



SOUTHWATER PARISH COUNCIL
Beeson House, 26 Lintot Square, Fairbank Road, Southwater,
West Sussex RH13 9LA

Telephone number: 01403 733202
Email: enquiry@Southwater-pc.gov.uk
Community Website: www.southwater-pc.gov.uk

NOTICE IS HEREBY GIVEN of a meeting of The Finance and General Purposes Committee to be held at the Parish Council Chambers, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, West Sussex, RH13 9LA on **Wednesday, 18th August 2021 at 7.30pm** when the following business will be considered and transacted.

ALL COUNCILLORS WHO ARE MEMBERS OF THIS COMMITTEE ARE HEREBY SUMMONED TO ATTEND.

Live Stream will be available here: <https://www.youtube.com/channel/UCKmIN1p8vDttHXKM0v5SVA>

AGENDA

1. **Public Question Time – 15 minutes in total.** *All parishioners wishing to speak or attend in person, must make their name known to the Executive Officer(s) by 4pm on Tuesday, 17th August 2021. This is to ensure Covid safety restrictions are adhered to in terms of space and numbers allowed. Those wishing to speak will be given priority in terms of numbers allowed. There will be a live stream link to the meeting for any persons wishing to view online.*
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Chairman's Report**
5. **Correspondence**
6. **Minutes –**
 - i) To note approval of the minutes of the F&GP Committee meeting held on 16th June 2021 (approved at Full Council 14th July 2021).
 - ii) Matters arising from previous F&GP Committee meeting of 16th June 2021.
7. **Accounts**
 - (i) Debtors and Creditors – To note the Debtors/Creditors list as at the date of the meeting
 - (ii) Balance Sheet/Earmarked Reserves – To approve
 - (iii) Detailed Income and Expenditure – To approve
 - (iv) Bank Reconciliation – To approve the Bank Reconciliation of 31st July 2021.
8. **Payments Schedule**

To approve the payment schedule of Wednesday 18th August 2021.

 - (i) £60,215.97 for approval.

9. **Budget Review** – deferred from previous F&GP Committee meeting. To receive update.
10. **Operational Report**
11. **Festive (Christmas) Lights at the War Memorial** – to consider quote from SparkX for removal or replacement of damaged lights with new to the three trees situated by the War Memorial.
12. **Project Southwater**
- i) To receive updates on the newly formed external group setup to effect long term change in the village relating to initiatives to engage young people and reduce crime and disorder.
 - ii) To note appointment of Southwater Parish Council representatives.
13. **Museum Piper Forge Artifacts, Procurement of Storage Solution or Shipping Container and Planning**
- i) To consider receiving and storing the historic piper forge artifacts from Horsham Museum.
 - ii) To consider Storage Solution or procurement of shipping container, application for relevant planning permissions.
14. **Southwater Skate & BMX Park (Ben’s Field, Staker’s Lane)**
- i) To note minutes and feedback from Zoom meeting with user group.
 - ii) To receive and consider the four tenders received from the Invitation to Tender process and note the Tender Analysis report carried out by McKellen Starling Associates.
 - iii) To receive quotes and consider installation of CCTV at Southwater Skate & BMX Park.
 - iv) To discuss and consider feasibility of floodlighting at Southwater Skate & BMX Park.
 - v) To receive quotes and consider procurement and installation of ‘*virtually vandal proof*’ hot dipped galvanised steel picnic benches and a disposable BBQ station with bin.
15. **DATE OF NEXT MEETING – 18 October 2021**

IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY, PLEASE CONTACT THE COUNCIL ON 01403 733202 OR EMAIL: enquiry@southwater-pc.gov.uk



JUSTIN TYLER
EXECUTIVE OFFICER & RFO
10th August 2021