



SOUTHWATER PARISH COUNCIL

Beeson House, 26 Lintot Square, Fairbank Road, Southwater,
West Sussex RH13 9LA

Telephone number: 01403 733202

Email: Clerk@Southwater-pc.gov.uk

Community Website: www.southwater-pc.gov.uk

NOTICE IS HEREBY GIVEN of an ordinary meeting of The Parish Council to be held in the Council Chamber, Beeson House, Lintot Square, Southwater on **Wednesday 31st July 2019 at 7.30pm** when the following business will be considered and transacted.

ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

A G E N D A

68/19. PUBLIC FORUM – *(maximum 3 minutes per person with an overall limit of 15 minutes)*. All parishioners wishing to speak, must make their name known to the Clerk prior to the commencement of the meeting.

69/19. Confirmation of signing of acceptance of Office - Councillor Michael Neale, Vice Chairman of Southwater Parish Council

70/19. APOLOGIES FOR ABSENCE

71/19. DECLARATIONS OF INTEREST

72/19. MINUTES - to approve the Minutes of the Annual Meeting of the Parish Council held on Wednesday 16th May 2019 and the Minutes of the Extra-Ordinary Meeting of the Parish Council held on Wednesday 19th June 2019

73/19. CHAIRMAN'S REPORT

74/19. CORRESPONDENCE

75/19. ACCOUNTS

- i) Balance Sheet to date – To receive, note and approve
- ii) Income and expenditure – To receive, note and approve as at the date of this meeting

76/19. TO RECEIVE AND CONSIDER ANY COUNTY COUNCIL REPORTS AND COMMUNICATIONS NOT COVERED ELSEWHERE ON THIS AGENDA

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78/19. BEESON HOUSE –

- i) To receive an update on tenants and changes therefore in Beeson House
- ii) To receive and consider the emailed correspondence from Mr Paul Davies, recent tenant in Beeson House, in regards to the Parish Council paying for his new signage 'About Mortgages Limited' which Mr Davies ordered and had installed. Cost £165 + VAT

79/19. COMMUNITY GRANT APPLICATIONS

- i) To consider a set policy for Community Grant applications
- ii) To receive and consider a Community Grant application from the Supporters of Castlewood School

80/19. OPERATIONAL MATTERS - To receive, discuss and approve the Operational Report

81/19. LEISURE CENTRE

- i) To receive and consider a report on the future running of the Leisure Centre
- ii) FOOTBALL FIELDS – to receive and consider and approve an update on the Football Field from the Southwater Royals and to include consideration of shared payment of pitch maintenance costs for July/August 2019 - To reseed, drain, and put in soil to level the pitches – Cost - £1360 plus vat

82/19. THE LAURIE APTED BUILDING

- i) To receive expressions of Interest in regards to Management and running of the Laurie Apted Building
- ii) To consider and approve the future running of the Laurie Apted Building and discuss the way forward with current requests for individual bookings

83/19. THE NEW MUGA, SKATE-PARK AND PLAY AREA – BERKELEYS DEVELOPMENT

- i) To receive an update, consider and approve any matters in relation to the above areas

84/19. PROCEDURE FOR ENGAGEMENT

- i) To discuss and approve a procedure for Media, Community and all Public relations

85/19. EASTEDS BARN

- i) To receive an update on Easteds Barn
- ii) To consider a request from Little Barn Owls in regards to a charge on the lease

86/19. CHURCH LANE BUILDING – (Old Council Office)

- i) To receive an update on the Church Lane Building

87/19. COMMUNITY WARDENS

- i) To receive a report and update from the Community Wardens

88/19. SOUTHWATER SKATE PARK

- i) To receive an update on the Skate Park at Stakers Lane

89/19. NEWSLETTER

- i) To receive a verbal update from The Clerk on the Newsletter and consider and approve any changes required

90/19. COMPLAINTS FORM

- i) To receive, discuss and approve an updated Complaints form and procedure

91/19. MULTI SKILLED OPERATIVE

- i) To consider appointing a Multi Skilled Operative employee

92/19. EXCLUSION OF PUBLIC AND PRESS

The next item will be taken in confidential session due to the confidential nature of the business to be transacted. Councillors will be asked to consider a resolution to exclude members of the public and press in accordance with Section 1 (e) of Standing Orders (Meetings).

93/19. PERSONNEL MATTERS

- i) **To discuss, consider and approve any matters in relation to personnel**

94/19. DATE OF NEXT MEETING – 18th September 2019

IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY PLEASE CONTACT THE PARISH CLERK ON 01403 733202 OR EMAIL: clerk@southwater-pc.gov.uk



**DAWN SPOUGE
CLERK
25th July 2019**