

# Southwater Parish Council



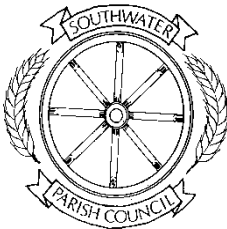
## **Finance and General Purposes Meeting Agenda**

Wednesday 21<sup>st</sup> February 2018, 7.30pm

Beeson House  
Lintot Square  
Southwater  
Horsham  
RH13 9LA

### **Committee Members**

Cllr Michael Neale (Chair)  
Cllr Geoff Cole (Vice Chair)  
Cllr Laurie Apted  
Cllr Pauline Flores-Moore  
Cllr Derek Moore  
Cllr Geoff Scoon  
Cllr Hayley Timson  
Cllr Claire Vickers  
Cllr Graham Watkins  
Cllr Neil Whitear



# SOUTHWATER PARISH COUNCIL

Beeson House,  
26 Lintot Square,  
Fairbank Road,  
Southwater,  
West Sussex  
RH13 9LA



Clerk: **Mrs. C.M. Tobin**  
Cert.Ed.L.Pol.FILCM.,

Telephone No: 01403 733202 Fax: 01403 732420  
Email: [Catherine@southwater.net](mailto:Catherine@southwater.net)  
Community Web Site: [www.southwater-pc.gov.uk](http://www.southwater-pc.gov.uk)

You are hereby SUMMONED to the **FINANCE AND GENERAL PURPOSES** Committee of the Parish Council, which will be held in **Beeson House, Lintot Square, Southwater, West Sussex, RH13 9LA** on **Wednesday 21<sup>st</sup> February 2018 at 7.30 pm** when the following business will be considered and transacted.

**14<sup>th</sup> February 2018**

**Clerk to the Council**

*Members of the public and press are welcome to attend*

## AGENDA

MINUTE REF	AGENDA REF		REPORT
FG153/02/18	1	<b>PUBLIC PARTICIPATION</b> To receive and act upon if considered necessary by Council, comments made by members of the public.	
FG154/02/18	2	<b>APOLOGIES</b> To receive apologies and reasons for absence.	
FG155/02/18	3	<b>DECLARATION OF INTERESTS</b> To receive any declarations of Members' interests.	
FG156/02/18	4	<b>MINUTES</b> To adopt the Minutes of the Finance and General Purposes Committee Meeting held on Wednesday 10 <sup>th</sup> January 2018 and approved at Full Council on 31 <sup>st</sup> January 2018.	√
FG157/02/18	5	<b>CHAIRMAN'S ANNOUNCEMENTS</b> To receive any announcement from the Chairman of the meeting.	
FG158/02/18	6	<b>CORRESPONDENCE</b> To receive and comment on correspondence as required.	
FG159/02/18	7	<b>ACCOUNTS &amp; FINANCIAL MATTERS</b> <u>Income and Expenditure</u> To discuss and where necessary, agree the accounts pack including debtors list, income and expenditure to 21 <sup>st</sup> February 2018.	√
FG160/02/18		<u>Fidelity Guarantee Insurance</u> To agree to increase the Fidelity Guarantee Insurance to £500k on recommendation from the internal auditor.	
FG161/02/18		<u>Ringfenced Funds</u> To discuss and agree the writing off of the Skate park ring fenced negative reserve.	

- |             |    |   |   |
|-------------|----|---|---|
| FG162/02/18 | 8  | <b>BANK RECONCILIATION</b><br>To discuss and approve the Bank Reconciliation dated 1 <sup>st</sup> February 2018 as a true reflection of the current financial position of the Council.   | √ |
| FG163/02/18 | 9  | <b>PAYMENTS SCHEDULE</b><br>To discuss and approve the payment schedules to 21 <sup>st</sup> February 2018.   | √ |
| FG164/02/18 | 10 | <b>SOUTHWATER NEIGHBOURHOOD PLAN</b><br><u>Instruction of a Highway Consultant</u><br>To discuss, comment upon and approve Consultants Enplan instructing a highway consultant to facilitate a report on the Neighbourhood Plan.  |   |
| FG165/02/18 |    | <u>Provision of Retail Footfall Monitors</u><br>For discussion and if suitable approval of the provision of a footfall monitor in Lintot Square.  |   |
| FG166/02/18 | 11 | <b>GRANT APPLICATION – SCOUT AND GUIDE HQ</b><br>To discuss and if suitable approve the grant application received.   |   |
| FG167/02/18 | 12 | <b>TOWN COUNCIL STATUS</b><br>To review the results of the recent consultation and agree a way forward regarding the adoption of Town Council status.   |   |
| FG168/02/18 | 13 | <b>POPPY CLOSE PLAY AREA</b><br>To review the results of the recent survey, discuss and if suitable agree a way forward for the Poppy Close play area.  |   |
| FG169/02/18 | 14 | <b>BOVIS ART WORK PROJECT</b><br>To receive an update regarding the proposals for the Bovis Art project.  |   |
| FG170/02/18 | 15 | <b>SUSSEX SILENT SOLDIER</b><br>To discuss and if suitable agree regarding the inclusion of the Parish Council in the British Legion World War One Centenary celebrations.  |   |
| FG171/02/18 | 16 | <b>COUNCIL PREMISES &amp; LAND*</b><br>To discuss and approve matters relating to Council owned land and buildings and approve any necessary expenditure not previously budgeted.<br><br><u>Southwater Skatepark</u><br>To review and agree remedial works to be carried out on the Skatepark | √ |
| FG172/02/18 | 17 | <b>PERSONNEL, PENSIONS &amp; TRAINING*</b><br>To discuss, comment upon and approve proposed training events for Councillors and a report on outsourcing payroll and pensions.   | √ |
| FG173/02/18 | 18 | <b>DATE OF NEXT MEETING: Wednesday 14<sup>th</sup> March 2018</b>   |   |

**\*The press and public may be excluded from discussions in relation to this item due to these being considered of a confidential or contractual exempt nature. Documentation relating to these matters are exempt from publication.**