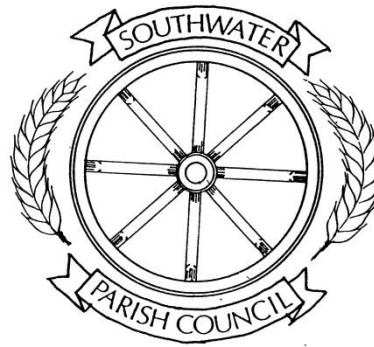


Southwater Parish Council



Full Parish Council Meeting Agenda

Wednesday 29th November 2017, 7.30pm

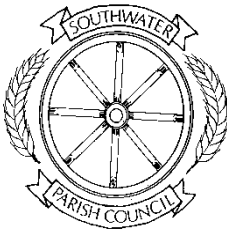
Beeson House
Lintot Square
Southwater
Horsham
RH13 9LA

Committee Members

Cllr Graham Watkins (Chairman)
Cllr Michael Neale (Vice-Chairman)
Cllr Laurie Apted
Cllr Geoff Cole
Cllr Paul Davies
Cllr Ross Dye
Cllr Pauline Flores-Moore
Cllr Joy Hutchings
Cllr Derek Moore
Cllr Rachael O'Toole-Quinn
Cllr Chris Pearce
Cllr H Timson
Cllr Barbara Varley
Cllr Claire Vickers
Cllr Neil Whitear

Non Voting Committee Members

Mr Grant McGill, Mr Geoff Scoon



SOUTHWATER PARISH COUNCIL

Beeson House,
26 Lintot Square,
Fairbank Road,
Southwater,
West Sussex
RH13 9LA



Clerk: **Mrs. C.M. Tobin**
Cert.Ed.L.Pol.FILCM.,

Telephone No: 01403 733202 Fax: 01403 732420
Email: Catherine@southwater.net
Community Web Site: www.southwater-pc.gov.uk

You are hereby **SUMMONED** to the **FULL PARISH COUNCIL MEETING** of the Parish Council, which will be held in **Beeson House, Lintot Square, Southwater, West Sussex, RH13 9LA** on **Wednesday 29th November 2017 at 7.30pm** when the following business will be considered and transacted.

22nd November 2017

Clerk to the Council

Members of the public and press are welcome to attend

AGENDA

MINUTE REF	AGENDA REF		REPORT
F47/11/17	1	PUBLIC PARTICIPATION To receive and act upon, if considered necessary by Council, comments made by members of the public.	
F48/11/17	2	APOLOGIES FOR ABSENCE To receive both apologies and reasons for absence.	
F49/11/17	3	DECLARATION OF INTERESTS To receive any declarations of Members' interests in matters on the Agenda, the nature of the interest and whether the Member regards the interest as personal, prejudicial or pecuniary in accordance with information issued in relation to the Member's Code of Conduct and Standing Orders.	
F50/11/17	4	MINUTES To approve the Minutes of the Full Council Meeting held on Wednesday 27 th September 2017.	√
F51/11/17	5	CHAIRMAN'S ANNOUNCEMENTS To receive any announcements from the Chairman of the meeting.	
F52/11/17	6	CORRESPONDENCE To receive and comment on correspondence received.	
F53/11/17	7	COMMITTEES Planning Committee – 4th October and 1st November 2017 to report and if required approve the minutes including recommendations of the meetings listed as a true and correct record of those meetings.	

Finance and General Purposes Committee - 11th October and 8th November 2017 to report and if required approve the minutes including recommendations of the meetings listed as a true and correct record of those meetings.

- 8 ACCOUNTS & FINANCIAL MATTERS** ✓
- F54/11/17 Accounts
To discuss and where necessary agree the accounts including bank reconciliation, current financial situation and income and expenditure on all cost centres to 29th November 2017.
- F55/11/17 Bank Signatories
To receive and approve the current list of bank signatories.
- F56/11/17 NALC/SSALC Subscriptions For 2018/19
To approve the cost of the NALC/SSALC subscription for 2018/19 at a cost of £2,202.92.
- F57/11/17 VAT Inspection
To receive a verbal report regarding the recent VAT Inspection.
- F58/11/17 **9 ACCOUNTS FOR PAYMENT** ✓
To receive, comment upon and approve the payments schedule to 29th November 2017.
- F59/11/17 **10 REPORTS BACK FROM REPRESENTATIVES ATTENDING OUTSIDE MEETINGS ON BEHALF OF THE COUNCIL**
To receive reports from Senior Officers and Councillors in relation to meetings or conferences attended on behalf of the Council.
- F60/11/17 **11 MEMBERS CORRESPONDENCE**
To discuss and note the correct correspondence process for Members of Council. (see Council Relationships sheet)
- 12 PARISH COUNCIL POLICIES**
To approve the following policies:
- F61/11/17 Standing Orders and Financial Regulations
To approve Standing Orders and Finance Regulations as recommended by the Finance and General Purposes Committee.
- F62/11/17 General HR Policies
To discuss and approve those policies as recommended by the HR Committee.
- 13 PARISH COUNCIL LAND AND BUILDINGS**
To receive a report, discuss and approve any relevant expenditure in relation to land management issues, play areas and other areas of land in the ownership/management of the Parish Council:
- F63/11/17 Church Lane Little Barn Owls
To discuss and if appropriate agree the replacement of electric heating system.

- F64/11/17 Leisure Centre Tenders for Boiler Room
To receive, discuss and approve tenders received for works to the Boiler Room at Southwater Leisure Centre.
- F65/11/17 **14 NEIGHBOURHOOD PLAN**
To receive a report and comment if required on the current position of the Neighbourhood Plan and Housing Needs Assessment and to appoint a barrister to carry out a light touch audit.
- F66/11/17 **15 SOUTHWATER YOUTH CLUB****
To receive an update on the Southwater Youth Club
- F67/11/17 **16 PERSONNEL & WSCC LOCAL GOVERNMENT PENSION SCHEME****
To receive and comment on matters pertaining to HR and Pensions.
- F68/11/17 **17 DATE OF NEXT MEETING: Wednesday 20th December 2017**

****The press and public may be excluded from discussions in relation to this item due to these being considered of a confidential or contractual exempt nature. Documentation relating to these matters are exempt from publication.**