



## **SOUTHWATER PARISH COUNCIL**

Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
West Sussex RH13 9LA

Telephone number: 01403 733202

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Community Website: [www.southwater-pc.gov.uk](http://www.southwater-pc.gov.uk)

**NOTICE IS HEREBY GIVEN** of a meeting of the Parish Council to be held at the Parish Council Chambers, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, West Sussex, RH13 9LA at **7:30pm Wednesday, 15<sup>th</sup> September 2021**, when the following business will be considered and transacted.

### **ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

*Members of the public must book in with the Executive Officer(s) prior to the meeting if they wish to attend in person due to COVID-19 safety restrictions and room capacity. Alternatively, please view Live Stream of meeting available here: <https://www.youtube.com/channel/UCKmIN1p8vDttDHXKM0v5SVA>*

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**NOTE - Where indicated all items circulated with the Agenda (CWA) or circulated prior to the Agenda (CPA)**

## **A G E N D A**

**121. Apologies for Absence**

**122. Declarations of Interest**

**123. Public Forum** – All parishioners wishing to speak, (maximum 3 minutes per person with an overall limit of 15 minutes combined). All persons wishing to speak must make their name known to the Executive Officer(s) by 3:00pm Tuesday 14<sup>th</sup> September 2021. This is to ensure COVID-19 safety restrictions are adhered to in terms of room capacity. Those wishing to speak will be given priority in terms of total number members of public requesting to attend. There will be a live stream available on YouTube to persons wishing to view the meeting.

**124. Southwater Neighbourhood Wardens** – (CPA) -To receive a verbal report

**125. Chairman's Report & Announcements**

**126. Correspondence**

**127. Minutes**

- a. To approve the Minutes of the Meeting of the Parish Council held on 14<sup>th</sup> July 2021
- b. Matters arising from the Minutes of the above meeting
- c. To approve the Minutes of the Extraordinary Council Meeting for the Freedom of the Parished Area of Southwater held on 23<sup>rd</sup> June 2021. *(This item was deferred from the above 14<sup>th</sup> July Meeting. (CPA)*

**128. Committees**

- a. **Finance & General Purposes Committee**
  - i. To receive and approve the minutes and any decisions and recommendations of the F&GP Committee Meeting held on 18<sup>th</sup> August 2021. (CPA)
- b. **Planning Committee Meeting**
  - i. To receive and approve the minutes and any decisions and recommendations.

of the Planning Meeting held on 7<sup>th</sup> July 2021. (CPA)

129. **Accounts** – (CWA)
  - a. Balance Sheet to date – To receive, note and approve.
  - b. Income and Expenditure – To receive, note and approve.
130. **Councillor Representatives on Outside Bodies** – (CWA)
131. **Standing Orders** – 2021 – to receive and consider and approve updates - (CWA)
132. **Lead Councillors** – to discuss and consider the updated revised Terms of Reference - (CWA)
133. **To receive and consider any County Council Reports and Communications not covered elsewhere on this Agenda.**
134. **To receive and consider any District Council Reports and Communications not covered elsewhere on this Agenda.**
135. **Wellbeing Committee** – (This item was deferred from the FPC meeting of 14<sup>th</sup> July) – Cllr Vickers to give an update and the Parish Council to consider if an SPC representative for the HDC initiative was appropriate.
136. **CIO update** – Cllr Neale to give an update on behalf of the CIO.
137. **Beeson House Hires** – to consider discontinuing short term hires of the areas within Beeson House
138. **Electro-Clean** – to consider whether to continue or discontinue the service of Electro Clean
139. **Illegal Incursions on SPC Land** – to consider a policy on this matter
140. **New Councillor Code of Conduct** – to receive and consider guidance on the New Code of Conduct - (CWA)
141. **YAP** – to discuss and consider a Youth Advisory Panel – (Councillor Lewis to advise)
142. **Queens Platinum Jubilee** – to receive any updates from Southwater Community Partnership and consider the matter of Parish & Town Councils lighting Beacons.
143. **DATE OF NEXT MEETING – 17<sup>th</sup> November 2021**

**IF YOU ARE INTERESTED BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY, PLEASE CONTACT THE COUNCIL ON 01403 733202 OR EMAIL: [enquiry@southwater-pc.gov.uk](mailto:enquiry@southwater-pc.gov.uk)**

**Dawn Spouge**  
**EXECUTIVE OFFICER**  
9<sup>th</sup> September 2021