

## **SOUTHWATER PARISH COUNCIL**

Minutes of the Full Council Meeting held on Wednesday, 25<sup>th</sup> Feb, 2015 at 7.30 p.m., in the Council Chamber, Beeson House, Southwater.

**Present Were:**                    **Mr P. Buckley**

**Mrs.S.Alway**    **Mr.L.Apted**  
   **Mr G. Cole**    **Mr.K.Diamond**  
   **Mrs.P.Flores-Moore**    **Mr.J.Hutchings**  
   **Mr D. Nagy**    **Mr.M.Neale**  
   **Mrs.B.Varley**

**Clerk:**                                    **Mrs. C.Tobin**

**District Councillor:**                    **Cllr J.Chidlow**

**County Councillor:**                    **Cllr B.Watson OBE.,**

**Sussex Police:**                                    **Not present**

**Guest:**                                    **Dr.S.Dean, Joint Chair NHS Horsham & Mid Sussex Clinical Commissioning Group, Locality Group and Member of Governing Body**

**Members of the public:**                    **1**

**Press:**                                    **Not present**

### **F20/02/15 PUBLIC PARTICIPATION**

**The Chairman asked those present to set their mobile phones for the duration of the meeting to silent, unless in an emergency, when they should go through the Chair. In the event of a fire alarm sounding, everyone should evacuate the building via the exits indicated.**

**The Chairman asked if anyone wished to record the meeting and also whether anyone in the public gallery wished to speak on behalf of any given matter, as this was the most appropriate point in the meeting to do so. No member of the public indicated at this point that they wished to tape or record the meeting.**

Mr.Diamond expressed concerns about works in around the allotments site leading to Cripplegate Lane. The Clerk stated that she would be visiting this area within days and would investigate and report to SSE or WSCC Lighting Department.

It was also reported that whoever had carried out the hedge cutting in Blakes Farm Road had cause a mess and perhaps they should take more care. The Clerk stated that she would speak

to the relevant WSCC department.

Mrs.Flores-Moore expressed her concern about the condition of the footpath having crossed the A24 and walked into Horsham. This was in an extremely bad state of affairs and was narrowing in places. The Clerk as asked to express the concerns to the County Council.

Mr.Nagy stated that he agreed with Mr.Diamond about the state of the hedge cutting and asked the Clerk whether she had a schedule of such works when carried out by the County. The Clerk stated that she did not. Mr.Nagy suggested that perhaps by working in partnership both authorities could have greater value especially as the parish council have areas which would benefit from further trimming back close to the pinch point at Orchid Way. The Clerk stated that she would ask her team to look at this area with a view to strimming or cutting back.

Mr.Nagy reported that the street sign in Thistle Way had also been moved from the middle of the path into a much better position.

Mr.Apted stated that once again he would like to complain about the continuous barriers especially in and around junctions which were affecting sight lines. Mr.Apted asked the Clerk to clarify with WSCC Lighting the date when it could be expected that works will be completed in the village, the original dates having passed. A general conversation then ensued about the fact that the barriers were falling into roads and footways causing inconvenience and danger to the general public.

Mrs.Alway informed the Council that it appeared that Saxon Weald have granted licences to houses backing onto the area in Ash Road where there were garages. This area had benefited for wide verges in terms of street scene and this had been reduced making the whole area very enclosed and she for one was quite concerned about this. The Clerk confirmed to the Council that Saxon Weald had confirmed that it was and had issued licences to the property owners to occupy and extend their fence lines. The Clerk was asked to contact Saxon Weald further to find out the extent and reasons behind this matter and to check with Planning Enforcement whether planning permission should have been sought by the residents.

Mrs.Alway also reported that the curb stone on the corner of Church Lane and College Road required repair, the Clerk was asked to report to the relevant County Council department.

Mr.Watson first of all asked whether the Chairman of Council, Mr.Buckley had found the meeting and lunch held by the Chairman and Leader of West Sussex County Council at which he too had been present of use in terms of getting over the parish council's message. Mr.Buckley said the he had found this particularly useful. Mr.Watson stated that it was hoped that such meetings would improve the communication between the authorities.

Mr.Watson confirmed to the Council that the County Council did not intend to increase the council tax. Mr.Watson informed the Council that the Police Crime Commissioner would be raising the council tax by 1.95%, Mr.Buckley stated that this would be below the threshold of 2% allowed by Government. Mr.Watson stated that this would raise £1.8M.

With regard to flooding Mr.Watson highlighted works in a neighbouring parish where

landowners ditches had been put into good repair by the County Council in order to reduce the risk of flooding, after which the County Council were to impose a charge. This was to be the new policy of the County Council taking the lead in flooding within communities. Mr.Buckley stated that this was interesting to hear, he knew that the Clerk would be speaking to him in the near future regarding parish council concerns.

Mr.Robert Piper stated that the street lighting works were now in their eighth week, and it was interesting to note the large holes left when installing bollards for example.

Mr.Piper referring to the Building Centre in Station Road, asked whether the Parish Council had been approached by the District Council over the naming of the road, as he had a suggestion in that the land had been owned by Major Deacon. Mr.Buckley stated that the Council had provided the District Council with information in relation to names on the War Memorial and that these would be used, but indicated that the Council could see no reason not to add the name Deacon to the list provided to the District Council.

Mr.Piper referred to land to the south of the Boars Head public house in that this land which had been owned by the Cook Trust now had an option on it from a developer. The Clerk indicated that this land and other land close to the boundary with Horsham had been included in the SHLAA proposals, but noted with interest the change.

#### **F21/02/15 APOLOGIES FOR ABSENCE**

Apologies and reason for absence have been received from Mr.Francies, Mrs.Vickers, and Mr.Watkins.

#### **F22/02/15 DECLARATIONS OF INTEREST**

The Clerk referred Members of Council to information issued in relation to the Member's Code of Conduct and Standing Orders and asked whether any Member had at this point in the meeting anything of note to declare.

There were no declarations of interests made by Members at this point in the meeting.

#### **F23/02/15 MINUTES**

The Council discussed the minutes of the meeting held on Wednesday, 28<sup>th</sup> January 2015 with Mr.Neale indicating that he would like an amendment to include the fact that when the Street Lighting was discussed, it was not just a question of the type of lighting but the increase in lighting in the Worthing Road which the residents had complained. Mr.Buckley asked those present, whether they were in agreement with this change.

**It was RESOLVED by all present, that the minutes of the meeting held on 28<sup>th</sup> January, 2015 be APPROVED by all present following the amendment proposed by Mr.Neale.**

## **F24/02/15 CHAIRMAN'S ANNOUNCEMENTS**

### Freedom of the Parish

The Chairman advised Members that in discussion with the Clerk it was proposed to hold the Freedom of the Parish presentations to two ex chairman of the parish council prior to the Annual Parish Meeting on 22<sup>nd</sup> April, 2015 at 7.30pm. This being a parish council meeting the Chairman hoped that all Members of Council would attend not only this meeting but also the Annual Parish Meeting. Various community organisations and others who had benefited from community grants would be invited once again to have a stall and discuss their work in the community.

Mr.Diamond asked whether the intention would be to invite the media. The Clerk stated that the media would be invited and that a scroll would be provided to each recipient of the honour.

### Village Spring Clean

The Chairman asked that all Members of the Council attend this spring clean on 26<sup>th</sup> April, 2015. The Clerk would be arranging for litter pickers and plastic sacks and collection points for rubbish collection. Mrs.Flores-Moore indicated that due to work commitments she would be unavailable to assist. Mr.Diamond asked whether this would be advertised the Chairman stated that this had been posted to the website and Facebook and posters produced. The Clerk stated that this had also been promoted via the scouts and local schools.

## **F25/02/15 CORRESPONDENCE**

There was no correspondence of note to bring to the Council's attention at this point but the Clerk wondered if Members had any questions relating to documentation sent to them.

**Members NOTED the comments.**

Further correspondence being:-

### Stop Fire Engine & Firefighter Cuts in West Sussex

The Clerk referred to an email received from a lobby group on 5<sup>th</sup> February regarding the fact that some 3,000 signatures were received from West Sussex residents, workers and students, and the fact that the County Council will now have to debate the position. The Council are being asked to promote the petition.

**It was RESOLVED that the Clerk should promote the Petition via the Council's Website and Facebook page.**

**F26/02/15 COMMITTEES**

**Finance & General Purposes Committee – 4<sup>th</sup> February 2015**

It was **AGREED** by all present, that the Finance & General Purposes Committee minutes dated 7<sup>th</sup> January 2015 be approved as a true and correct record of the meeting held.

The date of the next meeting being Wednesday, 4<sup>th</sup> March 2015

**Planning Committee – 5<sup>th</sup> February 2015**

It was **RESOLVED** by all present that the minutes of the Planning Committee dated 5<sup>th</sup> February, 2015 be approved as a true and correct record of the meeting to include any recommendations therein.

The date of the next meeting being Thursday, 5<sup>th</sup> March 2015

**F27/02/15 PRESENTATION BY DR.SIMON DEAN, JOINT CHAIR FOR NHS HORSHAM & MID SUSSEX CLINICAL COMMISSIONING GROUP, LOCALITY GROUP AND MEMBER OF GOVERNING BODY**

The Chairman welcomed Dr.Dean and invited him to provide a presentation on the current CCG proposals Five Communities.

Dr.Dean gave a brief resume of his background in that he had been a practicing GP based at Park Surgery until the last year, when he had taken up his current post. He worked extremely closely with six other Clinical Directors.

The conversations being held currently were to discuss the Plan adopted in December 2014. The Horsham District would see within the next 20/30 years a huge population growth and the NHS needs to have a Plan in place to accommodate such changes.

There were currently seven practices in Horsham out of a total of 23 within Horsham & Mid Sussex, Mid Sussex had a similar population demographic to that of Horsham. The CCG did not he explained hold contracts for GP savings, but had a strong desire to engagement and develop those GP services within the area.

Dr.Dean then presented to the Council a Powerpoint presentation (to be viewed at the end of the Minutes).

Dr.Dean then highlighted the news that Manchester were to align health care to social services in order to prevent hospital admissions and by combining make efficiencies in service delivery and communication between the two.

The Group do not buy dental/optometry (eye) services, these being very specialist services.

Within a period of 4.1/2 years those aged 85+ will have doubled and it is anticipated that they

will have a greater range of health requirements and care services. The proposals from the CCG would be that there should be more delivered in communities and within people's homes.

There was also a lack of GP's, with many choosing after they qualified to either not enter into GP practices, travel or move abroad to practice; this in turn causes major problems in that approximately 500 trained doctors were lost every year the same position was reflected in the nursing profession especially specialist diabetic nurses with nearly 50% of these nearing retirement in the near future. Workforce issues therefore would be significant in the future.

Dr. Dean stated that he was aware that there had been a recent large scale planning application in relation to Southwater which would have an impact on provision on Southwater. With this in mind the CCG had applied for Section 106 development gain to be considered by the planning authority. Dr. Dean said that he was no doubt that the Parish Council would have more involvement than the CCG had had in the past, but it was their intention to seek such contributions in the future to enable improved local delivery. Members advised Dr. Dean that whilst the application had been approved discussions were on-going about development gain, but to their mind they had not seen a provision for NHS. It was agreed at this point that Dr. Dean would forward a copy of the original letter sent to the Planning Authority and that the Clerk to the Council would take this matter up directly with the planning officer on behalf of the CCG and Parish Council.

In relation to Horsham Hospital, Dr. Dean agreed that the hospital was not being used to its full capacity and this was being looked at in the long term plan. This Plan being called The Strategic Service Delivery Plan (SSDP) which was agreed in December 2014. Improvements were being looked at from within the plan via the Strategic Outline Case (SOC) in terms of improvements to bricks and mortar in order to put the overarching plan into place.

Dr. Dean said, that the important message to get out to the public was that they should sign up to join the CCG Network, especially where there were interests around arthritis, heart conditions etc. The Network would provide updates and information on how the services were delivered. Mr. Diamond informed Dr. Dean that the Parish Clerk was already ensuring that the message was being put out on the website and social media in order to assist.

Mrs. Flores-Moore gave an example of a recent case to which she had attended as a responder in general terms in that the local resident had been assigned by her GP to go into hospital. However having been called the patient in question had not required such admission and could have stayed at home. Unfortunately the GP could not be contacted in this particular case and therefore with no local community hospital bed available, nor care in the home she had been transported to East Surrey where she had sat for hours whilst awaiting a bed. Mrs. Flores-Moore said in her view all of this could have been avoided with better joint up services and communication. Dr. Dean agreed that such instances occurred and stated that there were people on board who could have perhaps assisted and perhaps there was still a way to go in getting the message out. It was the CCG's intention that such people be treated in their homes and Horsham Hospital now had a Geriatrician who liaised with local hospitals to prevent such admissions in the first place and this linked with the Admission Avoidance Team should cut down on such issues.

Mrs. Flores-Moore asked whether it was the Group's intention to increase geriatric beds at

Horsham Hospital or indeed create another unit. Dr.Dean said that it was not the CCG's intention, this was to ensure that people stayed in their own homes receiving the care and services they required. Hospitals were not always the best place for people of any age; Mr.Cole agreed giving the example of his mother in law.

Mrs.Flores-Moore informed Dr.Dean that whilst she appreciated that there would be bids put in by the organisation for Section 106 development gain, not all residents went to the local surgery, but travelled into Horsham and surrounding areas. The general feeling was that the local surgery was not providing the service with long waiting times. Dr.Dean agreed that that there were indeed great variations in GP practices but that there should be some consistency.

Mrs.Alway gave Dr.Dean an example of how it had taken over six months for the local surgery to get right her mother and children prescriptions. During this time she had had to throw away due to the difficulties dressings etc., this was a complete waste of time and surely not impossible considering the distance between the surgery and local chemist.

Mrs.Alway then referred to the length of delays between blood tests and hospital appointments in that generally when visiting the results of any tests including blood tests were either not on file or the files were missing; making any appointment a total waste of time. Mrs.Alway said that as someone who used to manage five veterinary clinics, she was appalled that she could get her dogs blood test within 24 hours, but the NHS could not do so in over a week.

Dr.Dean stated that whilst the CCG were keen to be the commissioners of GP practices unfortunately it had little teeth, with NHS England not prepared to provide this ability for the time being; this may change in time along with the Manchester model being tested. The Group had no control on such budgets.

Mr.Diamond stated that perhaps patients should complain more when they had a poor service provided via either their GP's or indeed local hospitals as this might raise standards and efficiencies.

Mrs.Flores-Moore said that she had been surprised that there had been no mention of dementia within the slideshow and wondered whether there would be additional provision of facilities with those with dementia and who could not remain in their own home. Dr.Dean then provided a run down on the current services available to such patients and highlighted the need to recruit more Admiral Nurses although this service was improving slowly. Crawley Hospital for instance had a memory assessment unit.

The Chairman of the Council, Mr.Peter Buckley then thanked Dr.Dean again for his time in attending the Council's meeting. Dr.Dean said he had been delighted and when invited would try and accommodate other meetings, he was attending a conference the following week locally. At this point Dr.Dean left the meeting.

## **F28/02/15 ACCOUNTS**

Councillors were referred to the meeting pack for 25<sup>th</sup> February 2015 and asked to confirm that the documents provided were a true position of the Council financial affairs, eg. Bank

reconciliation, income and expenditure analysis and sales ledger. The Clerk advised Members that she was extremely concerned about cash flow and it may be necessary to take off deposit with one of the banks further funds to meet March expenses.

The Clerk informed Members that she had transferred a further £15k from the 14 day bank account to the Instant Account in order to cover the payments.

**It was RESOLVED by all present that the information provided by the Clerk represented a true record of the financial position of the Council as at 25<sup>th</sup> February, 2015.**

**The Council APPROVED the transfer of £15k from the Co-Operative 14 day account to the Instant Access Account.**

#### Debtors Listing

Members will note that the majority of the issues related to misallocation of monies either to the cash book or sales ledger; nearly all have been resolved. The new system were we have weekly accounts paying to a monthly invoice is that these monies will be held on account until the total invoice sum has been met hence the credits which currently show. The exception being the County Council.

**Members NOTED and APPROVED the actions taken to reduce the outstanding debtors listing and other administration matters to bring customer accounts into line.**

#### Price Increases – 1st April, 2015

The Clerk notified Council that price increases of 3% would be applied to all hires with the exception to an increase in gym fees. Appropriate letters were being prepared for customers advising them of this proposal.

**Members NOTED and APPROVED the comments.**

### **F29/02/15 ACCOUNTS FOR PAYMENT**

The Chairman presented to Members the Payments to 25<sup>th</sup> February, 2015 in the sum of £43,024.66.

The Clerk had taken the liberty of also supplying the current list of Direct Debit payments made for Councillors information. These would now be included on the summary.

**It was RESOLVED by all present that the Payments Schedule to 25<sup>th</sup> February 2015 in the sum of £43,024.66 be APPROVED.**

### **F30/02/15 REPORTS BACK FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS ON BEHALF OF THE COUNCIL**

#### Horsham Association of Local Councils

Mr. Apted stated that both he and the Chairman and Clerk had attended this meeting which had been held in Southwater.

Mrs.Childs, Horsham District Council Strategic Planning gave a presentation about the current position of the Horsham District Council's Planning Framework process. The planning inspector had as Members were aware indicated that the District Council should be required to uplift their housing figures from 650 to 750/800 per annum. The Inspector we were informed had indicated that Horsham, the Southwater and Billingshurst should be considered for further housing numbers. Southwater in terms of position being second ahead of Billingshurst.

The Clerk informed Members that it was anticipated that a report would be considered for inclusion within the HDPF on the 18<sup>th</sup> March by the District Council. The District Council were also to revised their Highways Strategy with a differing consultant now producing that report; again it was hoped that this would be available for the same meeting, after which consultation will take place.

#### Horsham District Council's Planning Committee

Mr.Cole stated that he had represented the Parish Council when the Planning Authority had considered the Berkley presentation; the Parish Council objected on the grounds previously discussed. There were comments about the increase over c.500 the figure being 594 this being due to the increases being considered by the Planning Inspector at Examination.

Discussions also took place in relation to the proposed Section 106 and the lack of playing fields and the possibility of a 3G pitch somewhere in the village. Concerns were raised about the fact that the Parish Council had a lease on the two pitches however, these were to be provided to a private club. There were discussions surrounding how such gain could be secured in the longer term with possibly a covenant should the club fail, in that the land would revert to the District or Parish Council. Discussions about Section 106 development gain would be on-going.

#### Horsham District Association of Local Council Clerks Meeting – 27<sup>th</sup> January 2015

The Clerk stated that this meeting had been attended and presentations received from Paul Cummings the Monitoring Officer of HDC in relation to standards. The Elections Officer provided each Clerk with packs for information in relation to the Elections. The Clerk will be circulating these to all members assuming that they may wish to stand along with further information. This information will be posted on the Council's website also.

**Members NOTED the meeting attended.**

### **F31/02/15 SOUTHWATER NEIGHBOURHOOD PLAN**

Mr.Cole indicated that unfortunately, Mr.Watkins was unable to report back however, as Vice Chairman of the main Steering Group he would do so.

Mr.Cole reported that a meeting had been held to formulate questions provided by the Focus Groups into a questionnaire; this was currently being worked upon by the office.

Meanwhile both the Clerk and Deputy Clerk had met as requested by the Neighbourhood Plan Group, with a Highways Consultant; a report was provided on this matter for all Councillors with emails of the proposals also circulated. The Clerk would require

authorisation from the Council to proceed with the proposal to carry out a snap survey in relation to both Pollards Hill and Hop Oast roundabouts and also in relation to proposals by developers within the village in relation to Highways matters. This expertise will also be vital when the District produce their new transport survey in March 2015 when further areas of development will be discussed with the view to inclusion in the Horsham District Planning Framework document. Members were reminded that after Horsham, the Inspector sights Southwater as suitable for inclusion as a possible strategic site area. Mr.Cole proposed that the Parish Council proceed with the appointment of such a consultant in order to provide specific evidence to assist with both the Neighbourhood Plan and current development sites where concern on highways had been expressed, this proposal was seconded by Mr.Buckley.

The Clerk stated that neither she nor the Deputy Clerk had expertise in highways although had some skills it was envisaged that a more comprehensive set of analysis and information would assist the Parish as and when the new Transport Survey were produced in March; the Parish Council as Members would recall had questioned the previous plan as Pollards Hill to the south of the village had received relatively no comment and was not perceived to be part of the overall solution on the A24 northwards to Crawley. The fact was that a further large number of houses already approved will have a material impact on both the southern and northern exits of the village; the Parish Council require data to refute the proposals both from developers and as contained in any District Council report should this prove to be the case.

The Parish Council's Neighbourhood Plan must be in general conformity with the District Council's plan and strategies therefore it was essential to carry out some of these works bearing in mind some of the comments already received through Neighbourhood Plan consultation with the questionnaire yet to be issued. The Clerk conceded to Mr.Diamond who questions whether this was the right moment to carry out the survey, that further detail highway analysis may be required in the future, but it was imperative in order to respond to the 'now' that the Council considers this matter. Mr.Diamond asked that the process be documented as part of the Neighbourhood Plan process.

Members were concerned about the cost and the timing of such a survey but agreed that it was better to do something and seek this advice prior to any new information being provided for consultation by the District Council. This would also assist the officers and members when discussing concerns over planning applications with developers based on view of local people.

**It was RESOLVED by all present that the Clerk should appoint Mr.Russell of RGP Transport Planning and Infrastructure Design Consultants.**

## **F32/02/15 CLERK'S REPORT\*\***

### Easteds Barn

A further complaint has been received regarding a party held at the barn the previous weekend. The Clerk as previously advised has had electricians check the noise limiter and this was reduced slightly. The Clerk would also confirm that she had been advised by staff that electricians had confirmed that this was linked to all power sockets to prevent any disco or electric device playing music overriding the system.

Members were satisfied that the Clerk had taken all possible steps to ensure that the noise limiter was operational and could not be overridden by the use of other power sockets within the barn. The building was being operated in accordance with the permissions and licences provided to the Council.

**Members APPROVED the action taken by the Clerk to ensure that any noise was reduced to the minimum as required under the planning and other permissions.**

**At this point in the meeting the Chairman proposed that the Planning Section of the Meeting be taken at this point due to the fact that the press and public would be excluded for the Personnel & Pension item on the agenda, due to the confidential nature of the business to be transacted in relation to staffing matters. (the minutes will reflect the order of the agenda).**

**At this point in the meeting the Chairman proposed the Suspension of Standing Orders in order to allow matters in relation to personnel matters to take place, this was seconded and APPROVED by all present. This was APPROVED by all present.**

**F33/02/15 PERSONNEL & PENSION SCHEME\*\***

“Confidential Minute”

**Standing Orders were then reinstated.**

**F34/02/15 DATE OF NEXT MEETING**

The date of the next Full Council Meeting will be Wednesday, 25<sup>th</sup> March 2015

The meeting closed at 9.56 pm., the planning section being taken prior to the Confidential Section on staffing related matters.

**The Vice Chairman of Planning took the Chair at this point in the meeting.**

**F35/02/15 PLANNING**

**Chairman: Mr.L.Apted (Vice Chairman)**

**Present:**

<b>Mrs.S.Alway</b>	<b>Mr.L.Apted</b>
<b>Mr.G.Cole</b>	<b>Mr.K.Diamond</b>
<b>Mrs.P.Flores-Moore</b>	<b>Mrs.J.Hutchings</b>
<b>Mr.M.Neale</b>	<b>Mrs.B.Varley</b>

Application No.	Applicant	Reason for Application	Recommendation
DC/15/0091 Graham Watkins	Mrs S Kaur 50 Cedar Drive	Part single and part two storey extension to the front of the existing dwelling. Removal of	Object contrary to the Village Design Statement in that there is no hipped/dropped roof line

		existing conservatory and erection of single storey rear extension	
DC/15/0153  Peter Buckley	Mr M Day Birchwood Cottages Shaws Lane, Southwater, West Sussex	Change of Use and Conversion of Existing Barn to Holiday Accommodation	Object on grounds of access, new business in the countryside. Non severance clause.
DC/15/0219 Sheree Alway	Mr A Yeates 120 College Road	Construction of Garden Shed	No objection however would like to see a non severance clause in relation to this application
DC/15/0223  Kieran Diamond	Mrs Faye Thorne 34 Eversfield, Southwater	Single-storey extension to garage and increase of roofline to provide ancillary storage (Minor alterations to previous planning approval SQ/120/03 unimplemented)	No objection. None severance clause
DC/15/0224  Geoff Cole	Mr & Mrs J Woodley Saul Southwater Street Southwater Horsham West Sussex RH13 9BN	Single Storey Extension	No objection
DC/15/0236  Michael Neale	Mr Stephen Bickford- Sawkings The Counting House Christ's Hospital	Non-material amendment to previously approved DC/14/2130 (Addition of two dwellings linked to Grecians East and West boarding houses as ancillary accommodation for assistant house parents and family) to change front elevation door opening to a window, a rear window opening to a double door and to install an additional door into the kitchen	No objection  Mr.Cole and Mrs.Varley declared and interest in this application and left the room prior to discussion returning after the recommendation was made
DC/15/0238 Sheree Alway	99 Woodlands Way, Southwater	Fell 1 x Oak Tree	Strongly object to felling of tree as this is a good specimen
DC/15/0248  Laurie Apted	Mr Peter Golding Bluecoat Salisbury Road Horsham West Sussex RH13 0AJ	Replacement Car Port	No objection but subject to a non severance clause
DC/15/0290  In Office	Mr Mike Hartnett The Copse, Worthing Road, Southwater	Demolition of existing dwelling and the erection of 13 dwellings, with associated garaging, car parking and landscaping, served by altered access from Worthing Road	Members referred to the report provided by the Deputy Clerk  Objection raised in relation to the access onto the Worthing Road and that the application is contrary to the Strategic Gap Policy

## F36/02/15 HORSHAM DISTRICT PLANNING FRAMEWORK

The Clerk informed Members that the current proposal was that offices would present a report on the Horsham District Planning Framework to the HDC Full Council meeting in March 2015.

**Councillors NOTED the Clerks comments.**