



## **SOUTHWATER PARISH COUNCIL**

Beeson House, 26 Lintot Square, Fairbank Road, Southwater,  
West Sussex RH13 9LA

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**Minutes of the Planning Committee meeting held on Wednesday, 3<sup>rd</sup> November 2021 at 6:00pm at the Parish Council Chambers, Beeson House, 26 Lintot Square, Fairbank Road, Southwater, West Sussex RH13 9LA.**

**Present:**

**Councillors Present:** P Flores-Moore (Chairman of this Meeting), D Moore, G Scoon

**Members of the Public:** No public were present in Chamber and meeting accessible by live YouTube Stream.

**Executive Officer:** Justin Tyler

	Actions
<p>The meeting was delayed in starting and commenced at 6:10pm. The Chairman (Councillor Watkins) and Vice-Chairman (Councillor Cole) were not present at the meeting, so the Committee elected Councillor Flores-Moore to preside as the Chairman of the meeting.</p>	
<p>The Executive Officer advised that only some planning applications could be considered under Item 8 of the agenda due to the Position Statement from Natural England relating to all development in Horsham District, which was a new material consideration in all planning application assessments. Following the legal advice Horsham District Council received they would be pausing some planning application decision making until they had fully considered the implications of this statement.</p>	
<p><b>1. PUBLIC FORUM – Public Question Time – 15 minutes in total.</b> <i>All parishioners wishing to speak or attend in person, must make their name known to the Executive Officer(s) 24 hours prior to the meeting. This is to ensure Covid safety restrictions are adhered to in terms of space and numbers allowed. Those wishing to speak will be given priority in terms of numbers allowed. There will be a live stream link to the meeting for any persons wishing to view online.</i></p>	
<p>The Executive Officer noted that a resident had requested to speak on Planning Application DC/21/2148 – Proposed erection of a dwelling on the land to the rear of Woodlands, Worthing Road, however, this item was not under consideration due to the Natural England Position Statement on Water Neutrality.</p>	
<p><b>2. APOLOGIES FOR ABSENCE</b></p> <p>Apologies received from Councillors G Cole, G Watkins, and M Neale.</p>	
<p><b>3. DECLARATIONS OF INTEREST</b></p> <p>Councillor Flores-Moore stated a personal interest in DC/21/2063. Executive Officer stated that Councillor Flores-Moore had requested a special dispensation to remain within the meeting and for this meeting only in accordance with Standing Order Clause 13.d) and f). The dispensation was sought to keep the meeting quorate</p>	

and Cllr Flores-Moore did not require and would not be taking part in any discussion or votes. This dispensation was granted by the Executive Officer in accordance with Standing Order Clause 13. (e)(g) and h).

#### **4. MINUTES**

- i) To consider and approve the minutes of the previous Planning Committee meeting of 6<sup>th</sup> October 2021.

Councillor Scoon proposed acceptance, seconded by Councillor Flores-Moore and **AGREED** by those present.

- ii) Matters arising from previous Planning Committee meeting of 6<sup>th</sup> October 2021.

Councillor Scoon noted a response to the Planning Appeal (ref APP/Z3825/W/21/3274430) had been submitted.

#### **5. CHAIRMAN'S REPORT**

The Chairman provided an update on Easteds Barn planning applications DC/21/1539 (Change of use of land from POS to Mixed Use and Class E to POS), DC/21/0510 (retention of external store), and DC/21/0511 (retention of covered play area). Three positive decision notices for the applications at Easteds Barn had been received from Horsham District Council. The Play shelter (DC/21/0511) to the rear can only be used between the hours of 8am and 6pm Monday to Friday. There is also a requirement for planting to be progressed outside of the nursery site (DC/21/1539) on Parish Council land and the Council will be working up the information needed to be submitted for that with the assistance of Squires Planning.

#### **6. CORRESPONDENCE**

Executive Officer updated the Committee that further correspondence had been received from Horsham District Council regarding Water Neutrality. Some applications, without the requirement to address Water Neutrality, were now being considered by HDC. The information would be posted to the website.

#### **7. HIGHWAYS, DRAINAGE, STREET LIGHTING, STREET NAMES & NUMBERS, VERGES, FOOTPATHS AND RIGHTS OF WAY - To discuss and approve any matters in relation to the above**

Councillor Moore advised that he contacted MP Jeremy Quin for his support with respect to the flooding issues and works required at Cripplegate Lane and whether he could assist County Councillor Nigel Jupp. Repairs are still required to the collapsed drain.

Councillor Moore advised that he had provided a report of all SPC streetlights to the Executive Officer which former Councillor Robert Stranks helped compile. The Executive Officer was in the process of arranging a survey to identify works, review condition and assist with budgetary provision to upgrade and thus the budget setting process. WSCC would only adopt the streetlights once they are of the most current standard. All the streetlights are very aged and require updating to energy efficient LED units. Once upgraded the Council could request a transfer to WSCC.

## 8. NEW PLANNING APPLICATIONS FOR CONSIDERATION

Application Number	Applicant	Reason for Application	Parish Decision	Neighbour Consultation Date	Date of Determination
DC/21/2063 In Office	43 Warren Drive Southwater Horsham West Sussex RH13 9GL	Surgery to x1 Ash tree <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=QZ3VMHIJMBR00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=QZ3VMHIJMBR00</a>	No Objection, 30% max reduction.	Not available	1 <sup>st</sup> December 2021
DC/21/2228 Geoff Cole	30 Mapledown Close Southwater Horsham West Sussex RH13 9UL	Erection of a replacement shed and addition of timber roof canopy to side of dwelling and over side garden wall (Retrospective).  <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R03IYWIIJMLU00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R03IYWIIJMLU00</a>	Objection on the grounds that the extension overhangs the public highway.	18 <sup>th</sup> November 2021	14 <sup>th</sup> December 2021
DC/21/2283 Derek Moore	Butlers Tower Hill Horsham West Sussex RH13 0AQ	Erection of a two-storey side extension. Removal of existing conservatory and erection of a single storey side and rear extension. Single storey side extension to pool house to provide jacuzzi enclosure, installation of rooflights to pool house, erection of front porch and associated works.  <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R0LXLIJMQC00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R0LXLIJMQC00</a>	<i>No comment due to Water Neutrality.</i>	4 <sup>th</sup> November 2021	2 <sup>nd</sup> December 2021
DC/21/2336 Geoff Scoon	85 Timber Mill Southwater Horsham West Sussex RH13 9SP	Erection of a two-storey side extension and part single storey, part two storey rear extension  <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R15Y9GIJMW500">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R15Y9GIJMW500</a>	<i>No comment due to Water Neutrality.</i>	18 <sup>th</sup> November 2021	13 <sup>th</sup> December 2021
DC/21/2354 In Office	29 York Close Southwater Horsham West Sussex RH13 9XJ	Surgery to x1 Ash, x1 Oak and Field Maples  <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R10MAIIJ0F800">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R10MAIIJ0F800</a>	No Objection. Max 30% reduction.	Not available	10 <sup>th</sup> December 2021

**9. NEW PLANNING APPLICATIONS FOR CONSIDERATION WITH A DEADLINE PRIOR TO THE MEETING – To note delegated recommendations submitted where applicable.**

Application Number	Applicant	Reason for Application	Parish Decision	Neighbour Consultation Date	Date of Determination
DC/21/1810 Geoff Scoon	50 York Close Southwater Horsham West Sussex RH13 9XJ	Erection of a 2m high fence to extend along the front boundary. <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=QX7CXSIJLUR00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=QX7CXSIJLUR00</a>	<p>Objection. York Close is a Cul-de-Sac, designed with open frontage street scene space. This planning application will affect the character and appearance of the area. In general, the road frontages within York Close remain open and are landscaped. The relocation of the proposed 2m fence would not be in-keeping with the prevailing pattern of development and harmful to the character of the area.</p> <p>The relocation of the fence would be harmful to the character of the area and contrary to policies 32 and 33 of the Horsham District Planning Framework, November 2015.</p> <p>The planning application does not meet Design Guidelines 5.1, 5.3, 5.10, 6.1 &amp; 6.3 of the Southwater Parish Design Statement 2011 or Southwater Neighbourhood Plan, policy 16 - Design.</p> <p>The Local Planning Authority to confirm a 2m high fence running parallel to the public footpath is permissible.</p>	22 <sup>nd</sup> October 2021	22 <sup>nd</sup> November 2021
DC/21/2227 Derek Moore	44 College Road Southwater Horsham West Sussex RH13 9EH	Erection of a two-storey side extension <a href="https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=RO3IYOIJMLT00">https://public-access.horsham.gov.uk/public-access/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=RO3IYOIJMLT00</a>	<i>No comment due to Water Neutrality.</i>	29 <sup>th</sup> October 2021	25 <sup>th</sup> November 2021

**10. NEIGHBOURHOOD PLAN – to receive updates.**

No updates.

**11. PLANNING APPEALS**

Appeal Reference APP/Z3825/W/21/3274430 (Birchwood Cottages, Shaws Lane, Southwater) – SPC submitted an appeal response with the assistance from Councillor Scoon.

**12. DISTRICT COUNCIL DECISIONS – (Information only)**

Circulated to the Committee.

Executive Officer updated the Committee that the Planning Application requesting an extension to the operating hours at Oakhurst Business Park was rejected by Horsham District Council's Planning Committee on 2<sup>nd</sup> November 2021.

**13. PLANNING COMPLIANCE**

None to report.

**14. DATE OF NEXT MEETING – 1<sup>st</sup> December 2021.**

**This meeting was live streamed and ended at 6:38pm**