTED CO-OPTED PARISH COUNCILLORS**

This is normally 7 days from the date of the meeting this being 3<sup>rd</sup> December 2015.

**It was RESOLVED that all documentation in relation to the co-option of Mr.B.Greening would be completed and delivered to the Clerk no later than close of business on 3<sup>rd</sup> December 2015.**

**F132/11/15**

**ACCOUNTS**

Councillors were referred to the meeting pack for 25<sup>th</sup> November, 2015 and asked to confirm that the documents provided were a true position of the Council financial affairs, e.g. Bank reconciliation, income and expenditure analysis and sales ledger.

**It was RESOLVED by all present that the information provided by the Clerk represented a true record of the financial position of the Council as at 25<sup>th</sup> November, 2015.**

Internal Audit

The Clerk indicated that the report from auditors had been received and would be

discussed at the next Finance & General Purposes Committee on Wednesday 3<sup>rd</sup> December 2015.

**Members NOTED the information and discussion to take place the following week.**

Christmas Festival – Additional Installation of Competition Lighting

The Chairman informed Members that the District Council were unhappy to recharge the whole of the installation costs onwards and have suggested that perhaps the Parish Council could consider a grant of £500 towards this installation this being a one off cost to set up for the future.

The Clerk informed Members that sponsorship had been received and it was estimated that pending one final sponsor coming forward that this amount could be accommodated. However, the Clerk would require the approval of the Council to do so with an invoice raised by the District Council. Members felt that the Christmas Lights were a great attraction and could only benefit the village and the local economy during the festive period.

**Members APPROVED the grant of £500 to Horsham District Council to enable the new lighting display to be installed.**

**F133/11/15**

**ACCOUNTS FOR PAYMENT**

The Chairman presented to Members the Payments to 25<sup>th</sup> November, 2015 in the sum of £30,972.29. At the time of preparing the meeting the Payroll Schedule was not complete, this schedule would amount to £28,309.43.

**It was RESOLVED by all present that the Payments Schedule to 25<sup>th</sup> November, 2015 in the sum of £59,281.72 respectfully be APPROVED.**

**F134/11/15**

**NEW AUDIT REGIME 2017/18**

The Clerk referred to the confidential documentation issued to all Members of Council in relation to the Local Government Sector's proposals for the future of audits from 2017 onwards.

Council will have the opportunity of procuring its own auditors or alternatively opt in to the new audit procurement via the Sector Led Body. These arrangements are set out in the factsheet provided to each member of council by email prior to the meeting. The Clerk would recommend that the Council opt in to the Sector Led Body based on the information received.

**It was RESOLVED by all present that the Council would opt into the New Audit Procurement via the Sector Led Body in relation to the annual audits for Southwater Parish Council.**

**F135/11/15**

**DRAFT BUDGET FOR YEAR 2016/17**

The Clerk presented the Draft Budget for Year 2016/17 for discussion along with a copy

of the precept calculations based on the draft budget figure of £324,468.

The Chairman stated that the increase was relating to a 4.08% increase in salaries/pension costs due to the living wage, something brought into force by Government. A reduction of -1.01% in the Revenue Grant received from the District Council again directly affected by Government in the reduction of grants to principal authorities; made a total of 5.09% increase in relation to the three elements on which the Parish Council has no overall control. The actual proposed percentage looked likely to be 6.18% however it is hoped that when the housing numbers for Band D were applied this would be slightly lowered.

Mr.Diamond stated that having discussed the issue of the living wage previously, it was obvious that there was little room for keeping the precept low and still maintain the high level of services currently being offered by the Parish Council and those identified by the community going forward. Not to raise the precept would have a dire impact on service delivery and the future needs of Southwater. Mr.Buckley agreed stating that the Parish Council simply had no control over a large chunk of the proposed increase.

Mrs.Flores-Moore stated that as everyone was aware she had always sought to keep the precept (local council tax) rise low however she could not see any way around maintaining the services without the increase. Mr.Cole stated that the main element certainly appeared to be the living wage and pension increases; the Clerk confirmed that she had had to allow for a 21% contribution rate for the pension scheme, for whilst all staff had been eligible to join the Local Government Pension Scheme, not all had taken up that opportunity. Automatic enrolment had made an immediate impact on costs with the Council opting in October 2015.

Mr.Buckley asked that all Members gave the matter under discussion further thought with further discussions to take place at the Finance & General Purposes Committee and if need be Full Council in December 2015.

Meanwhile the Clerk would try and obtain clarity in relation to the housing numbers projected by the District Council.

**Members RESOLVED to have further discussions in December at the Finance & General Purposes Committee and Full Council in order to set the local council tax by the deadline provided for.**

F136/11/15

**REPORTS BACK FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS ON BEHALF OF THE COUNCIL**

Age UK

The Clerk reported that she had attended a meeting in October at Lavina House. The subject of one of the items was the contributions made by older people in the UK, 11.5m involved in informal caring for a dependent or other, 6.5m assisting in caring for grandchildren and 6.6m volunteering. 1.1 million over 65' are still in employment, a quarter of 65-74 year olds were still working and one in five age 75+ were volunteering.

Age Concern have a new campaign "Don't Cut Care" ([www.ageuk.org.uk/have-and-](http://www.ageuk.org.uk/have-and-)

## [care/care-in-crisis](#)

Discussions were centred around Barriers to Engagement with the older generation these being:

Age discrimination, lack of essential services, eg., banking and post offices, local transport – bus service getting out and about and cuts in services.

It was felt that these issues needed to be addressed to allow everyone to have a fulfilling life and in doing so:-

Removal of any barriers or at least that these should be reduced, age is not deemed to be a barrier to employment or volunteering, better support for carers from Government, social care service, NHS and employers.

There was also an interesting talk by a member of the Three Score Dance Company who was Brighton based in that they had set up a dance programme for the older generation.

Dementia is still a major concern with Southwater Leisure Centre highlighted as a venue where residents suffering from dementia can go along to with their carers providing respite for both.

## Heart Safe

Mrs.Flores-Moore reported that she had attended two meetings one in relation to a workshop by SECAM and another to discuss a new programme called Heart Safe which would see defibrillators established in general areas within communities so that they could save lives. Mr.Diamond stated that the old telephone box idea which was proposed for Southwater would be ideal. Mrs.Flores-Moore stated that West Chilton for example had 13 external defibrillators.

Mrs.Flores-Moore stated that there was Heart Foundation funding the theory behind the scheme being that this would be extended to schools etc., to encourage everyone to undertake training. Government funding was not available for the scheme.

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## Volunteers

Mrs.Flores-Moore stated that she had also attended as a Southwater Responder a meeting of community volunteers, which included representatives from Age UK, Dementia. It was surprising to note that it was not just older people who suffered from dementia but young people. A demonstration from the Southwater Responders had taken place at the meeting.

## SSALC AGM

Mr.Buckley and Mr.Apted reported that they had attended this meeting on behalf of the Council. The main thrust of the afternoon was emergency/community reliance. A

number of speakers were present who covered items on public protection, West Sussex County Council local support and a presentation by BERT (Brockham Resilience Emergency Team)

#### WSCC Highways Team

The Clerk confirmed that a meeting had been held with Mr.Chris Stark the local Area Manager for WSCC Highways responsible for Southwater Parish.

Discussions surround a number of differing items:-

- 30mph limit – Worthing Road
- Pedestrian Crossing – Worthing Road
- Curbing – Cedar Drive
- Winter Maintenance List
- New Road – concerns about access and egress
- Blakes Farm Road – Cedar Drive pedestrian pavement along Worthing Road
- Long Term Aspirational List ‘Blue Book’

The Area Manager indicated that he would look at the issues in relation to the Worthing Road and the concerns raised by parents in relation to the speed of traffic and the possible widening of the pavement. This matter was discussed by the Parish Council and instructions given to staff to pursue the various issues raised.

With regards to the Blue Book list it was confirmed that there was currently a review being undertaken by the Cabinet Member into the various lists and that this review would report back in April. The purpose of the review being to arrive at a strategic view on projects proposed by communities in terms of resourcing and funding of same.

Winter maintenance schedules have been agreed with officers at the County Council and contractors agreed that can be used as and when the Parish Council is informed that they can deploy. The Parish Council have a number of small grit spreaders which can be used in Lintot Square etc. The litter team were briefed on the arrangements for this winter season. The Policy is that where possible, local volunteers should be encouraged to clear their own areas. There will be no salt bags issued this year, other than should the Parish Council wish to order further supplies. The existing supplies will be suffice subject to the winter conditions prevailing; additional 1 tonne bags will be charged to the Parish Council if agreed.

The Officer indicated that following further comments in relation to drop curbs, he would look at the area of Cedar Drive, and if further drop curbs were required he would take this forward. It was thought that there were sufficient drop curbs around the loop of Cedar Drive, but this would be looked at again.

Mrs.Flores-Moore stated on record that she was extremely unhappy that the pedestrian footway whilst on the list had no firm delivery date against it and stated that she would like to question the County Councillor on the matter. Mr.Diamond expressed concerns that with the proposals put forward by Metrobus in relation to the 98 also using the Blakes Farm Road route; this would cause the potential for greater conflict between pedestrians and vehicles.



Councillor Watson stated that the Clerk was correct in advising that a fundamental review was being undertaken by the Cabinet Member for Highways and that this would report back in Spring 2016. It had to be said that he as the County Councillor for his Ward had 17 matters which needed addressing all of which were considered strategically important to the various communities, but when you times this by 71 County Councillors and limited resources, you could see where there may have to be rationalisation. He was personally frustrated that the works had not yet been undertaken and suggested that the Parish Council continue to lobby the County Council accordingly, but stated again that it was going to be difficult to identify overall what the priorities were to be on a County wide basis with limited resources.

The Clerk suggested that perhaps in addition to lobbying the County Council Cabinet Member for Highways that the Parish Council also enquire about New Homes Bonus, Section 106 and CIL contributions as a way of enabling the footway. It was also felt that the Parish Council should lobby Sussex Safer Roads Partnership and Sussex Police indicating the dangerous currently being faced by residents and the potential conflict between pedestrian and road vehicles, some of which were heavy loaded HGV's.

**It was AGREED that the Clerk should lobby the WSCC Cabinet Member for Highways, Sussex Police and the Sussex Safer Roads Partnership in relation to the urgent provision of the pedestrian footway on the section of roadway between the RSPCA building and Hangman's Hill Roundabout on the Worthing Road north of the village.**

#### Berkeley Meetings

On-going monthly discussions regarding highways works were taking place and the pre-application panel briefed on such discussions. It was hoped to have meetings between HDC Leisure Services and Berkeley's in relation to the play space, MUGA, Skate park etc., in the near future.

**Councillors NOTED the meeting held and that further reports would be forthcoming and when necessary to consult with Members.**

**F137/11/15**

#### **SOUTHWATER NEIGHBOURHOOD PLAN**

The Clerk reported that strategic meetings are taking place in relation to the progression of the plan with the Sustainable Environmental Impact Assessment due shortly which includes the Scoping Report required by the District Council.

The Deputy Clerk has applied for another grant from Locality which if successful will provide another £3,419 towards the Neighbourhood Plan and the SEA.

**Councillors were delighted to NOTE the grant being received and the progress of the Plan to date.**

**F138/11/15**

#### **PARISH COUNCIL LAND & BUILDINGS**

#### Beeson House

The Clerk confirmed that agreement had been reached in relation to both the variation to the lease in relation to sub-tenancies and also in relation to indemnity over internal and external works to Beeson House. It was hoped that matters would proceed quickly with Wellers Hedley instructed to act on behalf of the Council in relation to the variation.

Council have previously authorised the preferred suppliers, however the Clerk would like to know from which cost centre these costs should be applied prior to issuing the formal contracts. A formal purchase order has been raised in relation to the air conditioning.

The Clerk asked which cost centre the Council wished for the works to be set against. Mr.Buckley and Mr.Cole stated that this should be taken from the budgeted Improvement Projects sum and this was agreed by all present.

**It was RESOLVED that the Clerk should attribute the costs for the proposed air conditioning and creation of a new window to the cost centre for Improvement Projects when contracts were issued.**

#### Church Lane

The Clerk informed Members that an electrical check of the building had been undertaken and it was found sound. The Council currently await a decision on the planning application submitted in relation to Clause 3 of the original planning consent, allowing for D1 use at the building.

On going discussions regarding the new proposed building, and the Clerk hopes to be in a position to report back in January 2016 if not before this date.

**Councillors NOTED the position with regard to the Church Lane property and the letting of both the existing and replacement building proposed under the Berkeley's planning application.**

#### Land to the Rear of Properties in Larkspur Way

The Clerk informed Members that there was an area behind an individual house which had not been identified on the original tree survey works map. This meant that the area in question is now quite overgrown and will require works undertaken. A quotation for £580+VAT has been received from the original contractor who will also be cutting back an area identified by not undertaken.

**It was APPROVED by all concerned that KPS be appointed to complete the works missed on the original plan for the Larkspur Way area woodland and that the additional works be carried out in the sum of £580+VAT.**

F139/11/15

## CLERK'S REPORT

#### Christmas Event

The Clerk indicated the Christmas Event was proceeding well, and that the Team were extremely grateful to all the sponsors of the event, local retailers and entertainers.

Marketing

The Clerk confirmed that both the Chairman and she had met with a marketing company Rescenso; this company being known to the local government sector. A full report will be provided to the Finance & General Purposes Committee in December.

**Councillors NOTED the Clerk's report.**

**At this point in the meeting the Chairman proposed the suspension of Standing Order to exclude the press and public in light of the confidential business relating to staff matters to be discussed. This was APPROVED by all present.**

**Members of the public left the room at this point in time.**

**F140/11/15 PERSONNEL & PENSION SCHEME\*\***

“Confidential Minute”

**Standing Orders were reinstated at which time the public were readmitted to the meeting.**

**F141/11/15 DATE OF NEXT MEETING**

The date of the next Full Council Meeting will be Wednesday, 16<sup>th</sup> December 2015 commencing at 7.30pm. The Chairman reminded Members that an Extraordinary Meeting of the Council would take place at 7pm that evening to present the Freedom of the Parish to Mrs.Audrey Broad, Mrs.Betty Piper and Mr.Robert Piper in recognition of their services to the community of Southwater Parish.

**The Chairman of Planning took the Chair at this point in the meeting.**

**F142/11/15 PLANNING**

**Chairman: Mr.L.Apted (Vice Chairman)**

**District Councillors: Not present**

**Present: Mr.P.Buckley Mr.G.Cole  
Mr.A.Green Mr.K.Diamond  
Mrs.P.Flores-Moore Mr.M.Neale**

**Apologies: Mrs.J.Hutchings, Miss R.O'Toole-Quinn, Mrs.C.Vickers,  
Mr.G.Watkins and Mrs.C.Vickers**

| Application No.                 | Applicant & Reason for Application   | Recommendation  |
|---------------------------------|--|---|
| DC/15/1772<br>Kieran<br>Diamond | Mr Neil Burke<br>Horsham Golf Park Denne Park Horsham West Sussex RH13 0AX<br>Variation of Condition 1 (DC/09/0746) Relating to plans - changes to the short | Delegated to the<br>Mr.Diamond,<br>Chairman of<br>Planning and or |

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|                                 | game area<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NSNI9NIJH7B00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NSNI9NIJH7B00</a>  | the Deputy Clerk   |
| DC/15/1839<br>Adrian<br>Green   | Mr Roy Gosling<br>9 Andrews Road Southwater Horsham West Sussex RH13 9EU<br><br>Demolition of garage and build new<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NT0QDGIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NT0QDGIJ02X00</a>   | Objection on the same grounds as previously reported over-intensification of site etc.     |
| DC/15/2037<br>Laurie<br>Apted   | Mrs Samantha Newman<br>17 Winnet Way Southwater Horsham West Sussex RH13 9TD<br><br>Retrospective application for the erection of a single storey side extension<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NUD2XXIJHLV00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NUD2XXIJHLV00</a>   | Objection to flat roof against VDS breach of process                                       |
| DC/15/2064<br>In Office         | Mrs Olivia Forsyth<br>Land West of Worthing Road Southwater West Sussex<br><br>Erection of 244 dwellings (including 54 retirement living apartments) with associated access, parking and landscape works pursuant to outline planning permission DC/14/0590 (Approval of Reserved Matters)<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NUGEOOIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NUGEOOIJ02X00</a> | No objection   |
| DC/15/2151<br>In Office         | Ms Catherine Tobin<br>Montessori School Church Lane Southwater Horsham West Sussex RH13 9BT<br><br>Variation of condition 2 (DC/06/1495) which restricted the property to use as a Montessori school to allow the property to return to D1 use<br><a href="https://public-access.horsham.gov.uk/public-access/simpleSearchResults.do?action=firstPage">https://public-access.horsham.gov.uk/public-access/simpleSearchResults.do?action=firstPage</a>   | This being a parish council application the council did not feel it appropriate to comment |
| DC/15/2200<br>Graham<br>Watkins | Mr Ian Taylor<br>8 Turners Close Southwater Horsham West Sussex RH13 9LJ<br><br>Single storey rear extension<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NVIJ89ZIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NVIJ89ZIJ02X00</a>   | Delegate to the Planning Chairman and the Deputy Clerk                                     |
| DC/15/2400<br>In Office         | Mr Steve Bird<br>12 Beechwood Southwater Horsham West Sussex RH13 9JU<br><br>Surgery to 1 x Oak tree<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NWNY8TIJI4C00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NWNY8TIJI4C00</a>   | No objection is proposed with 15% reduction to crown                                       |
| DC/15/2405<br>Graham<br>Watkins | Mr Andrew Trodd<br>26 Millfield Southwater Horsham West Sussex RH13 9HS<br><br>Erection of a two storey front and side extension<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NWO6LHIJI4H00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NWO6LHIJI4H00</a>   | Delegate to the Chairman of Planning and the Deputy Clerk                                  |

| Application No.                           | Applicant & Reason for Application  | Recommendation  |
|---|---|---|
| DC/15/2429<br>Rachael<br>O'Toole<br>Quinn | Mrs Karen Lawton<br>27 Larkspur Way Southwater Horsham West Sussex RH13 9GR<br><br>Erection of a single storey side and front extension | Objection in relation to the proposed flat roof but should have a |

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|                             | <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NWXC2SIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NWXC2SIJ02X00</a>   | non severance order on any proposal  |
| DC/15/2460<br>Michael Neale | Mrs Elizabeth Cotton<br>Butlers Cottage Tower Hill Horsham West Sussex RH13 0AQ<br><br>Erection of a 2 bedroom self-build dwelling (Full planning)<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX2UD7IJ17S00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX2UD7IJ17S00</a>   | Object as this is contrary to the coalescence policy of the District Council, over-intensification of site, within the curtilage of a listed building, unsustainable and highways concerns regarding the two exits proximity. Would alter street scene |
| DC/15/2499<br>In Office     | Mr Neil Blanch<br>31 Roundstone Park Worthing Road Southwater RH13 9JF<br><br>Fell 1 x Oak Tree (Tree Preservation Order)<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NXAF1OIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NXAF1OIJ02X00</a>  | Object tree not considered diseased  |
| DC/15/2465<br>Geoff Cole    | Mrs Emma Storm<br>Sayers Farm Two Mile Ash Horsham West Sussex RH13 0LA<br><br>Change of Use from vegetable garden to a 23 x 24 metre Outdoor Riding Arena for private use<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX505LIJI8D00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX505LIJI8D00</a>   | No objection but for personal use only and should be retained within the area of the Hornbeam hedge  |
| DC/15/2468<br>In Office     | Mr Hart<br>3 Lakeside Drive Southwater Horsham West Sussex RH13 9TR<br>Fell 1x Oak tree<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX6JOVIJ18L00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX6JOVIJ18L00</a>  | Objection to the proposed felling of the tree  |
| DC/15/2480<br>Geoff Cole    | Mr & Mrs Gadd<br>26 The Copse,<br>Southwater Horsham<br>West Sussex<br><br>First floor extension above existing garage, conversion of garage to living space and alterations to driveway<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX736GIJ18Z00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX736GIJ18Z00</a>   | No objection   |
| DC/15/2489<br>In Office     | Mrs Catherine Tobin<br>Southwater Leisure Centre Pevensey Road Southwater Horsham West Sussex RH13 9XZ<br><br>Renewal of temporary permission for the siting of a steel storage container. The existing planning consent expires on 1st January 2016<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX8PIZLJ19E00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NX8PIZLJ19E00</a> | No comment due to this application being by the parish council   |

| Application No.             | Applicant & Reason for Application  | Recommendation |
|-----------------------------|---|----------------|
| DC/15/2491<br>Peter Buckley | Mr Alex Osment<br>14 Abbots Leigh Southwater Horsham West Sussex RH13 9HX<br><br>Erection of a single storey front extension with pitched roof over | No objection   |

|                                 |  |  |
|---------------------------------|--|--|
|                                 | <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=Nx8WOSIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=Nx8WOSIJ02X00</a>  |  |
| DC/15/2500<br>In Office         | Mr Mark Pullen<br>The Shielings Worthing Road Southwater Horsham West Sussex RH13 9HG<br><br>Surgery to 1 x Tree, Land South of The Shielings (Tree Preservation Order)<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxAH69IJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxAH69IJ02X00</a> | Delegate to the<br>Chairman of<br>Planning and the<br>Deputy Clerk |
| DC/15/2504<br>Graham<br>Watkins | Mr Oliver Wright<br>Grand Oaks Grange Worthing Road Southwater West Sussex<br><br>Erection of one 5 bedroom detached dwelling and one 4 bedroom detached dwelling<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxAHEZIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxAHEZIJ02X00</a>       | Delegate to the<br>Chairman of<br>Planning and the<br>Deputy Clerk |
| DC/15/2528<br>Barbara<br>Varley | Mr and Mrs C Farnaby<br>4 Charlock Way Southwater Horsham West Sussex RH13 9GSI<br><br>Erection of a first floor side extension<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxEF8JIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxEF8JIJ02X00</a>   | No objection   |
| DC/15/2576<br>In Office         | Mr Vernon Napper<br>124 Timber Mill Southwater Horsham West Sussex RH13 9SR<br><br>Fell 1 x Ash tree (Tree Preservation Order)<br><a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxNOUBIJ02X00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=NxNOUBIJ02X00</a>  | Objection  |

**F122/09/15**

## **HORSHAM DISTRICT PLANNING FRAMEWORK**

The Clerk reported that the Horsham District Council Planning Framework Policy had been approved by the District Council on the 19<sup>th</sup> November. A three year review is expected to follow on.

**Members NOTED the position.**

**The meeting closed at 9.55pm. The date of the next meeting being an Extraordinary Meeting 16<sup>th</sup> December at 7pm. Full Council will be on 16<sup>th</sup> December at 7.30pm.**