



Clerk: Mrs.C.M.Tobin
Cert.Ed.L.Pol.,

SOUTHWATER PARISH COUNCIL

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You are hereby **SUMMONED** to the **FINANCE & GENERAL PURPOSES COMMITTEE** of the Parish Council, which will be held **Beeson House, Lintot Square, Southwater, West Sussex** on **Wednesday, 15th February, 2017 at 7.30 pm.**, when the following business will be considered and transacted.

Catherine Tobin
Clerk to the Council

8th February 2017

A G E N D A

1. **PUBLIC PARTICIPATION** - to receive, note and act upon if considered necessary by Council comments made by members of the public.
2. **APOLOGIES** - to receive both apologies and reasons for absence.
3. **DECLARATIONS OF INTEREST** - to receive any declarations of Members interests.
4. **CHAIRMAN'S ANNOUNCEMENTS** – to receive any Chairman's announcements.
5. **CORRESPONDENCE** - to receive a list of correspondence from the Clerk's Office.
6. **MINUTES** – to discuss, comment and approve the minutes of:-
 - Finance & General Purpose Meeting held on Wednesday, 11th January 2017.
7. **ACCOUNTS & FINANCIAL MATTERS** - to discuss and where necessary, agree the accounts including bank reconciliations and current financial position of the council as at 15th February 2017.
8. **PAYMENTS SCHEDULE** - to discuss and approve a payment schedules to 15th February, 2017.
9. **LEISURE CENTRE MANAGER'S REPORT TO JANUARY 2017** – to receive and discuss a report from the Leisure Centre Manager on the current position of the Leisure Centre to include reports in relation to proposed expenditure for the following projects:-
 - **Replacement flooring to the kitchen, two changing rooms and five toilets**
 - **Replacement kitchen cupboard doors for the main kitchen area**
 - **Plumbing work to the plumbing system**

10. **GYM EQUIPMENT** – to receive a report from the Clerk in relation to the potential purchase of equipment (£5895+VAT) for the Leisure Centre gym area and funding for same together with potential servicing costs for any equipment retained under lease or through purchase.
11. **SOUTHWATER PARISH COUNCIL WEBSITE UPDATE** – to receive and discuss the costs of updating the Parish Council’s website ensuring that the site is future proof by the beginning of April 2017.
12. **HORSHAM DISTRICT COUNCIL ELECTORAL REVIEW BY THE BOUNDARY COMMISSION** - to receive and comment on the Boundary Commissions electoral review proposals in relation to Southwater.
13. **POLICING MATTERS RELATING TO SOUTHWATER PARISHED AREA** - to discuss matters relating to crime and disorder/anti social behaviour in Southwater.
14. **COUNCIL PREMISES & LAND**** - to discuss, comment upon matters relating to Council owned and managed land and buildings including Insurance and Health & Safety matters.
15. **LONE WORKING POLICY** - to discuss, consider and approve the revised draft of the proposed Lone Working Policy.
16. **PERSONNEL, PENSIONS & TRAINING**** - to discuss, comment upon proposed training events for Councillors and any staff/pension related matters.
17. **DATE OF NEXT MEETING - 15TH MARCH 2017**

****The press and public may be excluded from discussions in relation to these items due to these being considered of a confidential, contractual or exempt nature**

ALL MEMBERS OF THE PUBLIC HAVE THE RIGHT TO ATTEND AND ARE WELCOME AT MEETINGS