

SOUTHWATER PARISH COUNCIL

The Minutes of the **PLANNING COMMITTEE** Meeting held on Thursday, 6th November 2014 in the Council Chamber, Beeson House, Southwater commencing at 7.30 p.m.

Present: **Chairman:** **Mr G. Watkins**

Mr L. Apted	Mr P. Buckley
Mr G. Cole	Mr K. Diamond
Mrs P. Flores-Moore	Mrs J. Hutchings
Mrs B Varley	

Clerk: **Mrs C. Tobin**

County Councillor: **Not present**

District Councillors: **Not present**

Press: **Not present**

Members of the Public: **Not present**

P107/11/14 PUBLIC PARTICIPATION

Mr Watkins asked those present to turn off their mobile phones for the duration of the meeting, unless in an emergency, when they should go through the chair. In the event of a fire alarm sounding, everyone should evacuate the building via the exits indicated.

There were no matters reported.

Standing Orders were reinstated.

P108/11/14 APOLOGIES

There were apologies from Mr.S.Francies.

P109/11/14 DECLARATIONS OF INTEREST

The Clerk referred Councillors to correspondence issued in relation to the Member's Code of Conduct and Standing Orders. The information contained a flow chart which should assist Members in reaching their decision as to whether or not to declare an interest.

Member's NOTED the Clerks comments and advice provided.

Mr.M.Neale declared an interest in Planning Applications DC/14/2163 & 2164.

Mr.G.Cole declared an interest in Planning Application DC/14/2269.

P110/11/14 MINUTES

It was RESOLVED by all present that the Minutes of the Planning Committee meeting held on Thursday, 9th October 2014 be accepted as a true and correct

record of the meeting.

P111/11/14 CHAIRMAN'S ANNOUNCEMENTS

The Chairman said that volunteers were still required for the Christmas Festival on 29th November, and could Councillors liaise direct with the parish office if they have not already done so.

P112/11/14 CORRESPONDENCE

There was no correspondence to note.

P113/11/14 HORSHAM DISTRICT COUNCIL PLANNING FRAMEWORK

The Inspection Hearing commenced on 4th November, with the Deputy Clerk being present. Southwater as a strategic site will be considered on Wednesday, 12th November, when Mr Watkins will also be present, with both him and the Deputy Clerk speaking on behalf of the Council.

P114/11/14 NEIGHBOURHOOD PLAN

The Chairman read a brief statement advising Members of the outcomes from the previous meeting and that it was hoped that the Steering Group Focus Groups would now go forward and assimilate information and evidence to support the Southwater Neighbourhood Plan. Two consultants have also been appointed to assist with the Plan, and the Parish Council would be issuing contracts in the near future. The next meeting of the Steering Group will be on Thursday, 20th November 2014 at 7.30pm in the Council Chamber.

P115/11/14 PRE-APPLICATION ADVICE

The Pre-Application advice group has not met since the last meeting.

The Clerk advised that two pre-applications had been requested with both herself and the Deputy Clerk, one in relation to solar panels at Christ's Hospital and one re The Copse site, at Hop Oast roundabout. The Clerk had no further details at this point in time.

Councillors NOTED the information supplied.

P116/11/14 TREE PRESERVATION ORDERS AND OTHER TREE MATTERS

Nothing to report.

P117/11/14 PUBLIC OPEN SPACE

Skate Park

Repair works are on-going as reported at the Finance & General Purposes Committee.

P118/11/14 HIGHWAYS, DRAINAGE, STREET NAMES, FOOTPATHS AND RIGHTS OF WAY

Crossing in Mill Straight

The Parish Council was approached some time ago about the possible provision of a

pedestrian crossing on Mill Straight, to enable residents from Roman Lane to cross the road safely to reach bus stops.

This proposal has the support of some 700 signatories, and has been advertised in the Parish Council Newsletter Summer 2014.

The Clerk asked Members to confirm their support for this project, in order that she might progress it with Highways. This will also required the support of the West Sussex County Councillor, Brad Watson OBE, as County Councillor for Southwater.

It was RESOLVED that members supported the provision of a pedestrian crossing in Mill Straight and asked the Clerk to progress the matter with Highways.

Possible road names

At the last meeting, it was suggested that names from the Southwater War Memorial could be used a road names in Southwater. These can be put forward to the District Council and held on file until such time a developer asked for suggestions for new developments.

The Clerk circulated copies of a list of current names on the War Memorial, and asked for Members' views at which time a short discussion took place. It was proposed that the names be put forward based on those identified as having lost their lives in WW1 be provided the honour prior to those in WWII but all names be in alphabetical order. The question was raised in relation to two of the names being of the same family. It was agreed this could be dependent on any development be split into a road, copse etc.

Mrs.Flores-Moore did not agreed with the proposal feeling that there were others in the community who also contributed to the life of the community and should equally be included in the list. The Council stated that this was a starting point for any list to be held by the District Council, with the hope that prior to agreeing names with the developers the Planning Authority Horsham District Council would consult further.

It was AGREED that the Clerk would put an article in the Parish Newsletter and Parish News advising residents of the Council's intention should development take place in terms of street naming and should any family object then the name would be withdrawn at the request of the family.

Siting of Post Box

Since the Post Office was relocated from Lintot Square to Londis, discussions have been ongoing in relation to the siting of a post box in the vicinity.

Royal Mail initially suggested the grass verge to the right of Londis, although there is some query over land ownership. The Clerk believes this verge is owned by the house on the corner of Bakers Close, but Royal Mail say that Highways has confirmed that a metre strip adjacent to Londis is highway.

An alternative site would be on the corner of Andrews Lane, next to Southwater Kebab, where there is a small area of grass.

The Clerk asked members' views.

It was RESOLVED by all present that the corner of Andrews Lane would be the most suitable point for the new 'round type' post box. The Council wished to retain the existing box outside of the Cock Inn public house also.

P119/11/14 NEW PLANNING APPLICATIONS

Application No	Address	Reason	Recommendation
DC/14/2163 Kieran Diamond	Mrs K Brodrick Ashmeadow, Worthing Rd	Minor external alterations to including new cladding, roof light, infilling of existing roof void & minor extension of roof to accommodated new barge boards.	Mr.Neale left the Chamber having declared an interest No objection
DC/14/2164 Kieran Diamond	Mrs S L Dawkins Silver Birch, Roberts Close	Minor external alterations including new cladding, roof light, infilling of balcony at roof-level and minor extension of roof to accommodate new barge boards	No objection Mr.Neale returned to the Chamber following the recommendation being made
DC/14/2259 Stephen Francies	Mrs Lynne Sturt 35 Nutham Lane	Proposed two storey side extension with roof alterations	Objection due to the roof line not complying with the Village Design Statement
DC/14/2269 Michael Neale	Christ' Hospital School Christ's Hospital	Demolition of flat roofed link building, construction of single storey extension and internal and external refurbishment works (Listed Building Consent)	Mr.Cole left the Chamber having declared an interest This matter was deferred in order to meet the applicant to discuss. Delegated to MN/GW/Clerk Mr.Cole returned to the Chamber following the recommendation being made
DC/14/2271 & 2272 Geoff Cole	Dr John Comerford Blakes Farmhouse, Southwater Street, Southwater	Demolition of existing outbuilding and erection of one 3 bedroom dwelling and single garage within the curtilage of Blake's Farmhouse. (Listed Building consent)	No objection subject to the County Architects Office raising no objection in relation to the Listed Building Consent
DC/14/2310 Joy Hutchings	Mr T Hobbs 149 Woodlands Way, Southwater	Notification of proposed larger home extension extending 3.3m from the rear elevation to a maximum height of 3.6m and an eaves height of 2.25m	No objection

P120/11/14 PLANNING APPEALS

There have been no appeals lodged since the last meeting

P121/11/14 DISTRICT COUNCIL PLANNING DECISIONS

Application No	Address	Reason	PC Recommendation	HDC Decision
DC/14/1524	12 Fletchers Southwater	Surgery to 1 x Oak (T1), Fell 1 x Oak (T2), surgery to 1 x Oak (T3) & surgery to 2 x Oaks (T4 & T5) (Land at 11 & 12 Fletcher's) Tree Preservation Order	No Objection to T1. Object to felling T2. No Objection to removal of limb from T3 Object to T4 and T5, as to raise crown as stated would lead to unsightly trees. Would not object to overall crown reduction of T4 and T5 by 20%.	Permitted
DC/14/1582	40 College Road Southwater	Land to the rear of 38 and 40 College Road, Change of use from grass wasteland/verge to garden amenity area incorporating new boundary fence, plus hard standing for vehicle.	No Objection	Permitted
DC/14/1807	10 Little Bridges Close	Proposed single storey extension	No Objection	Permitted
DC/14/1859	28 Little Bridges Close Southwater	Variation of condition 2 in relation to DC/12/1399 (matching materials) in order to substitute the vertical hanging tiles as set out in the application details	No Objection	Permitted
DC/14/1912	12 Foxes Close	Replacement of windows	No Objection	Permitted
DC/14/1940	2 Nutham Lane	First Floor extension above existing garage	no objection subject to the proposed extension roof being hipped in accordance with the Village Design Statement	Permitted

DC/14/1992	Greenbank Shipley Road Southwater	Side extension above existing garage	No objection	Permitted
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P121/11/14 PLANNING COMPLIANCE ACTION

The Deputy Clerk had no new cases to report.

P122/11/14 DATE OF NEXT MEETING –

The date of the next meeting is Thursday, 4th December 2014

The meeting closed at 8.15 p.m.