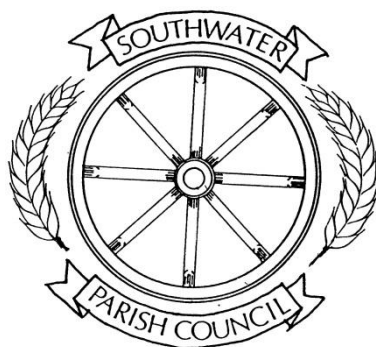


Southwater Parish Council



Finance and General Purposes Meeting Agenda

Wednesday 13th September 2017, 7.30pm

Beeson House
Lintot Square
Southwater
Horsham
RH13 9LA

Committee Members

Cllr Michael Neale (Chairman)
Cllr Geoff Cole (Vice Chairman)
Cllr Laurie Apted
Cllr Paul Davies
Cllr Pauline Flores-Moore
Cllr Derek Moore
Cllr Chris Pearce
Cllr Clare Vickers
Cllr Graham Watkins
Cllr Neil Whitear

Non Voting Committee Member

Ms H Timson, Mr Geoff Scoon



SOUTHWATER PARISH COUNCIL

Beeson House,
26 Lintot Square,
Fairbank Road,
Southwater,
West Sussex
RH13 9LA



Clerk: **Mrs.C.M.Tobin**
Cert.Ed.L.Pol.FILCM.,

Telephone No: 01403 733202 Fax: 01403 732420
Email: Catherine@southwater.net
Community Web Site: www.southwater-pc.gov.uk

You are hereby SUMMONED to the **FINANCE AND GENERAL PURPOSES** Committee of the Parish Council, which will be held in **Beeson House, Lintot Square, Southwater, West Sussex, RH13 9LA** on **Wednesday 13th September 2017 at 7.30pm** when the following business will be considered and transacted.

5th September 2017

Clerk to the Council

Members of the public and press are welcome to attend

AGENDA

MINUTE REF	AGENDA REF		REPORT
FG72/09/17	1	PUBLIC PARTICIPATION To receive and act upon if considered necessary by Council comments made by members of the public.	
FG73/09/17	2	APOLOGIES To receive both apologies and reasons for absence.	
FG74/09/17	3	DECLARATION OF INTERESTS To receive any declarations of Members' interests in matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary in accordance with information issued in relation to the Member's Code of Conduct and Standing Orders.	
FG75/09/17	4	MINUTES To approve the Minutes of the Finance and General Purposes Committee Meeting held on Wednesday 12 th July 2017.	√
FG76/09/17	5	CHAIRMAN'S ANNOUNCEMENTS To receive any announcement from the Chairman of the meeting.	
FG77/09/17	6	CORRESPONDENCE To receive and comments on correspondence received.	
FG78/09/17	7	ACCOUNTS & FINANCIAL MATTERS <ul style="list-style-type: none"><u>Accounts</u> To discuss and where necessary, agree the accounts including bank reconciliations and current financial position of the council as at 13th September 2017.	√

- Microshade Price Increases
To receive a verbal report, discuss and if suitable approve the proposed price increases for computer services from Microshade, following a decision from Microsoft to withdraw government discount on SPLA licenses.

FG79/09/17	8	PAYMENTS SCHEDULE To discuss and approve the payment schedules to 13 th September 2017.	√
FG80/09/17	9	BUS SHELTER REPORT To receive a report, discuss and if suitable approve works to the bus shelter opposite the Co-op in Worthing Road and College Road.	√
FG81/09/17	10	GRANT APPLICATION FROM ST CATHERINE'S HOSPICE To consider and if suitable approve the Grant request from St Catherine's Hospice.	√
RG82/09/17	11	SOUTHWATER PARISH COUNCIL WEBSITE To discuss and if appropriate approve the website quote, from the Parish Council's suppliers, of £2150 plus VAT for the new Parish Council website. This quote includes site design, online booking system and associated training. 50% of this figure will be payable on confirmation of the booking.	√
FG83/09/17	12	POLICING MATTERS RELATING TO SOUTHWATER PARISH AREA To receive a verbal report from the Clerk and discuss matters relating to crime and disorder/anti social behaviour in Southwater.	
FG84/09/17	13	POLICY DOCUMENTS* To receive, discuss and approve the following policy: <ul style="list-style-type: none"> • Revised Standing Orders 	√*
FG85/09/17	14	LEISURE CENTRE MANAGERS REPORT To receive a report from the Leisure Centre Manager and discuss and agree where necessary actions from this report.	√*
FG86/09/17	15	COUNCIL PREMISES & LAND* <ul style="list-style-type: none"> • To receive an interim report regarding land, buildings and play grounds. • To retrospectively agree urgent pruning to vegetation required to make safe areas of public open space at a cost of £1340 plus VAT. 	√
FG87/09/17	16	PERSONNEL, PENSIONS & TRAINING* To discuss, comment upon proposed training events for Councillors and any Staff/pension related matters.	
FG88/09/17	17	DATE OF NEXT MEETING: Wednesday 11th October 2017	

*The press and public may be excluded from discussions in relation to this item due to these being considered of a confidential or contractual exempt nature. Documentation relating to these matters are exempt from publication.