



## **SOUTHWATER PARISH COUNCIL**

Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
West Sussex RH13 9LA

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**NOTICE IS HEREBY GIVEN** of a meeting of the Parish Council to be held at the Parish Council Chambers, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, West Sussex, RH13 9LA at **7:30pm Wednesday, 19<sup>th</sup> January 2022**, when the following business will be considered and transacted.

*(Note, this meeting will follow the Extraordinary F&GP Committee meeting which commences at 6.30pm at the same venue).*

### **ALL COUNCILLORS ARE HEREBY SUMMONED TO ATTEND.**

*Members of the public must book in with the Executive Officer(s) prior to the meeting if they wish to attend in person due to COVID-19 safety restrictions and room capacity. Alternatively, please view Live Stream of meeting available here: <https://www.youtube.com/channel/UCKmIN1p8vDtdHXKM0v5SVA>*

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**NOTE - Where indicated all items circulated with the Agenda (CWA) or circulated prior to the Agenda (CPA)**

## **A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Public Forum** – All parishioners wishing to speak, (maximum 3 minutes per person with an overall limit of 15 minutes combined). All persons wishing to speak must make their name known to the Executive Officer(s) by 3:00pm Tuesday 18<sup>th</sup> January 2022. This is to ensure COVID-19 safety restrictions are adhered to in terms of room capacity. Those wishing to speak will be given priority in terms of total number members of public requesting to attend. There will be a live stream available on YouTube to persons wishing to view the meeting.
- 4. Chairman's Report & Announcements**
- 5. Correspondence**
- 6. Minutes (CPA)**
  - a. To approve the Minutes of the Meeting of the Parish Council Meeting held on 17<sup>th</sup> November 2021
  - b. Matters arising from the Minutes of the above meeting
  - c. To approve the Minutes of the Extraordinary Council Meeting for the Freedom of the Parished Area of Southwater held on 13<sup>th</sup> October 2021 (CWA)

## **7. Committees**

### **a. Finance & General Purposes Committee**

- i. To receive any decisions and recommendations of the F&GP Committee Meeting held at the Extra-ordinary F&GP meeting held this evening prior to this meeting. *(Typed Minutes will be agenda'd for approval at the scheduled F&GP Meeting to be held on 16<sup>th</sup> February 2022 )*

### **b. Planning Committee Meeting**

- i. Planning Meeting held on 6<sup>th</sup> October 2021 – (Minutes approved at the 3<sup>rd</sup> November meeting).
- ii. Planning Meeting held on 3<sup>rd</sup> November 2021 - (Minutes approved at the 3<sup>rd</sup> November meeting).
- iii. Planning Meeting of 1<sup>st</sup> December 2021 was cancelled.
- iv. Planning Meeting of 5<sup>th</sup> January 2022 – (Minutes not yet circulated).

## **8. Accounts – (CWA)**

- a. Balance Sheet to date – To receive, note and approve.
- b. Income and Expenditure – To receive, note and approve.

## **9. Budget/Precept 2022 – 2023 – To receive and consider the recommendation of the Extraordinary F &GP Meeting of the same date as this meeting for the Budget/Precept for 2022-2023.**

- (i) Annual Draft Budget Version 7 including Budget Workshop revisions
- (ii) Annual Draft Budget summary

## **10. Business Plan Project Sheets 2022-26**

- (i) Minutes of the Business Plan Working Party held on Thursday 13<sup>th</sup> January 2022.
- (ii) Draft as Approved by the Working Party for Recommendation to Full Council

## **11. YAP - To discuss and consider a Youth Advisory Panel – (CWA)**

## **12. HDC – Verbal Report from new Leader of HDC – Johnathan Chowen to report on the Local Plan**

## **13. Easteds Barn/Nutham Lane Open Space**

With respect to Approved Planning Application DC/21/1539. To ratify change of Class use in line with s126 of the LGA 1972 and also pursuant to the Open Spaces Act 1906.

## **14. Path Works at Nutham Lane Open Space – to consider upgrade works to the path connecting Nutham Lane and Easteds Lane. (CWA)**

## **15. LGA Amendments to the Model Code of Conduct – a further revision (CWA)**

To receive the further revised Model Code of Conduct by the Standards Committee in December 2021 and additional HDC amendment and consider adopting the revised updated version.

## **16. Lead Councillors – to discuss and consider the updated revised Terms of Reference - (CWA)**

17. **To receive and consider any County Council Reports and Communications not covered elsewhere on this Agenda.**
18. **To receive and consider any District Council Reports and Communications not covered elsewhere on this Agenda.**
19. **The Ghyll CIO** – To consider the following: (CWA)
  - (i) Request from The Ghyll CIO for funding for Solar Panels for The Ghyll (CWA)
  - (ii) Any other updates
20. **Queens Platinum Jubilee** - to receive any updates from Southwater community partnership and consider the matter of lighting a Beacon and the Queens Green Canopy.
21. **Neighbourhood Wardens Report** – To receive and note the following reports. (CWA)
  - (i) December Report
  - (ii) January Summarised Report
22. **Fidelity Insurance Cover** – To receive and note (CWA)
23. **To consider changing the name of the Parish Council** – to receive and consider changing the name of the Parish Council (CWA)
24. **DATE OF NEXT MEETING – 16<sup>th</sup> March 2022**

**THE PARISH COUNCIL CURRENTLY HAVE THREE VACANCIES AND ARE LOOKING FOR PEOPLE WHO ARE INTERESTED IN BECOMING INVOLVED WITHIN THEIR COMMUNITY. IF YOU ARE INTERESTED IN BECOMING A PARISH COUNCILLOR AND REPRESENTING YOUR COMMUNITY, PLEASE CONTACT THE COUNCIL ON 01403 733202 OR EMAIL: [enquiry@southwater-pc.gov.uk](mailto:enquiry@southwater-pc.gov.uk)**

*D Spouge*

**Dawn Spouge**  
**EXECUTIVE OFFICER**  
13<sup>th</sup> January 2022