



**SOUTHWATER PARISH COUNCIL**  
Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
West Sussex RH13 9LA

Telephone number: 01403 733202  
Email: [enquiry@Southwater-pc.gov.uk](mailto:enquiry@Southwater-pc.gov.uk)  
Community Website: [www.southwater-pc.gov.uk](http://www.southwater-pc.gov.uk)

**NOTICE IS HEREBY GIVEN** of a meeting of The Finance and General Purposes Committee to be held at the Parish Council Chambers, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, West Sussex, RH13 9LA on **Wednesday, 15<sup>th</sup> December 2021 at 7.30pm** when the following business will be considered and transacted.

**ALL COUNCILLORS WHO ARE MEMBERS OF THIS COMMITTEE ARE HEREBY SUMMONED TO ATTEND.**

Live Stream will be available here: <https://www.youtube.com/channel/UCKmIN1p8vDttHXKM0v5SVA>

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## **AGENDA**

1. **Public Question Time – 15 minutes in total.** *All parishioners wishing to speak, must make their name known to the Executive Officer(s) at least 24 hours prior to the meeting start time and **submit their question in writing** considering the announced 'Plan B' Government Restrictions. The Executive Officer will read out questions accordingly. This is to ensure Covid safety restrictions are adhered to in terms. Physical **Public attendance in person will not be permitted** until further notice but a live stream link to the meeting will be available for any persons wishing to view online.*
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Chairman's Report**
5. **Correspondence**
6. **Minutes –**
  - i) To note approval of the minutes of the F&GP Committee meeting held on 20<sup>th</sup> October 2021 (*approved at Full Council 17<sup>th</sup> November 2021*).
  - ii) Matters arising from previous F&GP Committee meeting of 20<sup>th</sup> October 2021.
7. **Accounts**
  - (i) Debtors and Creditors – To note the Debtors/Creditors list as at the date of the meeting
  - (ii) Balance Sheet/Earmarked Reserves – To approve
  - (iii) Detailed Income and Expenditure – To approve
  - (iv) Bank Reconciliation – To approve the Bank Reconciliation of 30<sup>th</sup> November 2021.

**8. Payments Schedule**

To approve the payment schedule of Wednesday, 15<sup>th</sup> December 2021.

(i) £85,914.75 for approval.

**9. Fingerposts** – to receive report, to consider proposal for 3 additional fingerposts on Worthing Road.

**10. Streetlights** – to receive verbal update.

**11. Outdoor Gym Project:**

i) To receive Outdoor Gym Project proposal report.

ii) To consider advancement of project proposal and the method of funding.

**12. Budget 2022-23** – To receive and consider the Draft Budget for period covering 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.

**13. Operational Report** – to receive and note.

**14. Beeson House Key Holder and Alarm Callout** – to consider key holders and update alarm callout persons.

**15. DATE OF NEXT MEETING – 16 February 2022**

**IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY,  
PLEASE CONTACT THE COUNCIL ON 01403 733202 OR EMAIL: [enquiry@southwater-pc.gov.uk](mailto:enquiry@southwater-pc.gov.uk)**



**JUSTIN TYLER  
EXECUTIVE OFFICER & RFO**

9<sup>th</sup> December 2021